



ALLAMA IQBAL OPEN UNIVERSITY ISLAMABAD

INVITATION FOR BIDS NOTICE RENTING OUT OF VARIOUS FACILITIES

Reference No.	:	IFB No. 18/2024-25
Procurement Method	:	Single Stage - One Envelope
Due Date & Time for Submission of Bid(s)	:	27-12-2024, 1030 Hours PST
Date & Time for Opening of Bid(s)	:	27-12-2024, 1100 Hours PST

Allama Iqbal Open University (AIOU), Islamabad hereby invites sealed Bids for the **renting out of its following facilities** located at AIOU Main Campus, Islamabad:

S/No	Name of Facility	S/No	Name of Facility
(1)	Main Cafeteria (Block No. 24)	(7)	Shop (Block No. 04)
(2)	Canteen (Service Block, PPU)	(8)	Shop (Block No. 24)
(3)	Stationery & Book Shop (Science Block)	(9)	Photocopy Shop (Central Library)
(4)	Fruit & Refreshment Shop (Science Block)	(10)	Laundry Shop (Hostels)
(5)	General Store (Science Block)	(11)	Barber Shop (Staff Colony)
(6)	General Store (Staff Colony)	(12)	Bakery Shop (Staff Colony)
		(13)	Tandoor (Staff Colony)

This Invitation for Bids is aimed to rent out the facilities based on “**Open Framework Agreement**” approach. Initially, the contract(s) shall be awarded for **One (01) Year** and would be extended further subject to satisfactory annual performance of the successful Bidder(s).

The process shall be conducted in line with “**Single Stage-One Envelope**” procedure of the Public Procurement Rules 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority (from time to time) and is open to all potential Bidders.

A Bid must be accompanied with **Earnest Money** of the required amount(s), mentioned in the Bidding Document, in favour of “**Treasurer, AIOU**” in the form of Pay Order issued by a Scheduled Bank of Pakistan.

Bidding Document containing detailed terms & conditions of the bidding process, can be purchased from **Directorate of Purchase & Stores, Storage Building, Behind Block No. 3, AIOU Main Campus, Sector H-8, Islamabad. Ph: 051-9250031, 9250035** on submission of written application, duly supported by copies of Tax Registration Certificates and on payment of **Pak. Rs. 2,000/-** through Challan Form, which can be downloaded from the University website at link <https://online.aiou.edu.pk/challan/Other.aspx>.

The Bid(s), prepared in accordance with the instructions given in the Bidding Document, must be submitted in the Committee Room of Sir Syed Hall, Block No. 24, AIOU Main Campus, Sector H-8, Islamabad, by or before **December 27, 2024 at 1030 PST** which shall be opened on same day at same place **at 1100 hours PST** in the presence of the representatives of the Bidders who shall choose to be present.

No Bidder(s) shall be allowed to fill the Bid(s) within the University’s premises. Also, only one representative of a Bidder shall be allowed to enter the premises where the bids’ submission & opening shall take place.

In case of submission of Bid(s) through courier, the same must reach the Directorate of Purchase & Stores one day before the due date of submission of Bids.

A Bid received after the due date and time, either by hand or through courier, shall not be entertained in any case. Electronic submission is not applicable.

This Invitation for Bids Notice is only an invitation to a Bid and the University reserves the right to accept or reject all bids at any time pursuant to Rule 33 of Public Procurement Rules 2004 (amended from time to time).

This advertisement is also available at PPRA's website at <https://www.ppra.org.pk>.

**Director (Purchase)
Directorate of Purchase & Stores
Storage Building, Behind Block No. 3,
Allama Iqbal Open University, Sector H-8, Islamabad
Phone: 051-9250031, 9250035**