

GOVERNMENT OF PAKISTAN  
PRIME MINISTER'S INSPECTION COMMISSION  
ISLAMABAD

**Subject:- PUBLISHING OF TENDER NOTICE ON PPAR'S WEBSITE FOR REPAIR & MAINTENANCE OF PMIC'S OFFICIAL VEHICLES**

I am directed to say that tender notice along with relevant documents of this Commission regarding process of Pre-qualification of firm/workshop for PMIC's official vehicles spare parts procurements, repair works & services during Financial Year 2024-2025.

2, In view of above, it requested that tender notice may please be published on PPRA's official website, please.

3. This issues with approval of Competent Authority.

  
(Ahmed Waseem)  
Assistant Director (Gen)  
051-9201698

✓ Mr. Rizwan Mehmood, Director (MIS), PPRA, Islamabad  
PMIC's U.O No.5(1)/Tender R&M/TPT-2024 dated 04-06-2024

**PRIME MINISTER'S INSPECTION COMMISSION**  
**ISLAMABAD**

Prime Minister's Inspection Commission (PMIC) invites sealed bids/proposals from firms /workshops registered with Sales Tax/Income Tax Departments and having their own workshops/stocks/manpower/expertise in Islamabad for Pre-Qualification of following Procurements, Works and Services during Financial Year 2024-2025. The detail is as under:-

<b>Name of Procuring Agency</b>	<b>Prime Minister's Inspection Commission, Islamabad</b>
Title of Procurement	i. Pre-qualification of workshop(s) for Repair/Maintenance of different make and models of vehicles i.e. Toyota, Suzuki, Honda Motorcycles and etc. ii. Purchase of tyres for above official vehicles/ Motorcycles. iii. Purchase of batteries for above official vehicles/ motorcycles.
Contact of Officer	051-9201698
Closing Time and Date of bids	Upto 1100 hours 20-06-2024
Time and place of opening of bids in the presence of bidders/ representatives.	1100 hours, 20-06-2024, PMIC's Conference Room, PM Office, Islamabad.

2) Detailed terms & conditions and specifications of tyres /batteries can be collected free cost from the transport section of this Commission during office timing and are also available on official websites of Prime Minister's Inspection Commission ([www.pmic.gov.pk](http://www.pmic.gov.pk)) and PPRA ([www.ppra.gov.pk](http://www.ppra.gov.pk)). The Procuring agency reserves rights to accept or reject any or all bids/proposals in accordance with Rule-33 of PPRA Rules-2004.

  
(Ahmed Waseem)  
Assistant Director (Gen)  
051-9201698

**AHMED WASEEM**  
Assistant Director  
Prime Minister's Inspection Commission  
Prime Minister's Office  
Islamabad

**GOVERNMENT OF PAKISTAN  
PRIME MINISTER'S INSPECTION COMMISSION  
ISLAMABAD**

**CRITERIA FOR PRE-QUALIFICATION /EVALUATION OF WORKSHOPS AND  
TERMS & CONDITIONS**

For repair, maintenance and purchase of spare parts for official vehicles of this Commission, the sealed bids are invited from registered workshops.

- i. Tenders shall be accompanied by an earnest money in the shape of Bank Draft/Pay order of an amount of Rs.50,000/- (Rupees fifty thousand only) in favour of DDO, Prime Minister's Inspection Commission, Islamabad. Tenders without earnest money shall not be accepted. Earnest money of unsuccessful bidder's/ workshops will be returned immediately after the completion of tender process and the earnest money of the successful bidders will be converted into security.
- ii. 05 Years' experience in relevant field.
- iii. The workshops should have their own complete setup i.e. garage, spare parts availability and technical experts in Islamabad.
- iv. Telephone/fax facilities etc.
- v. GST, NTN & Vendor No.
- vi. Active Taxpayer certificate.
- vii. Financial position proof i.e. 01 Year's bank statement.
- viii. Non-black listing certificate on affidavit may be attached with bidding document. Committee for selection of workshops will be conduct physical visit of all workshops before the pre-qualification.

S.No.	Name & Address of the firm/ Workshop	Person(s) of Contact & Contact Nos. (Landline/ Mobile/Fax)
a.		
b.		
c.		
d.		

S.No.	Nature of Services	Availability/ Non-Availability
a.	Spare Parts	
b.	Assorted Lubricants	
c.	Assorted Accessories of all Vehicles	
d.	Pick/Drop/Towing Service	

S.No.	Nature of Services	Work Force	Availability/ Non-Availability
a.	Mechanics of all kind		
b.	Mechanical		
c.	Electrical		
d.	Engineering Works		
e.	Battery Works		
f.	Radiators/ Bumpers		
g.	Denting and Painting		
h.	Wheel balancing & Alignment Services		
i.	Air conditioning (Heating & Cooling)		

2. Sealed bids should reach in the office of Chairman, Committee, PMIC, Islamabad as per schedule published in tender notice.

3. The bids received within the stipulated time and date will be opened by the committee for selection of workshops on the same day in the presence of the bidders of their authorized representatives, who choose to be present on the occasion.

4. Bids will be evaluated on aforementioned prescribed criteria as well as the Pre-qualification notice.

**Terms & Conditions**

- i. The workshop on the panel will be bound to carry out the requisite work on immediate basis when vehicle is referred to it even at odd hours.
- ii. While submitting rates the workshop should clearly show whether GST is excluded or included in the offered rates.
- iii. The workshop will be bound to return old spare parts in case of replacement with new. Warranty period of each item replaced or repaired should be clearly mentioned in quoted rates. If the same defect is arisen again the workshop will be responsible to replace it free of cost.

5. I/We have read and agree with the above mentioned terms and conditions.

Name of Bidders/Firm/Supplier:- \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

  
**AHMED WASEEM**  
Assistant Director  
Prime Minister's Inspection Commission  
Prime Minister's Office  
Islamabad

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EVALUATION CRITERIA

Sealed bids should reach in the office of Chairman Committee. Prime Minister's Inspection Commission, Islamabad as per schedule published in tender notice. The bids received within the stipulated time and date will be opened by the Committee for selection of workshops on the same day in the presence of the bidders or their authorized representatives, who choose to be present on the occasion. Bids will be evaluated on aforementioned prescribed criteria. Results of bidding will be announced in the form of Evaluation Report giving justification for acceptance or rejection of bids in observance of Rule 35 of PPRA Rules-2004.

2. I/We have read and agree with the above mentioned terms and conditions.

Name of Bidders/Firm/Supplier:- \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

  
**AHMED WASEEM**  
Assistant Director  
Prime Minister's Inspection Commission  
Prime Minister's Office  
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**CRITERIA FOR PRE-QUALIFICATION OF WORKSHOPS**

For repair, maintenance and purchase of spare parts, tyres and batteries for make and model of vehicles, the sealed bids are invited from registered workshops.

- i. The interested workshops must have minimum 5 years, experience in relevant field.
- ii. The workshops should have their own complete setup i.e. garage, spare parts availability and technical experts in Islamabad.
- iii. Telephone/fax facilities etc, in Islamabad.
- iv. The workshop should be registered with Sales Tax and Income Tax Department. (Valid documents may be attached).
- v. The interested parties must have sound financial position; proof may be provided.
- vi. Affidavit regarding Non-black listing of workshop/firm on stamp paper at least of Rs.100/- value may be attached with bidding document.
- vii. The set up/workshop, office and technical/professional competency may be assessed by physical visit of tender committee/members of the committee.

**TERMS & CONDITIONS**

- i. Tenders shall be accompanied by an earnest money in the shape of Bank Draft/pay order of an amount of Rs.50,000/- (Rupees fifty thousand only) in favour of DDO, Prime Minister's Inspection Commission, Islamabad. Tenders without earnest money shall not be accepted. Earnest money of unsuccessful bidders/ workshops will be returned immediately after the completion of tender process and the earnest money of the successful bidder's will be converted into security.
- ii. 05 Years' experience in relevant field.
- iii. The workshops should have their own complete setup i.e. garage, spare parts availability and technical experts in Islamabad.
- iv. Telephone/fax facilities etc.
- v. GST- NTN & Vendor No.
- vi. Active Taxpayer certificate.
- vii. Financial position proof i.e. 01 year's bank statement.
- viii. Non-black listing certificate on affidavit may be attached with bidding document. Committee for selection of workshops will conduct physical visit of all workshops before the pre-qualification.

Name of Workshop: \_\_\_\_\_

Office Address/contact: \_\_\_\_\_

Mobile No. \_\_\_\_\_

Vendor No. \_\_\_\_\_

Account No. \_\_\_\_\_

IBAN No. \_\_\_\_\_

NTN No. \_\_\_\_\_

GST No. \_\_\_\_\_

Signature/ Stamp: \_\_\_\_\_

  
**AHMED WASEEM**  
Assistant Director  
Prime Minister's Inspection Commission  
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**SPECIFICATION OF TYRES**

S.No.	Type of Vehicle	Tyre Size	Tyre Brand
1.	Toyota Prado	265/65R17	Bridgestone/Dunlop
2.	Honda Civic	195/65R15	-do-
3.	Toyota Corolla	P195/65R15	-do-
4.	Toyota Premio	185/70R14	-do-
5.	Toyota Yaris	195/55/R16	-do-
6.	Suzuki Bolan	145/50/R12	-do-
7.	Motorcycle CD-70	-	Panther/Service
8.	Motorcycle CG-125	-	Panther/Service

**SPECIFICATION OF BATTERIES**

S.No.	Type of Vehicle	Batteries Size	Brand
1.	Toyota Prado	MF115 (volt)	Daewoo/AGS/Exide
2.	Honda Civic	NS-65ZL	-do-
3.	Toyota Corolla	NS-55ZL	-do-
4.	Toyota Premio	NS-65ZL	-do-
5.	Toyota Yaris	NS-55ZL	-do-
6.	Suzuki Bolan	GL-55	-do-
7.	Motorcycle CD-70	-	Exide
8.	Motorcycle CG-125	-	Exide

  
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