

GOVERNMENT OF PAKISTAN
REVENUE DIVISION
FEDERAL BOARD OF REVENUE
[DIRECTORATE GENERAL OF DNFBPs]

PRE-QUALIFICATION NOTICE

Directorate General of DNFBPs (HQ) intends to invite applications for Pre-Qualification of Workshops registered with Income Tax/ Sales Tax of the Federal Board of Revenue along with Islamabad Capital Territory Tax Department and having their own offices / automobile workshops located in Islamabad, for the services during the FY-2024-25: -

Name of Procuring Agency	Directorate General of DNFBPs (HQ) Islamabad.
Number of Prequalification Notice	01
	Prequalification of workshop (s) for Repair / Maintenance of different make/models of vehicles/motorcycles local/imported i.e Suzuki, Honda, Toyota etc.
Security Deposit	Security deposit of Rs.10000/- in shape of pay order / demand draft in favour of DDO Directorate General of DNFBPs (HQ) Islamabad must be attached.
Contact Officer	Deputy Director (Admin) Ph; 051-9106677
Closing Time and Date & Place of receiving of bids	Up to 11:00 AM on 15-08-2024 at Room No.408, Director (HQ) DNFBPs, Large Tax Payers office building, G-9/1, Islamabad.
Time & Place of publicly opening bids.	12:00 PM 15-08-2024 at Room No.408, Director (HQ) DNFBPs, Large Tax Payers office building, G-9/1, Islamabad.

2. Pre-qualification documents, list of detailed Terms & Conditions can be collected free of cost from the office of Director (HQ) DNFBPs, Large Tax Payers office building, G-9/1, Islamabad during office timings from 10.00 AM to 03.00 PM. No request for documents shall be entertained after the given date and time. The procuring agency reserves the rights to accept or reject any or all bids / proposals in accordance with Rule-33 of PPRA Rule-2004.

Ali Haider
26/7/24
(Ali Haider)
Inspector HQ
051-9106603

5 Feb 307 - 158 . R

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INSTRUCTIONS TO BIDDERS

This Prequalification document shall be used for submission of Competitive Bidding for the Repair & Maintenance of Vehicles/Motorcycles of Directorate General of DNFBPs (HQ). Interested bidders may download the Prequalification documents from the PPRA. The bidders will be shortlisted/selection on the fulfillment of evaluations criteria.

2. This document contains following.

- i. Terms and conditions
- ii. Evaluation Criteria
- iii. Instructions to bidders.

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**CRITERIA FOR PRE-QUALIFICATION/EVALUATION OF WORKSHOPS AND
TERMS AND CONDITION**

- i. The interested workshops must have 5-years' experience in relevant field.
- ii. Workshop must have capabilities of all types of repair/maintenance, Overhauling of Engine, Denting, Painting, Handling of Software & Electronic Technology etc. of vehicles.
- iii. Workshop must have capabilities of timely supply of spare parts, tyres and batteries, engine oil etc.
- iv. All/any payments (s) will be made through AGPR, Cheques.
- v. The interested parties must have sound financial positions; proof may be provided.
- vi. Non-black listing certificate on affidavit may be attached with bidding documents.
- vii. Workshop must have General Sales Tax Registration, National Tax Number and is on active taxpayer list (ATL) of FBR, valid documents may be attached.
- viii. The Workshop applying for Pre-Qualification will submit Quotations on demand as and when the repair of vehicle will be required.
- ix. This Directorate General reserves the right to adopt/reject wholly or partially any proposal or cancel the pre-qualification process altogether at any stage under PPRA Rules.
- x. Only Islamabad based workshops are eligible to submit their proposals.

TERMS AND CONDITIONS

- i. The workshop on the panel will be bound to carry out the requisite work on immediate basis when vehicle is referred to it even in odd hours.
- ii. Workshop shall be bound to install genuine parts. In case the spare parts replaced are found sub-standard or second hand, the firms shall be struck off from panel.
- iii. Workshop shall be bound to return the replaced/old spare parts and shall be liable to give warranty of each item replaced or repaired. If the same defect arises again during warranty period, the firms shall be responsible to replace it free of cost.
- iv. Confidentiality of all correspondences/matters will be ensured.
- v. I/We have read and agree with the above-mentioned terms and conditions.

Authorized Signature: _____

Name & Designation: _____

Company Stamp/ Seal: _____

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EVALUATION CRITERIA

Sealed bids should reach to the Director (HQ) Directorate General of DNFBPs as per Schedule on the Same day in the presence of the bidders or their authorized representatives. Bids will be evaluated on prescribed criteria.

2. I/We have read and agree with the above mentioned terms and conditions.

Authorized Signature: _____

Name & Designation: _____

Company Stamp/ Seal: _____

Date: _____