



STATE LIFE

INSURANCE CORPORATION OF PAKISTAN
HEALTH AND ACCIDENTAL INSURANCE (H&AI)

INVITATION TO E-BID FOR

PURCHASE/ SUPPLY AND PLACEMENT OF OFFICE FURNITURE FOR OFFICE USE

PREPARED BY:

Central Procurement Department (CPD), Health and Accidental Insurance
(H&AI), Regional Office, Islamabad

INVITATION TO E-BID

FOR PURCHASE/SUPPLY AND PLACEMENT OF OFFICE FURNITURE FOR OFFICE USE

Ref No: SLIC/H&AI/RO/ISB/CPD/TEN/FUR/1/2025

EPADS-ID: F-250409695

1. Introduction:

State Life Insurance Corporation of Pakistan (SLIC), established in 1972, is the country's largest provider of Life and Health Insurance. We offer innovative solutions in Life, Health, Takaful, and Corporate Insurance, ensuring financial security for all Pakistanis while prioritizing customer satisfaction. SLIC's dedication to continuous improvement has enabled it to maintain a prestigious AAA rating in the insurance industry. Its assets having value in the trillions, highlight its financial strength and stability. Looking ahead, SLIC is committed to identify and capitalize on emerging opportunities within the insurance sector. This forward-thinking strategy aims to drive further expansion and innovation, allowing SLIC to explore untapped markets and contribute to the growth of Pakistan's insurance industry and overall economy.

2. Brief Scope:

State Life Insurance Corporation of Pakistan, Health and Accidental Insurance (H&AI) Regional Office, Islamabad invites electronic bids from the original manufacturers/ authorized distributors/suppliers/ contractors/service providers etc. Suppliers must be registered with Income Tax and Sales Tax Department. Supplier must have relevant experience of at least two (2) years for delivery/supply of office furniture.

3. General Terms

- I. E-bidding documents as per regulations, containing detailed terms and conditions, specifications and requirements etc. are available for the registered bidders on EPADS at (www.eprocure.gov.pk) and also on State Life Website at (<https://statelife.com.pk/en/tendernotices>)

- II. The electronic bids, must be submitted by using EPADS as per Single Stage Two Envelope Procedure as per PPRA Rules-2004
- III. Only Electronic Bids submitted through EPADs will be accepted and the schedule is as follows:

| Sr. No. | Tender Notice No. | Bid Security | Scope of Work | Last Date of Tender Submission & opening via EPADs |
|---------|---------------------------------------|--|---|--|
| 1 | SLIC/H&AI/RO/ISB/C PD/TEN/FUR/01/2025 | PKR. 40,000 in favor of "SLIC H&AI PREMIUM COLLECTION ACCOUNT" | Detailed specified in tender documents published on EPADs | <p><u>Submission</u></p> <p>20-05-2025 Upto 11:00 AM</p> <p><u>Opening</u></p> <p><u>11:30 AM on same date</u></p> |

- IV. Bidders must apply via EPADs and also submit Bid Security (original) well before closing time to the office of undersigned. Further submission of Bid Security (Hard Copy) is solely bidders responsibility without any liability on State Life and in case bidder fails to furnish Bid Security before closing time, his/her proposal will be declared as non-responsive and will be rejected even if submitted on EPADs.
- V. Tenders not accompanied by Bid Security Deposit and tender cost in the prescribed form shall be summarily rejected. Suppliers are required to sign & stamp each and every page of tender documents. Incomplete/ partial and inappropriate tender documents will not be entertained/ considered.
- VI. Bid Validity for the subject procurement is atleast Sixty (60) days and any bid shorter than said period will be rejected
- VII. Conditional Bid will be rejected
- VIII. State Life reserves the right to reject all bids as per the **PPRA Rule No. 33(1)**.
- IX. For any clarification regarding tender documents following officials must be contacted during office hours Monday to Friday (9:00 AM to 4:00 PM):
 - a. Mr. Masab Bin Shahid (Sr. Administration Officer (CPD):
Contact No: 0309-9435194
Email: Masabslic@gmail.com

b. Mr. Muhammad Waqas (Sr. Administration Officer (CPD):

Contact No: 0312-5661775

Email: mwaqas.slic09@gmail.com

Clarity can also be requested through EPADs upto 17-05-2025 @05:00 PM and after that no clarity will be provided.

X. For physical visit of the site, following official must be contacted during office hours (9:00 AM to 5:00 PM)

Mr. Asim Nawaz (Admin and Monitoring Officer)

Contact No: 0332-9537790

ZAMAN KHAN

Departmental Head Admin and HR/
Incharge CPD/ Secretary Committee
H&AI Regional Office Islamabad,
State Life Insurance Corporation,
3RD Floor, State Life Tower ,
F/7, Jinnah Avenue,
Islamabad
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