



MINISTRY OF INTERIOR  
NATIONAL DATABASE AND REGISTRATION AUTHORITY (NADRA)  
REGIONAL HEAD OFFICE, KARACHI



**Rental Space Required for  
For NADRA Training Lodge (NTL) Karachi  
(Tender Notice No. 06/2024)**

**RESIDENTIAL ACCOMMODATION WILL HAVE FOLLOWING FEATURES:**

1. Residential accommodation / Furnished Bungalow shall be in the vicinity of following areas:-
  - a. Defence Housing Authority (DHA) Karachi.
  - b. Pakistan Employees Cooperative Housing Society (PECHS) Karachi.
  - c. Muhammad Ali Cooperative Housing Society (MACHS) Karachi.
  - d. Gulshan-e-Iqbal Karachi.
  - e. Gulistan-e-Johar Karachi.
  - f. Malir Cantt Karachi and surrounding areas.
  - g. Bahria Town Karachi.
2. Space measuring of total covered area **400 – 800 Yq.Yd (3600 - 7200 Sq.Ft) approx.**
3. Residential accommodation consist of atleast 4 x rooms with attached washrooms, Living room, Drawing / Dining room, Kitchen, Common washroom, Garage and Servant quarter.
4. Space should be at prominent place and independent entrance.
5. Space should be in residential/commercial area.
6. Security wise viable location and easily accessible by public transport.
7. Dedicated Electrical and Gas Meter/Connection.
8. Tap Water facility along with underground and overhead tank.
9. Must be Free from all litigation with clean title of ownership from concerned authority by law complied.

**Note:**

Bid document with complete terms and conditions can be collected from address mentioned below against payment of Tender fees of **Rs. 1,000/-** (Non Refundable) in the shape of cash from **11-09-2024 (Wednesday) to 30-09-2024 (Monday)**.

The Bidding process is **Single Stage-Two Envelope**. The Envelopes shall be clearly marked as **Technical** and **Financial** proposals separately. Both Envelops shall be properly sealed and stamped and should reach on **30-09-2024 (Monday)** before **12:00 pm** to Admin Branch Regional Head Office Karachi. Bids/ proposal will be closed on **30-09-2024 (Monday)** at **12:00 pm** and the technical bid / proposal will be opened on the same date at **12:30 pm** in presence of available bidders.

Bids/proposals must include the following attested documents in addition to any other information that the bidder may be required to furnish.

- Attested copies of Property / Ownership Document in the name of owner.
- Attested Photocopy of valid approved Map, Site plan, CNIC, NTN, GST and SST from the Concerned Authorities.
- Fitness and Completion Certificate of Building from Concerned Authority.
- Undertaking on Non-Judicial stamp paper of Rs.100/- certifying that owner/building is not temporary/ permanently debarred from any Government agency/ authority/ department (without bearing any responsibility on NADRA whatsoever in this regard).
- Quoted price shall be inclusive of all applicable taxes.
- Bidding documents received after submission of due date/time mentioned above will not be entertained / accepted.
- No brokerage/service charges will be paid in case of real estate agent.
- Opening date/timing of Financial Proposal will be informed to all successful bidders of Technical Proposal Evaluation.
- NADRA reserves the right to reject the bids/proposal (as per PPRA rule 33).
- Bid can also be rejected if owner of selected building fail to produce acceptable required/property documents.
- This advertisement is also available on PPRA Website at [www.ppra.org.pk](http://www.ppra.org.pk).

**Note for bidder**

It must be ensured that Financial & Technical bids are sealed separately in two envelopes and bid security should be kept in Financial bid envelope with no photocopy or original of bid security enclosed with Technical bid.

**For any query contact on following address:**

**Deputy Director (Admin)**

**NADRA Regional Head Office, Karachi**

**29-E, Miran Mohammad Shah Road, M.A.C.H.S KDA Scheme-1, Karachi - Tel # 021-34540828**