

**REGISTERED / IMMEDIATE**

Heavy Industries Taxila  
 Supply Chain Management Dte  
 Taxila Cantonment  
 Tel: +9251-9315333 Ext. 63215  
 Fax# +92519315029  
 Email: [dirprocdte@hit.gov.pk](mailto:dirprocdte@hit.gov.pk)  
 4882/IT-13/2024-25/TMF/FOR  
 (B)/SCM

25 Mar 2025

To: \_\_\_\_\_  
 (All Concerned)

Subject: **Tender Inquiry (FOR)**

1. You are requested to please forward your offer for the following: -

Ser	Part no	Nomenclature	A/U	Qty	Remarks
1.	-	Floor Scrubber and Dryer	Nos	01	Specification att as per Anx-"A"

**Instructions to the Bidders**

- Rates will be quoted on FOR Taxila Cantt basis. Offer best competitive price while submitting your quotation.
- Over writing and cutting of any nature in the quotation will not be accepted.
- Part-I and Part-II quotations will be enclosed in separate sealed envelopes for each tender inquiry. For identification purpose, the words "TECHNICAL QUOTATION PART-I WITHOUT PRICE" and COMMERCIAL QUOTATION (PART-II) WITH PRICE" shall be written in BLOCK CAPITAL LETTERS on the respective sealed envelopes which will be placed in a large envelope bearing complete details of the tender inquiry as under: -

**BID REGISTERED**

**Tender Inquiry No. 4882/IT-13/2024-25/TMF/FOR (B)/SCM To Be Opened On 1100 Hours  
On 14 Apr 2025**

To: DIRECTOR SUPPLY CHAIN MANAGEMENT DIRECTORATE, HEAVY  
 INDUSTRIES TAXILA, (GATE NO. 5) TAXILA CANTT, PAKISTAN

FROM: M/s \_\_\_\_\_.

5. **Delivery of Tender**. The tender/bid will be enclosed in a sealed cover which will be invariably marked with "Bid against tender inquiry no. **4882/IT-13/2024-25/TMF/FOR (B)/SCM dated 25 March 2025**" and complete address. The tender if brought by hand, will be handed over to security staff on duty at Main Gate no 5 of HIT Taxila Cantt for placing the same in bid box (available at gate). The bid will not be brought by hand by any firm while visiting the office of Assistant Director (SCMD). Moreover, if required endorsement are found missing, the bid will be liable for rejection.
6. The bid must be dropped in the bid box, latest by **1030 hours on 14 Apr 2025 at Gate No. 5 HIT Taxila Cantt**. The bid will be opened same day at **1100** hours in the presence of the available representative of the firms in SCM Dte, Heavy Industries Taxila. No bid will be entertained / considered after **1030 hours**, on the aforementioned date.
7. All paper must be signed and stamped and items not quoted / quoted must be mentioned clearly.
8. All clauses / term mentioned in this inquiry will be considered accepted by the bidding firm, ever if no reference to them is given in the respective offers.
9. **Postal order for Rs.2,000/-** (Rupees Two Thousand Only) in favour of Director SCM Dte, HIT Taxila Cantt will be invariably be enclose with the Tech offer, failing which the bid will be ignored.
10. Firms are instructed NOT to send Telephone and Fax Bids. Such Bids / Offers would not be accepted.
11. Following conformation regarding availability of the advance sample be endorsed by all bidders in their quotation: -  
  
"It is confirmed that drawings and technical specifications against all the items of the bid are readily available. Same can be collected from **TMF**"
12. Please confirm receipt of the tender inquiry immediately and also intimate your participation is otherwise in this tender inquiry. In case any firm does not wish to bid, then it should return the tender inquiry documents at the earliest.
13. HIT reserves its right to cancel the bidding process with reasons but without any obligation to justify such a reason.
14. The stores are required to be delivered at TMF, Taxila Cantt within **1 x Month** from the date of signing of the contract.
15. The offered price quoted must be firm, final and inclusive of all taxes, packing, handling charges etc and delivery at HIT Taxila Cantt.
16. **Offers must remain valid for 360 days** from the date of opening of the tender.
17. The store will be packed in standard grade, worthy of transportation by the means adopted.

18. This inquiry may not be taken as an indication of subsequent supply order and does not in any way commit HIT to purchase the items offered.

19. Warranty period will be 1 x Year from the date of issuance of last **CRV** of the stores.

20. Advance sample must be provided (desirable) by participating firm's alongwith technical quotation and qualified from QC department of TMF. Preference will be given to those firms having qualified sample.

21. In case of failure to supply the stores within the stipulated periods, liquidated damaged at the rate of 2% but not less than 1% of amount in word per month and maximum value not more than 10% of contacted store value are a part their-of will be levied.

22. **Payment terms**

a. 100% Payment will be made by CMA HIT Taxila Cantt, through cheques against pre-receipted bills (duly affixed with revenue stamps) alongwith professional tax certificates (attested Photocopies) of the supplier after delivery and acceptance of stores.

b. Partial payments against partial delivery **not allowed**.

c. The payment to the registered persons is linked with active taxpayer status of the supplier as per FBR data base. If any registered supplier is not on active taxpayer list, his payment will be stopped till he / she files his / her mandatory returns and appears on ATL of FBR.

23. HIT reserves the right to increase / decrease the quantity of items, placed on the tender without any reference to the firm.

24. The suppliers shall furnish a **5%** performance bank guarantee (PBG) within a week from the date of signing of the contract from a scheduled bank in Pakistan against the value of contract excluding taxes / duties. This bank guarantee must remain valid for 12 x Month after the stores are put in operation. Performance Bank guarantee will be released on the completion of warranty period of store. In case the firm failed to provide a/m performance Bank Guarantee within the stipulated time period, the contract will be cancelled and Bid security will be enchased. Moreover, the contract shall than be awarded to the next best evaluate bidder.

25. **All Firms participating in the tender will be deposit 2% bid security of total quoted value in the shape of CDR / bank guarantee addressing to Director Supply Chain Management Directorate, Heavy Industries Taxila. The bid security will be provided by the firms in the respective commercial envelopes and clear mentioning of same in the technical quotations, will be ensured by the firms, failing which the bid will stand rejected. The bid securities will be returned as under:-**

a. **Unsuccessful Bidders**. Within 15 days of completion/announcement of the bid evaluation result.

b. **Successful Bidders**. Upon submission of 5% PBG (para 24).

26. The net offered price will be Inclusive of 18% GST as imposed by Government of Pakistan. The offer without mentioning of 18% GST will not be considered. The GST will always be mentioned separately to the base price.
27. Integrity Pact will invariably be involved / invoked when the total value of the contract exceeds **10 million** as specified in PPRA Rule 2002-2004.
28. In case of any dispute regarding the terms and conditions and the quality of stores, the decision of the Chairman HIT will be considered as final and binding on the suppliers/firms.
29. In case the contracted firm fails to execute the order within the stipulated time and does not materialize the supply of ordered stores, the supply order/contract would be cancelled at the firm's risk and expense. Expenditure incurred on the re-purchase of offered stores will be recovered from the defaulting firm, under existing procedures.
30. Inspection of the stores will be carried out at TMF, Taxila Cantt.
31. Samples for consultation / reference will not be provided, however if drawing is available than the same may be handed over to best evaluated bidder. Samples are available in TMF for convenience of the firms.
32. Technical & Commercial Quotations must be provided on **CDs in MS EXCEL, MS WORD or MS ACCESS** format alongwith hard copies. **Quotations without CDs will not be entertained. Also ensure following while preparing bids:-**
- a. **Sequence of serial no as given in tender inquiry will not be changed.**
  - b. **No serial no will be deleted or short listed in the bid/offer.**

### **Eligibility Criteria**

33. Firms should not be blacklisted or defaulted anywhere within or outside Pakistan. In this regard the firms shall provide "**No Blacklisting Cert / Defaulting Cert**" (Affidavit on Judicial Stamp as per Anx 'B' duly attested by Notary Public, to be provided).
34. Only registered supplier/person who are on Active Taxpayer List (ATL) of FBR are eligible to supply goods/services to government departments. Thus the bidder will submit a certificate to this regard alongwith Technical bid.
35. **Country of Origin:** All countries except India, Israel and Taiwan.
36. In case of indigenously / locally manufactured item, the firm should have relevant experience and capacity of manufacturing these parts and should be qualified by quality control department of TMF. Capacity for manufacturing of parts will be verified by a team TMF.
37. Confirmation of the part numbers and nomenclature of required parts alongwith soft copy of same in MS Excel format. The confirmation to fulfill the technical specifications related to each item must be highlighted in the technical bid.
38. In the case of **FOR** imported items, the firms are responsible to provide evidence of the agency agreement /certificate of conformance, principal proforma invoice (in original and without

price) and OEM certificates of all the items being quoted against this tender inquiry along with countries of origin. Separate OEM certificate for each / major assembly will be provided by the firms. The firms will clearly indicate that all the parts used in the manufacturing (in case of assembling) are brand new from current production. Conformation to fulfill technical specification related to imported items on FOR basis must be highlighted in the technical bid.

39. Conformation of the validity period of the quote, delivery period and warranty period.
40. Conformation of the willingness of the firm to arrange the visit of a Two-member HIT team (ex TMF, **HIT Taxila**) on firm expenses for ascertaining / validating the manufacturing, stocking and financial capability quoted.
41. Confirmation of all technical parameters specified in the IT or confirmation as per sample.
42. Confirmation of manufacturer, brand and approval of advance sample as per specifications mentioned in IT. **Manufacturer brand of each item must be highlighted and the bid.**

**Qualification Criteria.**

43. **EVALUATION CRITERIA** Details of criteria for each of the above categories are as Under: -

- a. **Financial Soundness.** Following parameters will be used:-

Ser	Description	Max Marks	Calculation Procedure	Remarks
(1)	Annual turnover of last 3 x Financial Years	5	Marks will be calculated as per the formula: -  $\text{Score} = \frac{(Y1+Y2+Y3) * 5}{(3 * X)}$ <ul style="list-style-type: none"> <li>Y1,Y2,Y3 respective annual turnovers of last three years</li> <li>X= Last purchased rate / estimated value of the quoted items available with HIT.</li> </ul>	<ul style="list-style-type: none"> <li>Third Party generated verifiable audit reports for last three financial years to be provided for minimum of upto Rs 5 Mn (in FOR Case) and US\$ (0.05) Mn in FOB case</li> <li>Else Income Tax returns for last 3 x financial years, fully verified by ITO of the circle.</li> </ul>
(2)	Working Capital of last three years	10	Marks will be calculated as per the formula: - $\text{Score} = \frac{(Y1+Y2+Y3)* 10}{(3 * X)}$ <ul style="list-style-type: none"> <li>Y1, Y2 and Y3 being respective working capitals of last three years.</li> <li>X= Last Purchase Rate / Estimated value of the quoted items Available with HIT.</li> </ul>	
(3)	Litigation history	-	One mark will be deducted for each litigation history (if any), where decision went against the firm	Affidavit on judicial stamp paper
<b>Total</b>		<b>15</b>		

b. **Past Experience / Past Record**

Ser	Description	Max Marks	Calculation Procedure
(1)	Projects of similar nature and complexity	10	<ul style="list-style-type: none"> <li>FOR:- 3 years (1.3 mark per contract Max 3.3 marks per year)</li> <li>FOB : - 5 years (1 mark per contract Max 2 marks per year)</li> <li>New Firms will be awarded 2.5 gratis marks</li> </ul>
(2)	Status of enlistment with Govt Organization (Attested copies of Registration certificate to be enclosed)	5	<ul style="list-style-type: none"> <li>Full marks will be given on provision of at least 1 x Registration certificate</li> <li>Non-registered firms will be awarded 2.5 gratis Marks</li> </ul>
<b>Total</b>		<b>15</b>	

c. **Past Performance.** Marks for past performance shall be awarded on the basis of following criteria (New firms will be awarded pass marks):-

Ser	Description	Max Marks	Calculation Procedure
(1)	Contracted store supplied beyond DP in last 3 years	2.5	<ul style="list-style-type: none"> <li>X1 = Total value of last 3 years' contracts.</li> <li>X2 = Total value of stores delivered within Delivery Period (last 3 years' contracts).</li> </ul> <p><b>Formula:</b> Score= <math>\frac{X2}{X1} * 2.5</math></p>
(2)	Quantum of rejections of items in the last 3 years contracts	2.5	<ul style="list-style-type: none"> <li>X1 = Total value of last 3 years contracts.</li> <li>X2 = Total value of items accepted in first go (last 3 years' contracts).</li> </ul> <p><b>Formula:</b> Score= <math>\frac{X2}{X1} * 2.5</math></p>
(3)	Timely provision of documents/ bank guarantees / bid security money	2.5	<ul style="list-style-type: none"> <li>X1 = Total no of contracts concluded in last 3 years.</li> <li>X2 = Total number of timely provided bank guarantees/ bid securities against the total no of contracts in last 3 years.</li> </ul> <p><b>Formula:</b> Score= <math>\frac{X2}{X1} * 2.5</math></p>
(4)	No of contracts / items still pending beyond DP	5	One mark would be deducted for each contract in hand, whose deliveries are over due for more than 2 months
(5)	Risk and Expense action against firm approved	2.5	Half mark will be deducted against each Risk and Expense action approved / done within last 3 years
(6)	Response to HIT Procurement	5	<ul style="list-style-type: none"> <li>Half mark will be deducted for each advice letter issued to firm</li> </ul>

	queries /problems (last 3 years)		• One mark will be deducted for each warning letter issued to the firm
<b>Total</b>		<b>20</b>	

d. **Technical Evaluation (User Project /Factory)**

<b>Ser</b>	<b>Description</b>	<b>Max Points</b>	<b>Remarks</b>
(1)	Country of origin of equipment • Western European / US origin or equivalent-5 • East European / origin / local made or equivalent-3	<b>5</b>	
(2)	Compliance to manufacture standard ANSI/ ASTM/OSHA/EU std -10 GB/Equivalent-5	<b>5</b>	
(3)	Quality of technical proposal	<b>5</b>	
(4)	Conformance to specification	<b>10</b>	
(5)	Ease of operations / Reliability/ Robustness of equipment	<b>5</b>	
(6)	Provision of IBS spares – Reserves spares	<b>5</b>	
(7)	Provision of necessary literature – installation /operation / maintenance manual	<b>5</b>	
(8)	Provision of additional features	<b>5</b>	
(9)	Provision of safety features	<b>5</b>	
<b>Total:</b>		<b>50</b>	

Assistant Works Manager  
Deputy Assistant Director FOR (B)  
(Engr. Ayaz Ud Din)

**SPECIFICATIONS**

<b>Ser</b>	<b>Description</b>	<b>Remarks</b>																											
1	<p>Numatic Heavy Duty Floor Scrubber &amp; Dryer Preferably with following key features or better:-</p> <ul style="list-style-type: none"> <li>• Twin Flo Vacuum Motor-Provides exception wet pick-up</li> <li>• Structofoam Tilting Brush Deck- Making brush changes quick and simple.</li> <li>• Planetary Gearbox – Longlife, oil filled, low load gearbox.</li> <li>• Simple control – simple on / off trigger control.</li> <li>• Polyform Tanks-40litre Heavy Duty clean &amp; dirty water tank.</li> <li>• Flexi fill System – Easy filling and emptying system.</li> <li>• Structofoam Chassis – Incredibly tough and chemical resistant Complete Machine with;</li> <li>• 01 x 450mm Scrubber Brush</li> <li>• 01 x Aluminum Floor Tool 805mm Width, Complete with Adjustable Wheel and Polyurethane Blade (Made in UK)</li> </ul> <p><b><u>Specification:</u></b></p> <table border="1" data-bbox="261 898 1263 1686"> <tbody> <tr> <td>Power</td> <td>-</td> <td>220-440V</td> </tr> <tr> <td>Brush Motor</td> <td>-</td> <td>1500 watt</td> </tr> <tr> <td>Wet Pickup Motor</td> <td>-</td> <td>1200 watt</td> </tr> <tr> <td>Brush Size</td> <td>-</td> <td>450mm</td> </tr> <tr> <td>Dirty Water Tank</td> <td>-</td> <td>40L</td> </tr> <tr> <td>Clean Water Tank</td> <td>-</td> <td>40L</td> </tr> <tr> <td>Brush Speed</td> <td>-</td> <td>150 RPM</td> </tr> <tr> <td>Weight</td> <td>-</td> <td>107 Kg (Ready to use including full tank) approx</td> </tr> <tr> <td>Dimensions</td> <td>-</td> <td>470 x 890 x 1100mm or equivalent</td> </tr> </tbody> </table>	Power	-	220-440V	Brush Motor	-	1500 watt	Wet Pickup Motor	-	1200 watt	Brush Size	-	450mm	Dirty Water Tank	-	40L	Clean Water Tank	-	40L	Brush Speed	-	150 RPM	Weight	-	107 Kg (Ready to use including full tank) approx	Dimensions	-	470 x 890 x 1100mm or equivalent	
Power	-	220-440V																											
Brush Motor	-	1500 watt																											
Wet Pickup Motor	-	1200 watt																											
Brush Size	-	450mm																											
Dirty Water Tank	-	40L																											
Clean Water Tank	-	40L																											
Brush Speed	-	150 RPM																											
Weight	-	107 Kg (Ready to use including full tank) approx																											
Dimensions	-	470 x 890 x 1100mm or equivalent																											

**AFFIDAVIT**

**NO DEFAULTING CERTIFICATE**

It is certified that M/s \_\_\_\_\_ have never been defaulted or blacklisted with any Govt / Semi Govt / Defence Origination within or outside.

\_\_\_\_\_  
(Designation, Signature & Stamp)

\_\_\_\_\_  
(Signature & Stamp of Notary Public)

AFFIDAVITNO LITIGATION CERTIFICATE

It is certified that M/s \_\_\_\_\_ have No litigation history where decision went against the firm anywhere within or outside Pakistan.

OR

It is certified that M/s \_\_\_\_\_ have following litigation history:-

- a.
- b.
- c.

\_\_\_\_\_  
(Designation, Signature & Stamp)

\_\_\_\_\_  
(Signature & Stamp of Notary Public)