

**GOVERNMENT OF PAKISTAN**  
**NATIONAL FINANCIAL ACTION TASK FORCE SECRETARIAT (FATF),**  
**ISLAMABAD**

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**PRE-QUALIFICATION OF FIRMS**

National Financial Action Task Force (FATF) Secretariat, Block-C, Pak Secretariat, Islamabad invites sealed technical bids from the companies/firms which have established their state-of-the-art workshops in Islamabad/Rawalpindi with dexterous manpower, for repair/maintenance in the following sectors during the financial year 2022-23:-

Sr. No.	Object Code	Object Classification
1.	A13001	Repair of Transport
2.	A13101	Repair of Machinery & Equipment
3.	A13201	Repair of Furniture & Fixture
4.	A13301	Office Building
5.	A13701	Repair of Hardware
6.	A13702	Repair of Software
7.	A13703	Repair of I.T. Equipment
8.	A13801	Maintenance of Gardens

2. The interested firms/companies/workshops should submit their profile for pre-qualification **latest by 16<sup>th</sup> August, 2022 till 10:30 AM.**
3. The interested firms may obtain terms and conditions from the undersigned's office.
4. All the sealed profile/technical bids for pre-qualification will be opened in this Ministry in the presence of representatives of the participating firms on **16<sup>th</sup> August, 2022 at 11:00 AM.**
5. National FATF Secretariat has the right to accept or reject any or all bids prior to acceptance as per PPRA's Rules 2004.

Deputy Director,  
National FATF Secretariat  
Room No. 225, 2<sup>nd</sup> Floor, Block-C,  
Pak Secretariat  
Islamabad

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# **Instructions To Bidders**

The National Financial Action Task Force Secretariat (FATF), invites Pre-Qualification of firms from well reputed firms/constructors under closed Repair of Transport, Repair of Machinery & Equipment, Repair of Furniture & Fixture, Repair of Hardware, Repair of Software, Repair of I.T. Equipment, Repair of Office Building & Maintenance of Garden of the this Secretariat.

## **GENERAL TERMS & CONDITIONS**

1. Bidder shall submit a Call Deposit of Rs.20,000/- in the form of pay order/bank draft as security (refundable) in favor of Deputy Director, National Financial Action Task Force Secretariat (FATF).
- 2) The Firm should have sufficient experience in the work of repair and working experience with well reputed organizations.
- 3). The firms participating in the tender must have their Income Tax Number, General Sales Tax Number, Sales Tax Registration Number (STRN) and Vendor number which are linked with FBR and office of the Controller General of Accounts (FABS) Directorate, Islamabad. Firms must submit a copy of certificate of Registration with Sale Tax Department.
- 4) The qualifying firms / constructors shall submit an attested affidavit on Stamp Paper mentioning that the firm will supply the quality services as per approved standard at the approved rates within given time frame without any delay regardless of variation of rates of services in the market and fluctuation of exchange rates.
- 5) Firm should have its appropriate office in Rawalpindi/Islamabad, phone number and it must be operating in the market itself.
- 6) This Secretariat reserves the rights to accept or reject any or all quotations in accordance with existing PPRA Rules.
- 7) The Repair /Maintenance work will be valid up to 30th June, 2023.
- 8) This Secretariat reserves the right to issue warnings in case of poor performance/ complaints of the firm. After three written warnings, the firm shall be blacklisted as per prevailing PPRA rules and the bid security of the firm will be forfeited.
- 9) The procuring Agency shall have the authority to cancel / withdraw the work order if found that the firm provides below standard items/goods.
- 10) Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than fifteen (15) days after the announcement of the bid evaluation report.

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