



ALLAMA IQBAL OPEN UNIVERSITY ISLAMABAD

INVITATION FOR BIDS NOTICE PROCUREMENT OF IT, ELECTRONICS, AIR CONDITIONERS & ELECTRICAL/ POWER EQUIPMENT

Activity Ref. No.	:	39/2024-25			
Procurement Method	:	Single Stage-Single Envelope [1S1E]			
Date & Time for Submission of Bids	:	Date:	02-05-2025	Time:	1030 Hours, PST
Date & Time for Opening of Bids	:	Date:	02-05-2025	Time:	1100 Hours, PST

Allama Iqbal Open University (AIOU), Islamabad has allocated funds for procurement of various goods & non-consulting services, planned during the financial year 2024/25 and is intending that part of the proceeds of those funds, will be used to cover eligible payments under the contracts resulting from the respective procurement activities.

The University now invites bids through **e-Pak Acquisition & Disposal System (e-PADS)** (<https://eprocure.gov.pk>) from eligible Suppliers/ Firms who are registered at e-PADS and with Income Tax and Sales Tax Departments and are on Active Taxpayers List of the Federal Board of Revenue, for delivery of goods against following Lots at Main Campus Islamabad & various Regional Centres of the University located across Pakistan on **Delivered Duty Paid (DDP)** and geographical Lots bases:

S/No	Name of Item(s)	Quantity	S/No	Name of Item(s)	Quantity
Lot-1			Lot-4		
(1)	Desktop Computer	39 Nos	(1)	Printer	2 Nos
(2)	Laptop	1 No	(2)	Network Printer	6 Nos
Lot-2			(3)	Scanner	7 Nos
(1)	Refrigerator/ Fridge	5 Nos	(4)	Photocopying Machine	1 No
(2)	Microwave Oven	7 Nos	Lot-5		
(3)	Water Dispenser	7 Nos	(1)	Sound System	6 Nos
(4)	Electric Water Cooler	7 Nos	(2)	WiFi Access Points	44 Nos
(5)	Room Air Cooler	12 Nos	(3)	CCTV Camera System	6 Nos
(6)	Instant Electric Geyser	7 Nos	(4)	Conferencing System	5 Nos
Lot-3			(5)	LED Screen	7 Nos
(1)	Air Conditioner (1.5 Ton)	21 Nos	(6)	Multimedia with Screen (Fixed)	6 Nos
(2)	Air Conditioner (2 Ton)	28 Nos	(7)	Multimedia with Screen (Portable)	3 Nos
(3)	Air Conditioner (4 Ton)	13 Nos			

The bidding shall be conducted in line with “**Single Stage-One Envelope**” procedure of the Public Procurement Rules 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority (from time to time) and is open to all potential bidders.

Bid(s) must be accompanied by a **Bid Security** of required amount, in an acceptable form as given in the bidding document as well as appearing at **e-PADS**. The scanned copy of Bid Security must be uploaded through **e-PADS** and hardcopy must be submitted physically as instructed below.

Bidding Document containing detailed terms & conditions of the bidding process can be **downloaded** from <https://eprocure.gov.pk> free of cost.

A **Pre-bid Meeting** shall take place on the date, time and place as follows:

Date:	23 rd April 2025
Time:	1100 hours (Pakistan Standard Time)
Address:	Committee Room of Sir Syed Hall, Block No. 24, AIOU Main Campus, Sector H-8, Islamabad

The bid(s) prepared in accordance with the instructions mentioned in the procurement activity's **Bidding Document**, must be submitted through **e-PADS** at <https://eprocure.gov.pk> by or before **1030 hours PST** on the closing date for procurement activity mentioned above. Whereas, the **Bid Security** instrument, in original, in sealed envelope(s), duly mentioning the Name & Ref. Number of the procurement activity on the envelope(s), must be delivered at the aforementioned address by or before the bids' submission date & time. The bids at **e-PADS** will be opened at **1100 hours PST** through **e-PADS** on the closing date for procurement activity in the presence of bidders' representatives who shall choose to attend the bids' opening session to be held at **Committee Room of Sir Syed Hall, Block No. 24, AIOU Main Campus, Sector H-8, Islamabad**. Manual submission of bids is not allowed.

This advertisement is available at website of PPRA & AIOU at www.ppra.org.pk and www.aiou.edu.pk/tender-notices, respectively.

AWAIS SALEEM

Director

Directorate of Purchase & Stores

Allama Iqbal Open University, Sector H-8, Islamabad

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