

**Tender Cost: PKR 2,000/-**

**INVITATION TO TENDER AND INSTRUCTIONS TO TENDERERS**

**Tender for Office Stationery , for PIA Multan against Annual Agreement as and when required basis.**

We are pleased to invite your sealed tenders for the items listed in the attached schedule/s.

**SUBMISSION OF TENDER**

1. You are required to send/drop your sealed tenders **In Single Stage Single Envelope Basis** addressed to Manager Supply Chain Management PIA, SCM Section, PIA Booking office, Abdali Road, Multan, latest by dated 12 June **2025**. The tender may be dropped in the tender box placed at District Manager Multan office latest by 10:30 hours on the specified date. You may also send your tenders through registered mail addressed to Incharge SCM Multan, which must reach before the closing date and time mentioned above. Tenders will be opened at 11:00 hours the same day in the presence of tenderers whoever wish to witness the tender proceeding.

S.NO	DESCRIPTION	MAKE	UNIT	QTY REQUIRE D	UNIT RATE	TOTAL Rs.
1	BALL POINT	Dollar	PKT	600		
2	Signature Pen	Dollar	PKT	120		
3	BOARD MARKER	Dollar	EA	150		
4	MARKER	Dollar	EA	115		
5	OFFICE FOLDER		EA	30		
6	Lashing Rop		EA	10		
7	COMMON PIN		PKT	90		
8	3 PLY Paper		EA	200		
9	Cell clock		EA	84		
10	Cell small		EA	200		
11	Env Large		EA	1500		
12	Env small		EA	500		
13	Large Documents File cover		EA	50		
14	Writing Pad		EA	15		
15	Paper cutter		PKT	69		
16	CORRECTION FLUID PEN		EA	126		
17	CORRECTION FLUID SET		EA	35		
18	Stapler Pin Remover		EA	25		
19	GUM BOTTLE LARGE		EA	14		
20	GUM STICK		EA	105		
21	HIGHLIGHTER		EA	126		
22	PAPER CLIP		PKT	48		

23	MASKING TAPE 2"		EA	57		
24	PACKING TAPE 2"		EA	83		
25	RUBBER RING		PKT	150		
26	PUNCHING MACHINE		EA	32		
27	PHOTOSTATE PAPER (500 SHEET REAM)		EA	600		
28	PHOTOSTATE PAPER LEGAL (500 SHEET REAM)		EA	50		
29	ERASER		EA	100		
30	STAMP PAD		EA	50		
31	STAMP PAD INK		EA	40		
32	STAPLER LARGE		EA	80		
33	STAPLER PIN		PKT	350		
34	STAPLER Extra large		EA	5		
35	STEEL SCALE 12"		EA	25		
36	STEEL SHARPNER		EA	100		
37	WATER DUMPER		EA	15		
38	Stapler Pin extra large		EA	50		
39	BOX FILE PLASTIC		EA	120		
40	PRINTY STAMP LARGE		EA	30		
41	PRINTY STAMP MEDIUM		EA	30		
42	ATTENDANCE REGISTER		EA	40		
43	REGISTER		EA	70		
44	LOG BOOK		EA	70		
45	Ink		EA	10		
46	LEAD PENCIL		PKT	100		
47	BULL DOG CLIP		PKT	50		
48	TABLE DIARY		EA	10		
49	CALCULATOR CASIO		EA	30		
50	CHIT PAD		EA	60		
51	STICK PAD YELLOW		EA	65		
52	NOTE PAD		EA	48		
53	PUNCH MACHINE		EA	17		
54	CARBON PAPER		PKT	70		
55	RUBBER STAMP		EA	20		
56	File cover		EA	1000		
57	Stapler pin large		EA	10		
58	Stapler pin medium		EA	400		
<b>Total in PKR</b>						
<b>Plus 18% GST in PKR</b>						
<b>Grand Total in PKR</b>						

**Incharge Supply Chain Management**  
**PIA Booking office**  
**65-A Abdali Road, Multan.**  
**0092-619200024 ext 2228 E.MAIL. muxpppk@piac.aero**