

Government of Pakistan  
Ministry of Information & Broadcasting  
**Press Registrar Office**  
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**TENDER NOTICE**

Office of Press Registrar, Ministry of Information & Broadcasting invites bids from authorized manufacturers/reputed firms/suppliers based in Islamabad / Rawalpindi and registered with Income Tax and Sales Tax Departments and are on FBR's Active Taxpayer's List (ATL) for supply of below mentioned items till **30-6-2025**. Tender documents can be submitted up to 16-5-2025 and will be opened on same day at 12:00 hours in the Office of Press Registrar in presence of bidders/representatives of firms.

- A. Computer Equipment.
- B. Software.
- C. Plant and Machinery,
- D. Furniture and Fixture

**Terms and Conditions:**

1. **Single Stage: Single Envelop Basis** procedure as per Rule 36 (a) of PPRA Rules, 2004 will be adopted.
2. The firm must supply items as per the given specification; quality and quantity.
3. Prices must be inclusive of General Sales Tax and effective till 30-06-2025.
4. Income Tax and other taxes if applicable will be deducted at the time of payment according to the Laws/ Rules.
5. Details of Computer Equipment, Software, Plant and Machinery and Furniture & Fixtures are attached with the tender documents and can also be downloaded from PPRA website [www.ppra.org.gov.pk](http://www.ppra.org.gov.pk) and Press Registrar Office's website: <https://opr.gov.pk>.
6. **Only those Bid(s) will be considered which would be submitted through EPADS. Manual submission not allowed.**
7. Bidder(s) must submit Bank Draft/ Pay Order/ Call deposit amounting to 2% of the bid amount in each category mentioned at serial A to D in favor of Drawing and Disbursing Officer: Ministry of Information and Broadcasting, which will be refundable in case of non-acceptance of bid(s).
8. Bidder(s) can compete in any category mentioned at Serial No. A to D.
9. Incomplete offer/bid and /or rate of one or more items (s) left unquoted will be rejected.
10. All items must be according to the bidding/prices quoted by the firms which will be delivered to this office by the firm/ vendor on their own expenses within fifteen (15) days of the issuance of supply order.
11. Firms must not be blacklisted from any Federal and/or Provincial Government Organization.
10. In case of any query, contact on given number during office hours.
11. Press Registrar Office has the right to reject any or all bids/proposals at any time prior to the acceptance of a bid/proposal under PPRA Rules.

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