



**National Highways & Motorway Police  
SECTOR-III JAMSHORO N-5 SOUTH ZONE**

**PRE-QUALIFICATION OF  
VENDORS FOR GENERAL BUDGET  
PURCHASE/SERVICES OPEN FRAMEWORK AGREEMENT  
(For 3 years i.e. 2024-25, 2025-26 & 2026-27)**

**Last Date of Submission: 20.08.2024 at 10:00 AM  
Opening at 11:00 AM**

Note: The Tender document must be signed & stamped otherwise bid will be rejected. The contract agreement will be made for three (03) years under open framework agreement of PPRA Rule 2004 (Amended up to date).

**Tender Fee Amount Rs.1000/-**

**OFFICE OF THE DSP/CPO Lines HQs  
SECTOR-III, JAMSHORO N-5 SOUTH ZONE NHMP COMPLEX,  
OPPOSITE MEHRAN UNIVERSITY, JAMSHORO  
Telephone No- (022-2109075) (022-2109076)**

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## **1. INTRODUCTION**

National Highways & Motorway Police Sector-III Jamshoro will purchase different items for the official use and repair and maintenance and services work..

## **2. INSTRUCTIONS FOR BIDDERS**

### **1. Bid Security**

Each bidder will submit Bid Security of **PKR 10,000/-** alongwith the bid in form of CDR/Bank Guarantee/ Demand Draft/ Pay Order in the name of DDO National Highways & Motorway Police Sector-III Jamshoro.

### **2. Evaluation of Bids**

Bids will be evaluated as per evaluation criteria mentioned in the bidding documents.

### **3. Payments**

Payments will be made against delivered goods/items within 60 days of the submission of the invoice.

### **4. Sign and Stamp**

Bidder is required to stamp every page of the bid document alongwith signature on the required pages.

### **5. Eligible Bidder**

The invitation for Bid is open to all the contractors registered with Income and Sales Tax Departments.

### **6. Cost of Bidding**

The bidder shall bear all costs associated with the preparation and delivery of its Bid, and the Client will not be responsible or liable for payment of any such cost.

### **7. Assurance**

The successful bidder will be required to provide satisfactory assurance of its ability and capacity to provide the requisite services within the time as mutually prescribed in the agreement.

### **3. BID PREPARATION**

#### **1. Bid Currencies**

Prices shall be quoted in Pak Rupees (PKR).

#### **2. Bid Security**

2.1 The bidder shall furnish, a bid security amounting to PKRs. 10,000/- as a part of its bid.

2.2 The bid security shall be denominated in Pak Rupees and shall be in shape of Call Deposit Receipt (CDR) in favor of DDO NHMP Sector-III Jamshoro.

2.3 The non-qualified bidders shall be released the security bid (CDR) as and the when the tender process is completed.

#### **3. Format and Signing of Bid**

3.1 The bidder shall submit the duly filled original Bidding Document issued by the NHMP.

3.2 The original bid shall be signed by the bidder or a person duly authorized to sign on behalf of the bidder.

3.3 The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be initialed by the person or persons signing the bid.

#### **4. Sealing and Marking of Bid**

4.1 The bidder shall seal the original Bid into a single envelope.

4.2 The envelopes shall:

(a) be addressed to the following address:

**OFFICE OF THE DSP/CPO LINES HQs**  
**SECTOR-III JAMSHORO N-5 SOUTH ZONE NHMP COMPLEX OPPOSITE**  
**MEHRAN UNIVERSITY, JAMSHORO**

**Telephone No- (022-2109075) (022-2109076)**

Email: [lhqsector3@gmail.com](mailto:lhqsector3@gmail.com)

(b) bear the following identification:

**BID FOR“PRE-QUALIFICATION OF GENERAL ORDER  
SUPPLIERS/EVENT MANAGEMENT VENDORS FOR 03-YEARS  
(FY 2024-25, 2025-26, 2026-27) FOR GENERAL BUDGET  
PURCHASE/SERVICES”**

**(DO NOT OPEN BEFORE CLOSING TIME FOR SUBMISSION OF BIDS)**

4.3 In addition, the envelope shall indicate the name and address of the bidder to

enable the bid to be returned unopened in case it is declared "Late".

**5. Late Bid**

The bid received after deadline for submission of bid will be rejected and returned as unopened to the bidder.

**6. Opening of Bid**

The bid shall be opened on the same date after the laps of at least 30 minutes of the submission, in the presence of the bidder's representatives. The bidder's representatives in the activity present shall sign an attendance sheet prepared by the NHMP.

**7. Framework Contract**

This Procurement will be carried out under Open Framework Contract for Pre-qualification of General Order Suppliers / Event Management Vendors for a period of 03-years (FY 2024-25, 2025-26, 2026-27) to purchase/servises and organize and make arrangements for different Road Safety Activities.

**8. Documents Required**

The firms are requested to provide following documents / information:

- a. Sales Tax Registration Certificate.
- b. NTN Certificate.
- c. Dealership Certificate (if any).
- d. Last one year bank statement of the firm.
- e. Certificate for being not black listed ever.
- f. Annual Turnover supported by Income Tax returns.
- g. Previous details of projects and works with documentary proof.

## 4. EVALUATION CRITERIA

The proposals submitted by the firms for Pre-qualification under open framework agreement will be evaluated as per following criteria:

S.#	Evaluation Criteria	Marks
<b>01</b>	Experience related to the similar assignments and Major events in the last three (03) years  Excellent = 25  Medium = 18  Poor = 05	<b>25</b>
<b>02</b>	Previous history (during 2022-24)  No. of Events / Orders completed $\geq 15$ = 25  No. of Events / Orders completed $\geq 10$ = 18  No. of Events / Orders completed $< 10$ = 05	<b>25</b>
<b>03</b>	Performance Standards  Good Management skill with experienced professionals = 25  Only experienced professionals = 18  Good management with inexperienced employees = 05	<b>25</b>
<b>04</b>	Experience with Government Organization about services & its cost  Good service with reasonable costs = 15  Good service with higher costs = 10  Not good services / No experience = 00	<b>15</b>
<b>05</b>	Major assignments in Hand  No. of Assignments $\geq 5$ = 10  No. of Assignments $< 5$ = 05	<b>10</b>



## **5. SPECIMEN OF OPEN FRAMEWORK AGREEMENT**

OFFICE OF THE  
SENIOR SUPERINTENDENT OF POLICE  
NATIONAL HIGHWAYS & MOTORWAY POLICE  
SECTOR-III, JAMSHORO N-5 SOUTH ZONE

\*\*\*\*\*

No. \_\_\_\_\_

Dated: \_\_\_\_\_

### **AGREEMENT**

This agreement is executed between:-

1. Supplier's Name & Address: -

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

2. Purchaser's Name & Address:-

**SSP/Sector Commander,  
National Highways and Motorway Police,  
Sector-III, Jamshoro N-5 South Zone.**

**Subject: - PRE-QUALIFICATION OF VENDORS FOR GENERAL BUDGET  
PURCHASE/SERVICES  
(For 3 years i.e. 2024-25, 2025-26 & 2026-27).**

Your firm is hereby registered with this organization for Pre-qualification for General Budget purchase and services Order supplier and event management vendors to organize and make arrangements for different Road Safety Activities through open framework agreement, for a period of three (03) years w.e.f 01-07-2024 to 30-06-2027 on the following terms and conditions:

- i. You will supply requisite articles and items for general budget or organize / make arrangements for Road Safety Activities at the venue (s) as prescribed / intimated to you by the DSP/Chief Patrol Officer (LHQ), Sector-III Jamshoro of National Highways and Motorway Police (NHMP) after you are authorized to do so through a work order duly signed by our authorized representatives.
- ii. No supply would be undertaken without any work order.
- iii. The rates of the articles must be according to prevailing market rates including GST.

- iv. Bills alongwith supporting documents must be submitted to NHMP for the payment, immediately after the supply of articles.
- v. Payment shall be made through cheque, after receipt of your bill within an appropriate time and after completion of necessary official procedure.
- vi. NHMP reserves the right to terminate the contract without assigning any reason on one week's Notice.
- vii. The maximum time for response to any order / query must not exceed 72-hours.
- viii. Your firm shall furnish Security deposit of Rs.10,000/- in favor of DDO NHMP Sector-III Jamshoro which shall remain with this department till the expiry of agreement.

**SECRETARY PURCHASE COMMITTEE**  
National Highways & Motorways Police  
Sector-III, Jamshoro N-5 South Zone

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

## **6. TERMS AND CONDITIONS**

Following are the basic terms and conditions for pre-qualification of firms under open framework agreement:

1. The firm should be registered with Income Tax and Sales Tax Departments (Registration Numbers should be clearly mentioned and valid documentary evidence be attached).
2. The firm should have proper working setup.
3. The firm must be manned with experienced staff with at least one relatively higher qualified & experienced person preferably heading the team at firm.
4. The firm must have sufficient stock of routine articles and facilities to be made available on the request of NHMP whenever and wherever are required.
5. A certificate shall be given by the bidder that he will be responsible for the free replacement of articles if the same are found to be substandard.
6. All the supplied articles should be as per NHMP desired / approved standards and requirements.
7. The Pre-qualified firms would be required to submit Security Deposit in the shape of Pay Order / CDR for Rs.10,000/- (Rupees ten thousand only) in favor of **DDO NHMP Sector-III, Jamshoro** and in case of failure, the firm will be treated as non-prequalified. The security will be released to the firms within 30 days after expiry of the period of Pre-qualification. Cash/Cheque and less amount of security deposit will not be accepted.
8. Each Pre-qualified firm performance in terms of quality of services, credit terms and other contractual obligations will be closely monitored and periodically reviewed during the contractual period.
9. The Pre-qualification of firms will be for a period of 03 years i.e. 01 July 2024 to 30 June, 2027 through "**Open Framework Agreement**".
10. The proposals should not have any over-writing or cutting. The application(s) with any of the aforementioned defects may not be considered.