



**GOVERNMENT OF PAKISTAN
MINISTRY OF ENERGY (POWER DIVISION)
NATIONAL ENERGY EFFICIENCY & CONSERVATION AUTHORITY (NEECA)**



**Request for Proposal (RFP)
from Head Hunting Firms for NEECA Professional Grade positions**

National Energy Efficiency & Conservation Authority (NEECA), Ministry of Energy (Power Division) is the focal agency for all energy efficiency and conservation activities in Pakistan. NEECA requires the services of national or international head hunting firms/recruiters/academic organizations with relevant experience for recruitment of suitable candidates for NEECA Professional Grade (NPG) positions.

NEECA invites Technical and Financial Proposals from reputable head hunting firms for the shortlisting of suitable candidates as per the approved terms of references (ToRs) against these positions. RFP Document is available on the website (www.neeca.gov.pk) and EPADS portal. Interested EPADS registered bidders can apply.

Technical and Financial Proposals completed in all aspects must be submitted online on EPADS, as well as the sealed bids in envelopes must reach at below mentioned address through courier, postal service or by hand on or before 11:00 AM, 23rd December, 2024. Technical bids will be opened on the same day at 11:30 AM.

**Assistant Director (Admin)
NATIONAL ENERGY EFFICIENCY & CONSERVATION AUTHORITY (NEECA)
NEECA Building, Sector G-5/2. Islamabad. Phone: 051-9209025, Extension: 134**