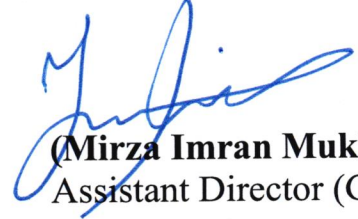


**Government of Pakistan
Ministry of Foreign Affairs
Islamabad**

The Ministry intends to float a tender for **Hiring of Janitorial/Cleaning Services at Margalla Lodge, Ministry of Foreign Affairs, Islamabad.** As per Rule-12 of Public Procurement Regulatory Authority Rules 2004 as notified by the Finance Division vide SRO No. 432(I)/2004 dated June 08, 2008, we are required to float the tender notice on PPRA's website (www.ppra.org.pk).

2. The PPRA is therefore, requested to make necessary arrangements for publishing the tender notice on the above-mentioned website on 30.08.2024 positively. The copy of tender notice is enclosed.



(Mirza Imran Mukhtar)
Assistant Director (GS-II)

Mr. Rizwan Mehmood, Director(MIS), PPRA Islamabad

Ministry of Foreign Affairs U.O. No. GS (III)-02/01/2024(J.S FOH) dated 29.08.2024

Government of Pakistan
Ministry of Foreign Affairs
Islamabad

Tender Notice

Ministry of Foreign Affairs invites sealed bids from experienced and well reputed firms registered with Income Tax and Sales Tax authorities of Government of Pakistan and on Active Tax Payers List of the Federal Board of Revenue for **Hiring of Janitorial/Cleaning Services at Margalla Lodge, Ministry of Foreign Affairs, Islamabad.**

2. The bidders should be registered suppliers on the e-Pak Acquisition & Disposal System (EPADS) in order to participate in the subject tender. Interested bidders can register themselves electronically on EPADS through <https://eprocure.gov.pk/#/supplier/registration>. Bidding documents, containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bids, evaluation criteria, clarification / rejection of bids, performance guarantee etc. can be accessed through the ePADS.

3. “**SINGLE STAGE TWO ENVELOPE PROCEDURE**” will be followed. Firms should upload their Technical Proposals and Financial Proposals separately only on EPADS, electronically.

4. Bids, prepared in accordance with the instructions provided in the bidding documents, must be submitted electronically through EPADS only and original Bid Security should be submitted in hard form on the address given hereunder on or before **18 September 2024 at 1200 Hrs.** Bids will be opened on the same day at **1230 Hrs.** at the below mentioned address. In case the day of bid submission and opening falls on a public holiday, next working day shall be considered as the deadline for the same. This notice is also available on PPRA website at www.ppra.org.pk.

5. Bid Security specified in the Tender Documents in the shape of Demand Draft in favour of Ministry of Foreign Affairs must accompany the application, without which no tender will be accepted.

6. The Ministry of Foreign Affairs reserves the right to accept or reject all bids in accordance with PPRA rules.

Assistant Director (GS-II)
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