

PLIC

OFFICE OF THE GENERAL MANAGER POSTAL LIFE INSURANCE COMPANY LTD
NORTHERN/PAKISTAN LAHORE

From The General Manager, Postal Life Insurance Company Limited, Lahore.	To ✓ Public Procurement Regulatory Authority (Cabinet Division), 1st Floor, FBC Building, Sector G-5/2, Near State Bank of Pakistan, Islamabad.
No.SK/Tender Stationary 2024-2025 Dated at Lahore, the 27-09-2024	

SUBJECT: - PUBLICATION OF TENDER ON OFFICIAL WEBSITES OF PPRA FOR THE PROCUREMENT OF STATIONARY ITEMS FOR G.M, PLIC, N/PAKISTAN LAHORE FOR CURRENT FINANCIAL YEAR 2024-2025.

Kindly find enclosed herewith a tender notice duly signed by undersigned on the above cited subject for uploading on official websites of PPRA at your earliest please.

DA/01



GENERAL MANAGER
POSTAL LIFE INSURANCE
LAHORE

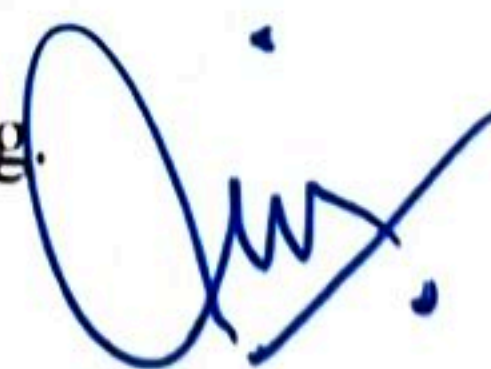
Copy to:-

- 1- Chief Executive Officer, Postal Life Insurance Company(Ltd), Postal Staff College Building, G-8/4 Sector, Islamabad for information.
- 2- Chief Financial Officer, Postal Life Insurance Company(Ltd), Postal Staff College Building, G-8/4 Sector, Islamabad for information.
- 3- Mr. Ata Hussain Shah Hashmi, GL & AO/ Sr. Manager (HR) with reference to his office memo No.F.No.PLICL/Stock/02/2021 dated 06-09-2024, Postal Life Insurance Company(Ltd), Postal Staff College Building, G-8/4 Sector, Islamabad for information.
- 4- Office Copy.

**INVITATION OF BIDS FOR PROCUREMENT OF STATIONARY
ITEMS FOR THE YEAR 2024-2025**

Sealed bids are invited from the sales tax / income tax registered firms / suppliers by the General Manager, Postal Life Insurance Company Limited, Northern Pakistan Lahore, for the “**Purchase of Stationary Items**” during the current financial year 2024-2025.

1. Bidding documents, including detailed specification of stationary items, along with terms and conditions of procurement can be obtained from the Stock Branch of the General Manager, Postal Life Insurance Company Limited, Northern Pakistan, Lahore, during office hours on production of **Rs.2,000/- (Rupees: Two Thousand only)** as tender fee (Non Refundable) deposited into the following Account:
Account Title: Postal Life Insurance Company Limited
Account No:- 3165789356
Bank Name:- National Bank of Pakistan
2. The bid shall comprise of a single package containing two separate envelopes. Each envelope shall contain separately the Financial Proposal and the Technical Proposal and the envelopes shall be marked as “**FINANCIAL PROPOSAL**” and “**TECHNICAL PROPOSAL**” in bold and legible letters.. The bid in sealed envelopes along with Bid Security (in the absence of which bid will not be considered) of **Rs.100,000/- Rupees: (One Hundred Thousand only)** (Refundable) through bank CDR in favor of the General Manager, Postal Life Insurance Company Limited, Lahore, must reach or be dropped in the tender box available in the office on 18-10-2024 at 11:00 am, which will be opened on the same day at 11:30 a.m in the presence of bidders or their authorized representatives.
3. The G.M PLIC reserves the right to reject any or all bids/proposals according to PPRA-2004, at any time prior to the acceptance of a bid or proposal. The General Manager, PLICL on request, shall communicate to any firm/ supplier who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds in accordance with PPRA-2004.
4. The General Manager, PLICL, shall announce the result of bid evaluation in the form of a report giving justification for acceptance or rejection of bid at least fifteen days prior to the award of procurement contract.
5. The quantity of the items can be increased or decreased.
6. Relevant clauses of PPRA-2004 shall be applicable.
7. Strict adherence to the terms and conditions shall be binding.


**GENERAL MANAGER
POSTAL LIFE INSURANCE
COMPANY LIMITED
LAHORE**