

Government of Pakistan
Ministry of Foreign Affairs
Islamabad

Subject: **FLOATING OF TENDER NOTICE ON PPRA WEBSITE**

Ministry of Foreign Affairs intends to float a tender for “**Hiring of Janitorial/Cleaning Services for Agha Shahi Block, Ministry of Foreign Affairs, Islamabad**”, as per Rule 12 of Public Procurement Regulatory Authority Rules 2004, as notified by the Finance Division vide SRO No. 432(i)/2004 dated June 08, 2008, on PPRA website.

2. In compliance with PPRA’s notification No. F.No.7(78)/PPRA Sectt/PPRA/2024 dated 03 September 2024, an advance payment of **Rs.45,000/- (Rupees Forty Five Thousand Only)** bearing cheque No. 0309222 dated 21 November 2024 (in original) in favour of **Public Procurement Regulatory Authority (PPRA)** is also enclosed.

3. PPRA is requested to make necessary arrangements for publishing the tender notice on the above-mentioned website on **05-12-2024** positively. The copy of the tender notice is enclosed.

Encls: As above


(Mirza Imran Mukhtar)
Assistant Director (GS-II/III)

Mr. Rizwan Mehmood, Director, PPRA, Islamabad

Ministry of Foreign Affairs U.O. No.GS-(III)-1/2024-25 (Janitorial-ASB) dated 3 December 2024

**Government of Pakistan
Ministry of Foreign Affairs
Islamabad**

Tender Notice

Ministry of Foreign Affairs invites bids from experienced and well reputed firms registered with Income Tax and Sales Tax authorities of Government of Pakistan and on Active Tax Payer List of the Federal Board of Revenue for **Hiring of Janitorial/Cleaning Services for Agha Shahi Block, Ministry of Foreign Affairs, Islamabad.**

2. The bidders should be registered suppliers on the e-Pak Acquisition Disposal System (ePADS) in order to participate in the subject tender. Interested bidders can register themselves electronically on ePADS through <http://eprocure.gov.pk#/supplier/registration>. Bidding documents, containing detailed terms and conditions, method or procurement, procedure for submission of bids, bid security, bid validity, opening of bids, evaluation criteria, clarification/rejection of bids, performance guarantee etc. can be accessed through the ePADS.

3. **“Single Stage Two Envelope Procedure”** will be followed. All bids received shall be opened and evaluated in the manner prescribed in the bidding document.

4. This tender notice is also available on PPRA Website as well as ePADS.

4. Bids, prepared in accordance with the instructions provided in the bidding documents, must be submitted electronically through ePADS only and original Bid Security must be submitted (in hard form) through legally authorized representatives on the address given hereunder on or before **26 December 2024 at 1200 hours** and will be opened on the same day at **1230 hours**.

5. Earnest Money/Bid Security in the shape of Demand Draft @ 5% of the total amount (Calculated on annual basis) of tender in favour of Ministry of Foreign Affairs must accompany the bid, without which no tender will be accepted.

6. The Ministry of Foreign Affairs reserves the right to accept or reject all bids in accordance with PPRA Rules.

Assistant Director (GS-II/III)
Ministry of Foreign Affairs
Islamabad