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Government of Pakistan
Federal Seed Certification & Registration Department
G-9/4, Mauve Area, Islamabad

Tender No. 4-141/2024-25- Transport

PRE-QUALIFICATION OF WORKSHOPS

Federal Seed Certification and Registration Department and its Development Projects i.e. Establishment of Plant Breeders Rights Registry & Strengthening of DUS Examination System invites proposal for Pre-Qualification of Workshops located in Islamabad / Rawalpindi for following Repair/Maintenance work as and when required during the financial year 2024-25:-

- i. Repair/Maintenance of official vehicles and Motorcycles of different make such as Suzuki, Toyota, Honda, etc.
2. Tender Documents for participation in the competition can be obtained from the office of the undersigned on any working day from **06th September, 2024** or can be downloaded from the PPRA/FSC&RD website.
3. Interested parties may send their proposals under sealed cover to the undersigned latest by **23rd September, 2024** at **11:00 a.m.** which will be opened on the same date at **11:30 a.m.** in presence of bidders or the representatives.

(Saeed Iqbal)
Deputy Director (Transport)
Federal Seed Certification & Registration Department
Mauve Area, G-9/4, Islamabad
Ph: 9260154

Tender No. 4-141/2024-25- Transport


CRITERIA FOR PRE-QUALIFICATION OF FIRM

The seals bids are invited from registered workshops for repair / maintenance and purchase of spare parts for make and model of vehicles of FSC&RD and its development Projects as and when required during the financial year 2024-25:-

**Repair / Maintenance of official vehicles of different
make such as Suzuki, Toyota, Honda, etc.**

TERMS AND CONDITIONS

1. The interested workshops must have at least 2 years experience with Government Departments in relevant field.
2. The workshops should have their own complete setup i.e garage, spare parts, availability and technical experts in Islamabad / Rawalpindi.
3. The workshops should have their Telephone/Fax facilities etc in Islamabad / Rawalpindi.
4. The workshop should be registered with Sales Tax and Income Tax Department. Valid documents must be attached with the bid.
5. The interested parties must have sound financial position, proof be provided with the bid.
6. Non blacklisting certificate on affidavit must be attached with biding documents.
7. Tender Committee will conduct physical visit of all workshops / offices before Pre-Qualification.
8. The workshop on the panel will be bound to carry out the requisite on immediate basis when vehicle is referred to it, even at odd hours.
9. While submitting rates the workshop should clearly show whether GST is excluded or included in the offered rates.
10. The workshop will be bound to return old spare parts in case of replacement with new. Warranty period of each item replaced or repaired should be clearly mentioned in quoted rates. If the same defect arises again the workshop will be responsible to replace it free of cost.
11. The Department reserve the right to reject or accept any / all bids as per PPRA Rules, 2004.


(SAEED IQBAL)
Deputy Director (Transport)

Name of Workshop: _____

Office Address / Contact No: _____

Signature / Stamp: _____