



Bahria University

Discovering Knowledge

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Invitation to Bids

BU Employees Healthcare, Life Insurance Services under Takaful

1. Bahria University invites sealed bids for providing healthcare services to its employees and their dependent family members under takaful for calendar year 2025 from insurance companies preferably having rating AA++ or above and registered with SECP, FBR and relevant authorities.
2. Interested Insurance companies may purchase bidding document containing detailed terms & conditions and information of required services against payment of Rs. 5000/- (rupees five thousand only) non-refundable in the shape of Pay Order/ DD in favour of Bahria University Islamabad from the office of Assistant Director (Procurement), Bahria University Head Office, Basement, Quaid Block, from 5th November 2024.
3. Single Stage Two envelopes procedure shall be followed. Sealed bids supported by NTN, registration certificate should reach Assistant Director (Procurement) office by 1100 hours on **20 November 2024**. Proposal is to be deposited with 5% bid security (refundable) in the form of Pay Order / DD in favor of Bahria University Islamabad. Technical proposals will be opened by the committee on same day at 1130 hours in presence of bidders who may choose to be present. Date of opening of financial proposal of short-listed companies will be intimated later through letter / phone.
4. A pre-bid meeting will be held in Assistant Director (Procurement) office on 8 Nov 2024 at 1130 hours to clarify queries (if any). The University has the right to reject all bids/proposals prior acceptance by invoking Rule -33 of PPRA.
5. The companies are requested to give their best and final rates inclusive of all charges etc. For any technical information please contact Deputy Director (Admin), Bahria University Head Office, Phone NO. 051-9260002 Extension 1342.

PRESIDENT COMMITTEE

Bahria University, Shangrilla Road, Islamabad

Tel: 051-9224072/051-9260002 (Ext 1340/1342)