

REQUEST FOR PROPOSAL

For

PROVISION OF IT EQUIPMENT AND SCIENCE LABORATORY EQUIPMENT INTO SEVEN FDE SCHOOLS/COLLEGES

PROVISION OF IT EQUIPMENT AND SCIENCE LABORATORY EQUIPMENT INTO SEVEN FDE SCHOOLS/COLLEGES

Project Coordination Unit (PCU), Khyaban-e-Suharwardy, Zero Point, Pakistan
Manpower Building, Gate 3, Ministry of Federal Education and Professional Training
(M/o FE&PT), Islamabad

September 2024

TENDER / REQUEST FOR THE PROPOSAL FOR THE PROVISION OF IT EQUIPMENT AND SCIENCE LABORATORY EQUIPMENT

Federal Directorate of Education (FDE), Islamabad invites the sealed bids from the eligible vendors/firms for the provision of IT equipment and science laboratory equipment for its newly established seven schools/colleges. For this purpose, the FDE invites proposals from eligible vendors/firms to provide the specified IT equipment and Science lab equipment for the seven schools/colleges within 2 months (60 days). The proposals should be inclusive of all applicable taxes and premiums and must meet the RFP's specifications. The bid will be comprising of two lots 1) Provision of IT equipment 2) Provision of science lab equipment. The bidder can participate in single lot as fulfilling the criteria.

2. The interested Firms/Vendors are invited to submit sealed bids by following **“Single Stage-Two Envelops”** bidding procedure in accordance with the PPRA Rules 36(b). Each bid shall comprise two envelopes containing, financial proposal and technical proposal each along with any supplementary documents that the organization feels relevant should be submitted to the Procurement Specialist. **Technical Proposals** will be opened first; those who will qualify in the technical scoring criteria and then those will qualify technically will be evaluated financially. The most advantageous bid as per PPRA rule will be selected for the award. Only those who are registered with legal entities are eligible to apply for the bid.

3. The last date for submission of bids will be **15-10-2024 by 12:00** PM. Technical Proposals will be opened on the same date at 12:30 PM in the presence of the representative of the firms who may wish to attend. Bid security of PKR 800,000/- (Eight Hundred Thousand Pakistani Rupees) in the shape of a Pay Order, CDR, or Banker's Cheque, in the name of Chairman Procurement specialist Federal Directorate of Education Islamabad is required and must be furnished along with Financial Proposal. FDE will not be responsible for any cost or expense incurred by the bidders in connection with preparation or submission of bids. In case of official holiday on the day of submission, next day will be treated as closing date. Bid notice has also been posted on PPRA website (www.ppra.gov.pk) Electronic proposals will not be entertained other than bids required to be submitted through PPRA e-Procurement Portal-EPADS at (www.eprocure.gov.pk). The procuring agency has right to cancel the activity any time. The detailed bidding document/RFP can be downloaded from the PPRA, FDE and M/o FE&PT's website. Pre-Bid meeting will be held at below address Islamabad on **08-10-2024 at 12:30 PM**.

Procurement Specialist

Project Coordination Unit (PCU), Khyaban-e-Suharwardy, Zero Point, Pakistan Manpower Building,
Gate 3, Ministry of Federal Education and Professional Training (M/o FE&PT), Islamabad.
Phone 051-9252497 uzma.malik.pcu@gmail.com

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1. Request for Bid (RFB):

The Federal Directorate of Education, Islamabad invites bids from eligible vendors/firms for the “**Provision of IT equipment and Science laboratory equipment**” for its seven schools/colleges through Request for Proposal (RFP) method under PPRA rules. For this purpose, the FDE invites proposals from eligible vendors/firms to supply and install the specified goods/items/equipment for the following:

- i. IMCG G-14/4 Islamabad
- ii. IMCB G-15 Islamabad
- iii. IMCB Pakistan Town Islamabad
- iv. IMSG (I-V), Tarlai, Islamabad
- v. IMS (I-V) GhoraShahan
- vi. IMCG Barakoh Islamabad
- vii. IMCB G-13/2

The Proposals should be inclusive of all applicable taxes and premiums and must meet the RFP’s specifications. Additionally, a two percent (2%) bid security in the form of a Pay Order, CDR, or Banker’s Cheque, in the name of Chairman Purchase Committee, FDE is required along with the financial proposal. A Bank Performance Guarantee of ten percent (10%) would be required later from the successful bidder.

2. Eligibility Criteria

The vendors/firms are requested to submit copies of the following documents as evidence of their eligibility :

- a) A minimum of 3 years of experience in providing IT-related goods or services of similar nature is required. (Vendors/Firms are requested to attach a summary of all relevant project contracts and purchase orders in tabular form. This should include the **reference number, description, award and completion dates, duration (in days), and total amount**. Additionally, copies of these contracts and purchase orders should be attached in chronological order). In case of applying for lot 2 the firm must be registered as equipment provider or should provide evidence of representative or MAL or original manufacturer.
- b) Firms/vendors must have completed a minimum of 3-5 similar projects with government/semi government, donor agencies, or the private sector at national / international level within the past 3 years, accompanied by copies of the respective work orders/contracts.
- c) Must be registered with the FBR or the relevant provincial authorities (if supplying goods within the provinces) and have an active taxpayer status.
- d) The average annual turnover of the last three years must be at least 100 million. (Audited financial statements, stamped by a chartered accountant, must be provided for the last three years.)
- e) The firm/Vender must not have been blacklisted by any organization or government, semi government, autonomous or any financial institution of Pakistan.
- f) A Manufacturing Authorization Letter (MAL) from the original manufacturer, following the standard format, is mandatory. OEM is must

- g) In Case of a joint venture/consortium, if one of the partners in a JV alone fulfills the threshold in criterion (mention in sub-para (c)&(d), both equally otherwise in terms of scope of work sharing having similar projects portfolio one is huge capacity and other having short will be acceptable but not in terms of legal registration and in terms of taxation and financial worth turnover.
- h) JV is not encouraged into this assignment due to its less threshold.

3. Validity of Offers

The offers shall be valid until ninety (90) days from the date of opening of the Proposal.

4. Proposal Variation Order /Modification

- a) Quantities can be increased or decreased at any time as per the client's need.
- b) Delivery should be conducted through legal channels, and no grey channels should be utilized. The delivery period including installation is set at 60 days. Transport and taxes import custom duties or any other associated cost will be born up by the supplier into their rates given in total.

5. Preparation of Bids

- a) Proposal shall be evaluated on total price basis and the Purchase Order shall be issued to the respective firm offering the lowest evaluated price for all items in total against estimated quantities.
- b) Price Proposal/(s) shall be for all the items as described in the attached scope of requirements.

6. Quoted Price

The quoted price should encompass all applicable taxes and premiums and must be in PKR (Pakistani Rupees).

7. Clarifications / Pre Bid Meeting

For any clarifications regarding this RFP may be sent in writing to procurement specialist before or during the pre-bid meeting i.e. **08 October 2024 12:30 P.M** which will be responded during the pre-bid meeting and documented through minutes. All prospective bidders or their authorized representatives are invited to attend the pre-bid meeting.

The bidders are requested to submit questions, if any, in writing so as to reach the employer before pre-bid meeting. Minutes of the pre-bid meeting, including the text of the questions raised and the replies given, will be transmitted without delay to all purchasers of the Bidding Documents. Any modification of the Bidding Documents thereof, which may become necessary as a result of the pre-bid meeting shall be made by the employer exclusively through the issue of an addendum not through the minutes of the pre-bid meeting.

Absence at the pre-bid meeting will not be a cause for disqualification of a bidder.

8. Sealing and Marking of Proposals

Proposals should be submitted in a single-stage two-envelope format, clearly labelled with the RFP's title/number, description, the name of the Firm/Vendor/JVs/Consortium, and the name of the purchaser, FDE.

9. Submission of Proposals

- a) Proposals are to be submitted in the form attached *by courier or by hand*.
- b) The deadline for submission of Proposals is on or before **15th October 2024 at 12:00 PM**.
- c) The address for submission of Proposals is:

Attention: Procurement Specialist Project Coordination Unit (PCU), Khyaban-e-Suharwardy, Zero Point, Pakistan Manpower Building, Gate 3, Ministry of Federal Education and Professional Training (M/o FE&PT), Islamabad. Phone 051-9252497 uzma.malik.pcu@gmail.com

Address: Opening of Proposals

- a) Proposals will be opened by the Purchaser's representatives on the same day after the Deadline for the submission of Proposals i.e. 15th Oct 2024 at 12:00 PM. and bid opening Time at 12:30 PM

10. Evaluation of Proposals / Bid Evaluation

The technical proposals of the qualified bids after evaluation as per Eligibility Criteria shall be evaluated. The Financial Proposals will be opened if Technical Proposal qualifies on given criteria i.e. more than **70:30%** of total marks of Technical Proposal. The contract will be awarded to Technically Qualified and Lowest Financial Basis.

11. Criteria for Bid Evaluation

The Technical Proposal shall be evaluated based on firm's capability and relevant experience, and key personnel proposed for project team handling this assignment. The criteria and point system for the evaluation of Technical Proposals shall be as under:

S/N	Preliminary Criteria for Bids Responsiveness for further eligibility of getting into getting in the technical evaluation.	Marks
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Mandatory Requirement

- | | | |
|---|--|--|
| 1 | <ol style="list-style-type: none">i) Registration with SECP /Register of Firms in Pakistan.ii) Relevant FBR Income Tax & GST Registration.iii) Minimum 3 Years of Experience of similar nature projects / services.iv) The total average annual turnover of the last three years must be at least 100 million proved by Audited financial statements. The firm must have working capital/net worth of 100 million Rupees as well.v) Affidavit for non-blacklisted on 100 Rupee Stamp Papervi) MAL issued by the manufacturer by the principal not through the agents should be attached for IT equipment which will be verified with OEM.vii) Have completed 3-4 similar nature of projects in education sector. | |
|---|--|--|

Technically Qualified with Lowest Financial Bid will be awarded the contract.

12. Documents:

- Bidder must have his own office with facilities, equipment, and skilled human resources.
- Blacklisted bidders/contractors with pending liabilities of any Govt. department and those companies/ contractors/ firms whose renewal/registration is not up to date shall not be eligible to participate in the bidding process.
- Bidder must submit integrity pact as per prescribed format
- Must attach all documents required in technical evaluation.
- Delivery schedules

13. Award of Purchase Order

The Purchaser shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the Bidding Document, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.

The Purchaser shall invite by the quickest means the successful Supplier for any discussion/clarification that may be needed to conclude the Purchase Order.

The purchaser shall publish an evaluation report on its website with free access, before issuance of purchase order, and 07 days grievance period will be given. The information shall include the name of the successful Supplier, summary of its scope and their quoted and evaluated prices. The Competent Authority reserves the right to cancel all the offers.

On behalf of the Purchaser: Procurement Specialist Project Coordination Unit (PCU), Khyaban-e-Suharwardy, Zero Point, Pakistan Manpower Building, Gate 3, Ministry of Federal Education and Professional Training (M/o FE&PT), Islamabad

For information: www.mofept.gov.pk

Telephone: 051-9252497

PURCHASER'S REQUIREMENTS

- i) Payment will be made on a Delivery Goods as per delivery of schools.
- ii) In case of repair of any damage part the Firm shall provide an alternate similar goods on urgent basis without any delay and in this regard no extra charges shall be paid by the Client.
- iii) In case of failure of providing good quality services on one month notice contract will be terminated.
- iv) The rates should be inclusive of all taxes and transportation cost or repair maintenance cost in case any breakage done by the time of inspection or during inspection any item is not up to the quality requirement that item will be replace without any cost by the firm
- v) Inspection will be done by the designated technical/procurement team of the FDE.
- vi) Invoice will be verified by the technical/procurement team.
- vii) Stock Registers will be maintained by the respective schools **WILL BE SHARED** with the supervision of Technical/Procurement department Team.
- viii) FDE will ensure quality of material delivery and inspection etc.
- ix) Payment in advance is only on booking shipment mobilization against bank guarantee/Insurance bond.
- x) For each completed lab, the vendor will obtain delivery challan duly signed by the Authorized representative and will submit with invoice.
- xi)

TECHNICAL SPECIFICATION

1. Lot 1- Procurement of IT Equipment#

Sr no	Item Name	Total Quantity	Specifications
1	Printer	12	Print Technology: Laser, print speed: Black: 30ppm, color:20 ppm, print resolution: Black & color: 1200 x 122 dpi, paper handling: Automatic document feeder, 250-sheet input tray, 100-sheet output tray , support A4, Letter, legal, Duty cycle: 30,000 pages per month, Connectivity: Wi-Fi, Ethernet, USB. Mobile printing: Apple Airprint, Mopria, Duplex Printing: Automatic, Scanning: Color flatbed scanner, resolution: 600 x 600 dpi with Equivalent or higher specifications
2	Multimedia	4	Panel Size: 16.0 mm (0.63 in) (4:3 aspect ratio), Transparent LCD panel (x 3, R/G/B) Resolution: 786,432 (1024 x 768) pixels Lens: Manual zoom (1.6x), Manual focus, F 1.60–1.90, f 15.31–24.64 mm Screen Size: 0.76–7.62 m (30–300 in), 4:3 aspect ratio Light Output/Brightness: 4,500 lm Power Consumption: 320 W Contrast Ratio: 20,000:1 (Full On/Off) Installation: Ceiling/floor, front/rear Built-in Speaker: 10 W (monaural) Color Accuracy: Specify color standards (e.g., sRGB, Rec. 709) Lamp Life: Estimated lamp life in hours Video Compatibility: Supported video formats and resolutions (e.g., HDMI, VGA, DVI) with Equivalent or higher specifications
3	Scanner	07	Maximum Document Size: A4, Legal (or specific dimension) if required, scanning element: Charged-Coupled Device (CCD), Optical resolution: 600 dpi (minimum), higher resolution (eg 1200 dpi), color depth: 24-bit color minimum, output formats: JPEG, TIFF, PDF, and other common formats. Interface: USB 3.0, Ethernet (optional for network scanning) with Equivalent or higher specifications
4	Computer core i5 with LCD and other accessories, wireless LAN card etc for library	85	Processor: Intel Core i5 13 Gen or above, Memory: 16 gb DDR5 RAM, Storage: 1TB NVMe SSD, Motherboard: Intel chipset motherboard with multiple PCIe slots, Network: Intel Gigabit Ethernet or 2.5GbE NIC power supply: 750W or Higher, Wireless LAN in build, Ports:2xPD Type C, 4 x USB front 3.0, 4x USB on back, 1x HDMI 19'6 or higher UHD LCD, Wireless keyboard, mouse of same brand with Equivalent or higher specifications

2. Lot 2- Procurement of Science Lab equipment's

EQUIPMENT/APPARATUS FOR PHYSICS LABORATORY

S No	List of Items	IMCB G-13/2	IMCB G-15	IMCB Pak Town	IMCB Bhara Kahu	IMCB G-14/4
Equipment/ Apparatus/ Chemicals for Chemistry Laboratory						
1	Acetic Acid	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
2	Aluminium Foil	100 g	100 g	100 g	100 g	100 g
3	Ammonium chloride	0.25 Kg	0.25 Kg	0.25 Kg	0.25 Kg	0.25 Kg
4	Ammonium Nitrate	0.25 Kg	0.25 Kg	0.25 Kg	0.25 Kg	0.25 Kg
5	Barium Chloride	0.25 Kg	0.25 Kg	0.25 Kg	0.25 Kg	0.25 Kg
6	Bromothymol Blue	10 g	10 g	10 g	10 g	10 g
7	Calcium Carbonate	0.25 Kg	0.25 Kg	0.25 Kg	0.25 Kg	0.25 Kg
8	Calcium Chloride or any salt of Ca	100 g	100 g	100 g	100 g	100 g
9	Calcium Hydroxides	100 g	100 g	100 g	100 g	100 g
10	Cinnamic Acid	100 g	100 g	100 g	100 g	100 g
11	Concentrated Hydrochloric Acid	0.25 Ltr	0.25 Ltr	0.25 Ltr	0.25 Ltr	0.25 Ltr
12	Copper Chloride or any salt of Cu	50 g	50 g	50 g	50 g	50 g
13	2, 4-Dinitrophenyle Hydraize	50 g	50 g	50 g	50 g	50 g
14	Distilled Water (Ltr)	04 Ltr	04 Ltr	04 Ltr	04 Ltr	04 Ltr
15	Ethanol	0.25 Ltr	0.25 Ltr	0.25 Ltr	0.25 Ltr	0.25 Ltr
16	Fehling's Solution (set)	100 cm ³	100 cm ³	100 cm ³	100 cm ³	100 cm ³
17	Ferric Chloride	50g	50g	50g	50g	50g
18	Fructose	50g	50g	50g	50g	50g
19	Glucose	50g	50g	50g	50g	50g
20	Iodine	50g	50g	50g	50g	50g
21	Lime Water	0.50 Ltr	0.50 Ltr	0.50 Ltr	0.50 Ltr	0.50 Ltr
22	Litmus Solution	0.50 Ltr	0.50 Ltr	0.50 Ltr	0.50 Ltr	0.50 Ltr
23	Magnesium Hydroxides	100 g	100 g	100 g	100 g	100 g
24	Methanol	0.25 Liter	0.25 Liter	0.25 Liter	0.25 Liter	0.25 Liter
25	Methyl Orange	10 g	10 g	10 g	10 g	10 g
26	Nitric Acid	0.50 Ltr	0.50 Ltr	0.50 Ltr	0.50 Ltr	0.50 Ltr
27	Oil	0.25 Kg	0.25 Kg	0.25 Kg	0.25 Kg	0.25 Kg
28	Oxalic Acid	50 g	50 g	50 g	50 g	50 g
29	Phenol Solution	0.50 Ltr	0.50 Ltr	0.50 Ltr	0.50 Ltr	0.50 Ltr
30	Phenolphthalein	10 g	10 g	10 g	10 g	10 g
31	Potassium Chloride or any salt of K	20 g	20 g	20 g	20 g	20 g
32	Potassium Hydroxides	100 g	100 g	100 g	100 g	100 g
33	Potassium Permanganate	100 g	100 g	100 g	100 g	100 g
34	Powdered Zinc	50 g	50 g	50 g	50 g	50 g
35	Silver Nitrate	25 g	25 g	25 g	25 g	25 g
36	Soap (Bar)	02 bars	02 bars	02 bars	02 bars	02 bars
37	Sodium Bicarbonate	050 g	050 g	050 g	050 g	050 g
38	Sodium Carbonate	100 g	100 g	100 g	100 g	100 g
39	Sodium Chloride	0.50 Kg	0.50 Kg	0.50 Kg	0.50 Kg	0.50 Kg
40	Sodium Hydroxide	100 g	100 g	100 g	100 g	100 g
42	Sodium Sulphate	100 g	100 g	100 g	100 g	100 g
43	Sulphuric Acid	0.25 Ltr	0.25 Ltr	0.25 Ltr	0.25 Ltr	0.25 Ltr
44	Strontium Chloride or any salt of strontium	50 g	50 g	50 g	50 g	50 g
45	Sugar	100 g	100 g	100 g	100 g	100 g
46	Tollen's Reagent	100 cm ³	100 cm ³	100 cm ³	100 cm ³	100 cm ³
47	Vinegar	0.25 Ltr	0.25 Ltr	0.25 Ltr	0.25 Ltr	0.25 Ltr
48	Battery Cells with 2 Electrodes (9V)	4	4	4	4	4
49	Beakers 50 cm ³	6	6	6	6	6
50	Beakers 100 cm ³	6	6	6	6	6
51	Beakers 250 cm ³	6	6	6	6	6
52	Beakers 500 cm ³	6	6	6	6	6
53	Blue Timus Paper	01 Packet	01 Packet	01 Packet	01 Packet	01 Packet
54	Bunsen Burners	4	4	4	4	4
55	Burettes	4	4	4	4	4
56	Capillary Tubes Pack	6	6	6	6	6
57	China Dishes	4	4	4	4	4

58	Conical Flasks (250 cm ³)	6	6	6	6	6
59	Corks (each of different size) Dz	5	5	5	5	5

60	Cotton	01 Roll	01 Roll	01 Roll	01 Roll	01 Roll
61	Delivery Tubes	4	4	4	4	4
62	Droppers	6	6	6	6	6
63	Filter Papers	01 Packet	01 Packet	01 Packet	01 Packet	01 Packet
64	Forceps	6	6	6	6	6
65	Funnels	6	6	6	6	6
66	Fusions Tubes	10	10	10	10	10
67	Glass Plates	6	6	6	6	6
68	Glass Strirrers	6	6	6	6	6
69	Graduated Cylinders 50 cm3	6	6	6	6	6
70	Graduated Cylinders 100 cm3	6	6	6	6	6
71	Graduated Flasks 100 cm3	4	4	4	4	4
72	Graduated Flasks 250 cm3	4	4	4	4	4
73	Graduated Flasks 1000 cm3	4	4	4	4	4
74	Iron Stands (Heavy Base)	5	5	5	5	5
75	Knives	4	4	4	4	4
76	Magnets	6	6	6	6	6
77	Match Boxes	4	4	4	4	4
78	Organic Waste Cans	2	2	2	2	2
79	Physical Balances	2	2	2	2	2
80	pH Paper (1 to 14)	6	6	6	6	6
81	Pipettes (10 cm3)	4	4	4	4	4
82	Platinum Wires	6	6	6	6	6
83	Red Litmus Paper	01 Packet	01 Packet	01 Packet	01 Packet	01 Packet
84	Round Bottom Distillation Flasks	6	6	6	6	6
85	Rubber Tubing	5 m	5 m	5 m	5 m	5 m
86	Sand Baths	4	4	4	4	4
87	Spatulas (stainless steel)	4	4	4	4	4
88	Test Tube Holders	4	4	4	4	4
89	Test Tubes Racks	4	4	4	4	4
90	Test Tubes	20	20	20	20	20
91	Thermometeres (110*)	6	6	6	6	6
92	Tripod Stands	6	6	6	6	6
93	Watch Glasses	4	4	4	4	4
94	Water Condensers	4	4	4	4	4
95	Wire Gauzes	4	4	4	4	4
96	Acetic Acid	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
97	Alocohol	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
98	Ascorbic acid	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
99	Benedict's Solution	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
100	Bromothymol Blue Solution	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
101	Chloroform	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
102	Copper Sulfate Solution	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
103	Diastase	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
104	Distilled Water	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
105	Eosine	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
106	Ethanol	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
107	Formaline	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
108	Glucose Solution 01%	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
109	Glycerine	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
110	Hydrogen Carbonate indicator	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
111	Iodine Solution 01%	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
112	Lime Water	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
113	Methylene Potassium Hydroxide Blue 01%	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
114	Starch	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
115	Sudan III Solution	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
116	Trypsin	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
117	Wax	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr	0.5 Ltr
118	Animal and Plant Cell	01	01	01	01	01
119	Biodiversity	01	01	01	01	01

120	Biogeochemical Cycles	01	01	01	01	01
121	Cell Division	01	01	01	01	01
122	Germination	01	01	01	01	01
123	Human Body Systems	01	01	01	01	01
124	Mendelian Genetics	01	01	01	01	01
125	Mechanism of Enzyme Action	01	01	01	01	01
126	Plant Propagation	01	01	01	01	01
127	Reflex Arc	01	01	01	01	01
128	Sexual Reproduction in Plants	01	01	01	01	01
129	Structure of DNA	01	01	01	01	01
130	Transport of Material in Plants	01	01	01	01	01
131	Bacteria	02	02	02	02	02
132	Cells of onion epidermis and Hydrilla Leaf	02	02	02	02	02
133	Conjugation in Paramecium	02	02	02	02	02
134	Mitosis and Meiosis in Onion root tip	02	02	02	02	02
135	Nerve Cell	02	02	02	02	02
136	Rhizopus and Mushroom	02	02	02	02	02
137	Section of Mammalian Kidney	02	02	02	02	02
138	Sections of animal Tissues	02	02	02	02	02
139	Transverse section of Artery, Vein & Capillary	02	02	02	02	02
140	Transverse section of Human Small intestine	02	02	02	02	02
141	Transverse Section of Leaf, Root and stem of Brassica	02	02	02	02	02
142	Transverse section of Mammalian	02	02	02	02	02
143	Burner (Spirit Lamp)	4	4	4	4	4
144	Conical Flask	4	4	4	4	4
145	Cotton Wool	4	4	4	4	4
146	Differentiate air thermometer	4	4	4	4	4
147	Dissecting Board	4	4	4	4	4
148	Dissecting Box	4	4	4	4	4
149	Dissecting Tray	4	4	4	4	4
150	Dropper	4	4	4	4	4
151	Funnel 4" dia & 6 dm	4 Each	4 Each	4 Each	4 Each	4 Each
152	Glass Tube	04 Pack	04 Pack	04 Pack	04 Pack	04 Pack
153	Inoculation Loop	2	2	2	2	2
154	Insect Net	4	4	4	4	4
155	Lens Paper	2	2	2	2	2
156	Light Source	4	4	4	4	4
157	Magnifying Glass	4	4	4	4	4
158	Measuring Cylinder 100ml	4	4	4	4	4
159	Microscope (Compound: 10X eye piece, 4X, 10X and 40X objectives)	2 each	2 each	2 each	2 each	2 each
160	Microscope (Dissecting)	4	4	4	4	4
161	Microscope Cover Slip	02 Pack	02 Pack	02 Pack	02 Pack	02 Pack
162	Microscope Slide	02 Pack	02 Pack	02 Pack	02 Pack	02 Pack
163	Petri Dish	4	4	4	4	4
164	Pipette (10 ml)	4	4	4	4	4
165	Plant Presser	4	4	4	4	4
166	Plate (Glass)	4	4	4	4	4
167	Potometer	4	4	4	4	4
168	Preserved Specimens of representative animals	01 each	01 each	01 each	01 each	01 each
169	Reagent Bottles 250ml	4	4	4	4	4
170	Specimen Jars	4	4	4	4	4
171	Stop Watch	4	4	4	4	4
172	Stopper (Cork)	6	6	6	6	6
173	Syringe	6	6	6	6	6
174	Test Tube Rack	4	4	4	4	4
175	Thermometer	6	6	6	6	6

176	Thermos Flask	4	4	4	4	4
177	Tripod Stand	4	4	4	4	4
178	Watch Glass	4	4	4	4	4
179	DNA	1	1	1	1	1
180	Human Brain & Skeleton	01 each	01 each	01 each	01 each	01 each
181	Human Diaphragm and intercostals' Muscles	1	1	1	1	1
182	Neuron	1	1	1	1	1
183	Pitcher & Sundew Plant	01 each	01 each	01 each	01 each	01 each
Equipment/ Appratus/ Chemicals for Biology Laboratory						
184	Aquarium	1	1	1	1	1
185	Aquarium net	1	1	1	1	1
186	Balance	10	10	10	10	10
187	Beaker (50ml)	5 each	5 each	5 each	5 each	5 each
	Beaker (100ml)	5 each	5 each	5 each	5 each	5 each
	Beaker (250ml)	5 each	5 each	5 each	5 each	5 each
	Beaker (1000ml)	5 each	5 each	5 each	5 each	5 each
188	Bell Jar	4 Each	4 Each	4 Each	4 Each	4 Each
189	UV Meter	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
190	Digital Timer	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
191	Electronic Balance	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
192	Circuit Board	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
193	Digital Tripper Output DC Power Supply	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
194	Laser Ray Box and Lenses	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
195	Different Charts	2 Nos each	2 Nos each	2 Nos each	2 Nos each	2 Nos each
196	Resonance Tube apparatus	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
197	Logic gates set	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
198	Potoentiometer	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
199	Galvanometer	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
200	Ammeter	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
201	Soft Slinky Helical Spring	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
202	Apparatus for conservation of Linear Momentum	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
203	Searle' Appratus	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
204	Fly wheel & Wall Brackets	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
205	Thermometer	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
206	Optical Needles	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
207	Index Needle	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
208	Drawing Board	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
209	Diffraclin grating	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
210	Laser Light Source	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
211	Connecting Wires	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
212	DC Voltmeter	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
213	A bulb with tungsten filament	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
214	AC Millimeter	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
215	Diodes	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
216	Fitted wooden box	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
217	Thermistor unit	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
218	Neon Lamp	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
219	Plumb Line	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
220	Set Square	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
221	Uprights	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
222	Optical Bench	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
223	Parallalex Needle	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
224	Prisms	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
225	Newton's Ring apparatus	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
226	Spirit Level	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
227	Lens of different focal lengths	4 Nos each	4 Nos each	4 Nos each	4 Nos each	4 Nos each
228	Battery of different volts (6V)	1 Nos each	1 Nos each	1 Nos each	1 Nos each	1 Nos each
229	Rheostat	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
230	Low resistance box	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos

231	One way key	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
232	Two way key	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
233	Jokey	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
234	Compass Needle	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
235	Meter rods	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
236	Scissor	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
237	Power Supply with step-up Transformer	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
238	AC voltmeter	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
239	PNP Transistor	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
240	Photo Voltaic Cell	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
241	Photo Cell	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
242	Light Emitting Diode	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
243	Buzzer Unit	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
244	Crocodile clips (Pair)	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
245	Small Steel balls	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
246	Concave Convex Mirror set	4 Sets	4 Sets	4 Sets	4 Sets	4 Sets
247	Laser Pointer Educatio Kit	4 Sets	4 Sets	4 Sets	4 Sets	4 Sets
248	Lens Set	4 Sets	4 Sets	4 Sets	4 Sets	4 Sets
250	Piece of Chalk (Pkt)	2 Pkts	2 Pkts	2 Pkts	2 Pkts	2 Pkts
Equipment/ Appratus/ Chemicals for Physics Laboratory						
251	Vernier Calipers, 6 inch	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
252	Solid Cylinder	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
253	Micrometer screw gauge	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
254	Wire of different diameters	6 Nos each	6 Nos each	6 Nos each	6 Nos each	6 Nos each
255	Grave-sands apparatus	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
256	Plumb line	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
257	Slotted weight sets	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
258	Thread	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
259	Mirror Strip	6 Nos	6 Nos	6 Nos	6 Nos	6 Nos
260	Geometry box	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
261	Paper sheet	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
262	Thumb pins (Pkt)	4 Pkts	4 Pkts	4 Pkts	4 Pkts	4 Pkts
263	Ripple Tanks	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
264	Diffraction Grating Glasses Classroom set	2 sets	2 sets	2 sets	2 sets	2 sets
265	Reflecting Telescope	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
266	Iron Stand with clamp	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
267	Electricity & Magnetism Bulb Demo	4 set	4 set	4 set	4 set	4 set
268	Steel Bar Magnets	6 Nos	6 Nos	6 Nos	6 Nos	6 Nos
269	Electric Vacuum Pump	2 Nos	2 Nos	2 Nos	2 Nos	2 Nos
270	Beaker Stand for Burner	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
271	Spark Timer	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
272	Simple endulum Apparatus	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
273	Stop Watches	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
274	Free Fall apparatus	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
275	Slide wire bridge	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
276	Voltmeter	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
277	AVO Meter	4 Nos	4 Nos	4 Nos	4 Nos	4 Nos
278						
279						
280						
281						
282						

Terms & Conditions:

- Complete installation and enablement of equipment and demonstrating functionality is the responsibility of the vendor.
- Completion certificate should be obtained against duly signed by the Designated Focal Person on 100% completion of work.
- Delivery schedule must be compliant within 60 days time.
- Under warranty period, replacement of equipment would be responsibility of the vendor without any additional cost.
- Specification of equipment with equivalent or higher should be given
- Third party members will do technical specifications inspections rather than procurement committee member those members who will be part of procurement will not be part of technical specifications compliance sheet .

Price Schedule Lot 1

Forms Supplier Bid Form

From:	[Insert Supplier's name]
Supplier's Representative:	[Insert name of Supplier's Representative]
Title/Position:	[Insert Representatives title or position]
Address:	[Insert Supplier's address]
Email:	[Insert Supplier's email address]

To:	Procurement Specialist
Purchaser's Representative:	
Title/Position:	Procurement Specialist
Address:	PCU, Project Coordination Unit (PCU), Khyaban-e-Suharwardy, Zero Point, Pakistan Manpower Building, Gate 3, Ministry of Federal Education and Professional Training (M/o FE&PT), Islamabad
RFP/ BIDS Ref No.:	
Date of BID:	

Dear [insert name of Purchaser's Representative]:

SUBMISSION OF PROPOSAL/BIDS

1. Conformity and no reservations

In response to the above-named RFP we offer to supply the Services, as per this Proposal and in conformity with the RFP. We confirm that we have examined and have no reservations to the RFP.

2. Proposal Price

The Price Schedule is as under [insert the total price of the offer in words and figures, indicating the various amounts and the respective currencies].

Sr no	Item Name	Total Quantity	Unit Price	Total Price
1	Printer	24		
2	Multimedia Projector	4		
3	Scanner	12		
4	Computer Core i7 (branded) with LCD & other accessories, wireless LAN card etc	15		

5	Computer core i5 with LCD and other accessories, wireless LAN card etc for	143		
	Library			
			TOTAL PRICE INCLUSIVE OF ALL TAXES	

3. Proposal Validity

Our Proposal shall be valid until the 90 days in the RFP, and it shall remain binding upon us and may be accepted at any time before it expires.

4. Not Bound to Accept

We understand that you reserve the right to

- a. accept or reject all Proposals and are not bound to accept the lowest evaluated cost Proposal, or any other Proposal that you may receive, and
- b. Annul the RFP process at any time prior to the award of the Purchase Order without incurring any liability to Suppliers.

On behalf of the Supplier:

Name of the person duly authorized to sign the Proposal on behalf of the Supplier: [insert complete name of person duly authorized to sign the Proposal]

Title of the person signing the Proposal: [insert complete title of the person signing the Proposal]

Signature of the person named above: *[insert signature of person whose name and capacity are shown above]*

Date signed [insert date of signing] day of [insert month], [insert year]

Price Schedule Lot 2

Forms Supplier Bid Form

From:	[Insert Supplier's name]
Supplier's Representative:	[Insert name of Supplier's Representative]
Title/Position:	[Insert Representatives title or position]
Address:	[Insert Supplier's address]
Email:	[Insert Supplier's email address]

To:	Procurement Specialist
Purchaser's Representative:	
Title/Position:	Procurement Specialist
Address:	Project Coordination Unit (PCU), Khyaban-e-Suharwardy, Zero Point, Pakistan Manpower Building, Gate 3, Ministry of Federal Education and Professional Training (M/o FE&PT), Islamabad
RFP/ BIDS Ref No.:	
Date of BID :	

Dear [insert name of Purchaser's Representative]:

SUBMISSION OF PROPOSAL/BIDS

1. Conformity and no reservations

In response to the above-named RFP we offer to supply the Services, as per this Proposal and in conformity with the RFP. We confirm that we have examined and have no reservations to the RFP.

2. Proposal Price

The Price Schedule is as under [insert the total price of the offer in words and figures, indicating the various amounts and the respective currencies].

Sr n	Item Name	Total Quantit	Unit Price	Total Price
1				
2				
3				
4				
5				

			TOTAL PRICE INCLUSIVE OF ALL TAX	
--	--	--	-------------------------------------	--

3. Proposal Validity

Our Proposal shall be valid until the 90 days in the RFP, and it shall remain binding upon us and may be accepted at any time before it expires.

INSTRUCTION TO BIDDERS FOR LEGAL IMPLICATIONS ARISING OUT OF CONTRACT:

Firms securing in technical evaluation criteria will be shortlisted against relevant category/lot and hence referred to as 'Responsive Bids'. The shortlisted firm with lowest financial bid will be awarded the contract.

1. The evaluation shall be on the basis of bidder responsiveness to the Terms of criteria technical score sheet and compliance. A proposal shall be rejected at this stage if it does not respond to important aspects.

The Department will notify the bidding organization/ firm of the rejection of their technical proposal indicating that their financial proposal if any will be returned unopened after completing the selection process.

2. The Department will notify in writing to the organization/ firm(s) that passed the minimum technical score, and indicate the date, time and address for opening the financial proposal. The opening date shall not be sooner than 5 calendar days after the notification date. The notification may be sent through telephone call or email at address given for official correspondence.
3. On opening the financial proposal i.e., in the presence of the bidding firm(s) representatives who wish to attend, the Department will announce the names of the firm(s), their technical scores, and the amounts of their financial proposals.

i. Financial Evaluation

Financial Proposals of the technically qualified bidders only would be opened and evaluated / compared on the following basis:

1. The financial proposals shall first be checked for any error of computation and arithmetic errors will be corrected.
2. If a bidder does not accept the correction of errors, its bid will be rejected, and its bid security may be forfeited.
3. Items and Services that are required but have been left out or are necessary to correct minor deviations of the proposal will be added to the total proposal price using costs taken from the highest prices from other responsive proposals for the same item and Services, or in the absence of such information, the cost will be estimated at prevailing list prices.
4. To evaluation / comparison of bids, total lump sum cost with all applicable taxes will be considered.

- b.** Lowest financial bid will be accepted for contract award.

Department Right to Accept or Reject any or All Bids

1. Department reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the effected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for Department action.
2. Department may terminate the Contract at any time by giving written notice to the bidder, if the bidder becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation, provided such termination will not prejudice or affect any right of action or remedy, which has, accrued or will accrue thereafter to Department.
3. If the bidder is unable to fulfill its obligations as mentioned in the work plan and withdraws from the project, Department shall terminate the contract by issuing a written notice and shall not be responsible to pay off any liability incurred towards the bidder and forfeit the security deposit (bid bond amount).

c. Award Criteria

1. Department will award the contract to the successful bidder, whose proposal has been determined to be substantially responsive and lowest quoted price.
2. Department will notify by fax/letter by courier, the successful bidder of its intent to enter a contract. The contract shall be executed only after all necessary management approvals have been obtained.

d. Change of Scope

At any time prior to the deadline for submission of bids, Department may, for any reason whether at its own initiative or in response to a clarification requested by a prospective Bidder, amend the Tender. Amendments will be provided in the form of Addenda to the Tender and will be sent in writing by courier, cable, facsimile, or electronic mail to all prospective Bidders that have received the Tender Document and will be binding on them. Bidders are required to immediately acknowledge receipt of any such addenda, and it will be assumed that the amendments contained in such addenda will have been taken into account by the Bidder in its bid.

In order to afford prospective bidders reasonable time in which to take the amendment into account in preparing their bids, Department may, at its own discretion, extend the deadline for submission of bids, in which case Department will notify all the bidders.

e. Liquidated Damages on Late Performance

If at any time during performance of the Contract, the bidder encounters conditions impeding timely delivery of required items/services, the Bidder shall promptly notify Department in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Firm's notice, Department shall evaluate the situation and may at its own discretion, except for cases of Force Majeure, extend the Firm's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

Liquidated damages will be deducted from contract price as per following schedule.

- a) 1st 50 days beyond agreed delivery time — 0.2% per day of the total contract value
- b) 2nd 50 days beyond agreed delivery time — 0.4% per day of the total contract value.

Delay beyond 100 days will result in termination of the contract by DEPARTMENT. Forfeiture of Performance Guarantee and claim additional Risks & Costs to the extent of getting the work completed by alternate vendors.

f. Fraud & Corruption

The Department requires that the procuring entities as well as bidders, suppliers, and contractors and their sub-contractors under the Department contracts, shall adhere to the highest standard of ethics during the procurement and execution of such contracts. In this context, the Purchaser; (a) defines, for the purposes of this provision, the terms set forth below as follows:

- a) "Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, anything of value to influence improperly the actions of another party;
- b) "Fraudulent practice" means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation.
- c) "Coercive practice" means impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party.
- d) "Collusive practice" means an arrangement between two or more parties designed to achieve an improper purpose, including influencing

Improperly the actions of another party.

e) "Obstructive practice" means:

- i. deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or
- ii. Acts intended to materially impede the exercise of the Department. Inspection and audit rights provided for under sub clause (a) below.
- iii. will reject bid(s) if it determines that the bidder has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question.
- iv. Will sanction a firm or individual, including declaring ineligible, for a stated period of time, to be awarded a department. financed contract if it at any time determines that the firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for, or in executing, a Department financed contract.

The Bidder shall not carry out or cause to carry out the following acts with an intention to influence the implementation of the procurement process or the procurement agreement:

- a) give or propose improper inducement directly or indirectly,
- b) distortion or misrepresentation of facts,
- c) engaging in corrupt or fraudulent practice or involving in such act,
- d) interference in participation of other competing bidders,
- e) coercion or threatening directly or indirectly to cause harm to the person or the property of any person to be involved in the procurement proceedings,
- f) collusive practice among bidders before or after submission of bids for distribution of works among bidders or fixing artificial/uncompetitive bid price with an intention to deprive the Purchaser the benefit of open competitive bid price,
- g) Contacting the Purchaser with an intention to influence the Purchaser with regards to the bids or interference of any kind in examination and evaluation of the bids during the period from the time of opening of the bids until the notification of award of contract.

ARBITRATIONS:

AS PER LEGAL CONTRACT LAW AND CONTRACT ACT

PPRA on the recommendation of the Purchaser may blacklist a Bidder for a period of one (1) to three (3) years for its conduct including the following grounds and seriousness of the act committed by the bidder:

- a) if convicted by a court of law in a criminal offence which disqualifies the Bidder from participating in the contract,
- b) if it is established that the contract agreement signed by the Bidder was based on false or misrepresentation of Bidder's qualification information,

A bidder declared blacklisted and ineligible by IT Department and PPRA, shall be ineligible to bid for a contract during the period determined by these stakeholders. The Supplier shall permit SLC to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by Department , if so required by the PPRA.

g. Conflict of Interest

General Information Form

All individual firms and/or each partner of a Joint Venture that are bidding must complete the information in this form. Nationality information should be provided for all owners or Bidders that are partnerships or individually owned firms.

Where the Bidder proposes to form a JV, the following information should also be supplied for the JV Partner(s), together with the information in Forms 4.5-4.15. Joint Ventures must also fill out Form 4.5.2a. on **stamp paper**.

- 1. Name of firm
- 2. Head office address
- 3. Telephone Contact
- 4. Fax Telex
- 5. Place of incorporation / registration Year of incorporation / registration

Nationality of owners'	
Name	Nationality
2.	
3.	
4.	
5.	
To be completed by all owners of partnerships or individually o firms.	
This information may not be available from the Intensive Training Company	

4.1 General Information Systems Experience Record

Name of Bidder or partner of a Joint Venture:

All individual firms and all partners of a Joint Venture must complete the information in this form with regard to the management of Information Systems contracts generally. The information supplied should be the annual turnover of the Bidder (or each member of a Joint Venture) in terms of the amounts billed to clients for each year for work in progress or completed, converted to U.S. dollars at the rate of exchange at the end of the period reported. The annual periods should be calendar years, with partial accounting for the year up to the date of submission of applications. This form may be included for Subcontractors only if the Invitation to Bid clauses explicitly permit experience and resources of (certain) Subcontractors to contribute to the Bidder's qualifications.

JV and / OR sub-contractor permitted experience.

The above concept can be modified evaluation factors and responsibilities and open up more space for smaller player to big players. We need to focus on creating a situation that practically big players pay more pivotal role of training and promising of backend technical support for next two years but have less risk in joining hands with domestic or smaller players due to stringent legal framework of the origins.

A brief note on each contract should be appended, describing the nature of the Information System, duration and amount of contract, managerial arrangements, purchaser, and other relevant details.

Use a separate page for each partner of a Joint Venture, and number these pages.

Bidders should not enclose testimonials, certificates, and publicity material with their applications; they will not be taken into account in the evaluation of qualifications.

Annual turnover data (applicable activities only)

Year'	Turnover
-------	----------

1.

- 2.
- 3.
- 4.
- 5.

Commencing with the partial year up to the date of submission of bids

4.6 Bidding Firm's Project References

[Relevant services carried out in the past that best illustrate qualifications]

Assignment Name		Country
Name of Client:		Total No. of delivery Locations (List may be attached)
Industry		
Address:		
Start Date (Month/Year)		Approx. Value of Contract (in currency):
Completion Date (Month/Year)		
Items/Services Supplied		Quantity
Narrative Description of Project:		

4.7 Joint Venture Summary (Stamp Paper)
 Names of all partners of a Joint Venture

1. Partner in charge

2. Partner

3. Partner

4. Partner

5. Partner

1. Etc.

Total value of annual turnover, in terms of Information System billed to clients;

Annual turnover data (applicable activities only; PKR)					
Partner	Year 1	Year 2	Year 3	Year 4	Year 5
1. Partner in charge					
2. Partner					
3. Partner					
4. Partner					
5. Partner					
6. Etc.					
Totals					

4.8 Particular Systems rollout Experience Record

Name of Bidder or partner of a Joint Venture
--

On separate pages, using the format of Form 4.5, the Bidder is requested to list contracts of a similar nature, complexity, and requiring similar information technology and methodologies to the contract or contracts for which these Bidding Documents are issued, and which the Bidder has undertaken during the period. Each partner of a Joint Venture should separately provide details of its own relevant contracts. The contract value should be based on the payment currencies of the contracts converted into U.S. dollars, at the date of substantial completion, or for ongoing at the time of award.

4.9 Details of Contracts of Similar Nature and Complexity

Name of Bidder or partner of a Joint Venture:

Use a separate sheet for each contract.

1.	Number of contract	
	Name of contract	
	Country	
2.	Name of Purchaser	
3.	Purchaser address	
4.	Nature of Information Systems and special features relevant to the contract for which the Bidding Documents are issued	
5.	Contract role (check one)	
	<input type="checkbox"/> Prime Supplier <input type="checkbox"/> Management <input type="checkbox"/> Contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/> Partner in a Joint Venture	
6.	Amount of the total contract/subcontract/partner share (in specified currencies at completion, or at date of award for current contracts)	
	Currency	Currency
7.	Equivalent amount PKR	
	Total contract: PKR,	Subcontract: PKR, Partner share: PKR;
8.	Date of award/completion	
9.	Contract was completed _____ months ahead/behind original schedule (if behind, provide Explanation).	
10.	Contract was _____ equivalent under/over original (if completed contract amount over, provide explanation).	
11.	Special contractual/technical requirements.	
12.	Indicate the approximate percent of total contract value (and PKR amount) of Information System undertaken by subcontract, if any, and the nature of such Information System.	

4.11 Summary Sheet: Current Contract Commitments / Work in Progress

NOT APPLICABLE

Name of Bidder or partner of a Joint Venture:

Bidders and each partner to a Joint Venture bid should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified full completion certificate has yet to be issued.

Name of contract	Purchaser, address/tel./fax	Value of outstanding Information System (current PKR equivalent)	Estimated completion date	average monthly invoicing over last six months (PKR/month)
1.				
2.				
3.				
4.				
5.				
etc.				

4.12 Financial Capabilities

Name of Bidder or partner of a Joint Venture:

Bidders, including each partner of a Joint Venture, shall provide financial information to demonstrate that they meet the requirements stated in the Evaluation Criteria. Each Bidder or partner of a Joint Venture shall complete this form. If necessary, separate sheets shall be used to provide complete banker information. A copy of the audited balance sheets shall be attached.

Autonomous subdivisions of parent conglomerate businesses shall submit financial information related only to the particular activities of the subdivision.

Banker	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	Telex

Summarize actual assets and liabilities in U.S. dollar equivalent (at the rates of exchange current at the end of each year) for the previous five calendar years. Based upon known commitments, summarize projected assets and liabilities in U.S. dollar equivalent for the next two calendar years, unless the withholding of such information by stock market listed public companies can be substantiated by the Bidder.

Financial information in PKR	Actual:			Projected:	
	Previous five years			Next two years	
	3	2	1	1	2
1. Total assets					
2. Current assets					
3. Total liabilities					
4. Current liabilities					
Revenue					
5. Profits before taxes					
6. Profits after					

Taxes					
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Procurement Expert
Tuesday, 13 August, 2024, 8:49:24 PM
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Friday, 30 August, 2024, 1:6:10 PM

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Procurement Expert
Tuesday, 13 August, 2024, 8:49:24 PM
Uzma Bashir
Procurement Expert
Friday, 30 August, 2024, 1:6:10 PM

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract or contracts.

Source of financing	Amount
1.	
2.	
3.	
4.	

Attach audited financial statements — including, as a minimum, profit and loss account, balance sheet, and explanatory notes.

If audits are not required by the laws of Bidders' countries of origin, partnerships and firms owned by individuals may submit their balance sheets certified by a registered accountant and supported by copies of tax returns.

4.13 Candidate Summary

Name of Bidder:

Position		Candidate	
		Prime	Alternate
Candidate information	Name of candidate	Date of birth	
	Professional qualifications		
Present employment	Name of Employer		
	Address of Employer		
	Telephone	Contact (manager / personnel officer)	
	Fax	Telex	
	Job title of candidate	Years with present Employer	

Summarize professional experience over the last twenty years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

From	To	Company/Project/Position/Relevant and management experience	technical

4.14 Technical Capabilities

Name of Bidder:

The Bidder shall provide adequate information to demonstrate clearly that it has the technical capability to meet the requirements for the Information System. With this form, the Bidder should summarize important certifications, proprietary methodologies, and/or specialized technologies which the Bidder proposes to utilize in the execution of the Contract or Contracts.

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Friday, 30 August, 2024, 1:6:10 PM

DECLARATION ON OATH FOR NOT HAVING BLACK LISTING

[Name of the Seller/Supplier] hereby solemnly declares its intention not to obtain or induce the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practices.

Without limiting the generality of the foregoing, *[the Seller/Supplier]* represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, Vendor, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

the Seller/Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[the Seller/Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, *[the Seller/Supplier]* agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by *[the Seller/Suppliers]* as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation

or benefit in whatsoever form from GOP.

4.16 GENERAL DECLARATION

(To be filled/signed/stamped by the prospective bidder i.e. Principal and by the Local Agent on their Letter Head)

The Prospective Bidder will have to certify that:

- Their Firm / Company / Local Agent with current or any other title & style has not been involved or Mitigating in any manner or kind of litigation with Department
- Wrong declaration to above fact will be liable to legal proceedings including but not limited to confiscation of Bid Bond / Performance Bond & Blacklisting of Firm (the Principal) and also Local Agent

Sign / Name:

Principal's Name / Address:

Designation:

Date: Stamp:

Sign / Name: _____

Local agents Name / Address: _____

5 BID SECURITY DOCUMENTS

4.1 BID SECURITY (BANK GUARANTEE)

[insert: **Bank's Name, and Address of Issuing Branch or Office**] **Beneficiary:** [insert: **Name and Address of Purchaser**]

Date: [insert: date]

BID GUARANTEE No.: [insert: **Bid Guarantee Number**]

We have been informed that [insert: name of the Bidder] (hereinafter called "the Bidder") has submitted to you its bid dated [insert: bid date] (hereinafter called "the Bid") for the execution of [insert: name of contract] under Invitation for Bids No. [insert: IFB number].

Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee, and that the bid guarantee automatically covers any alternative bids included in the Bid, if the Bidder is permitted to offer alternatives and does so.

At the request of the Bidder, we [insert: name of Bank] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of [insert: amount in figures] ([insert: amount in words]) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- a) has withdrawn the Bid (or any parts of it) during the period of bid validity specified by the Bidder in the Bid Submission Form or any extension of the period of bid validity which the Bidder subsequently agreed to; or
- b) having been notified of the acceptance of the Bid by you during the period of bid validity, (i) failed or refused to execute the Contract Agreement, or (ii) failed or refused to furnish the performance security, if required, in accordance with the Instructions to Bidders.

This guarantee will expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the contract signed by the Bidder and the performance security issued to you upon the instruction of the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder of the name of the successful bidder; or (ii) twenty-eight days after the expiration of the Bid's validity.

Consequently, any demand for payment under this guarantee must be received by us at

the office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees,
ICC Publication No. 458.

[Signature(s)]

{Note to Bidders: Instructions on amount and currency can be found in the Section 2.13. Joint Ventures need to also ensure that their Bank Guarantee meets the requirements for Joint Ventures as provided in the same section.}

4.2 Performance SECURITY 10% (Performance Bank Guarantees BOND)

Issuing

Authority: Date

of Issuance:

Date of Expiry:

Claim Lodgment Date:

WHEREAS [Name and Address of the Contractor] (hereinafter called "the Contractor") has agreed to supply the Services and render the Services against Tender Name (hereinafter called "the Contract") for the Contract Value of PKR (in figures) (in words)

AND WHEREAS it has been stipulated in the Tender Document that the successful Contractor shall furnish Performance Security, within ten (10) working days of the receipt of the Acceptance Letter from the Client, in the form of a Bank Guarantee, issued by a scheduled bank operating in Pakistan, as per the format provided in the Tender Document to the Client, for a sum equivalent to Rs. (to 10% of the one (01) year contract value, on a yearly basis, with an undertaking to renew the Bank Guarantee before the end of each year, one month before the expiry period of the submitted bank guarantee) valid from the date of issue until all obligations have been fulfilled in accordance with the Contract; AND WHEREAS [Name of the Bank] having registered office at [Address of the Bank] (hereinafter called "the Guarantor") has agreed to give the Contractor a Guarantee;

THEREFORE, the Guarantor hereby affirms to bind himself, his successors and his assigns to the Client, for the sum of PKR (in figures) in words) and undertakes to pay to the Client, upon receipt of his written demand(s), any sum(s) as specified by him, not exceeding the above limit in aggregate, without cavil / argument and without the Client having to substantiate / prove or to show grounds / reasons for such claim(s), on the occurrence of any / all of the following conditions:

1. If the Contractor commits a default under the Contract.
2. If the Contractor fails to fulfill any of the obligations under the contract.
3. If the Contractor violates any of the provisions of the Contract.

Provided that the Client shall specify the occurred condition(s) owing to which the said sum is due to him. Provided further that any demand(s) / claim(s) from the Client shall reach the Guarantor within thirty working days after the expiry of the Guarantee.

This guarantee shall remain valid up to _____ or all obligations have been fulfilled in accordance with the Contract, whichever is earlier. Date this _____ day of 2024

GUARANTOR

Signature _____

CNIC # _____

Name _____

Designation _____

Address _____

[Note for Bidders: Instructions on amount and currency can be found in the Section

- 3.** US. Joint Ventures need to also ensure that their Bid Bond meets the requirements for Joint Ventures as provided in the same section.]

4.17