



TENDER DOCUMENT
Procurement of Computer & Printers along with Software State Life
Dera Ghazi Khan

Sealed Technical & Financial bids are invited in accordance with PPRA rules, under 'Single Stage-Single Envelope Procedure' Through (E-PADS) from vendors registered with GST/Income Tax Department, own offices and phone/fax numbers, for the Procurement of following Items.

The sealed bids should be submitted through E-pads on date as per mentioned on E-pad Monday 10:00AM and bids will be opened on the same day at 10:30 AM dated 16-12-2024 in the presence of the bidders or their representatives.

Introduction

The State Life Insurance Corporation of Pakistan is the largest life insurance institution in Pakistan providing life and group insurance protection to over 6 million people. Even after the introduction of private insurance companies, State Life still enjoys the lion's share of the Pakistan life insurance industry. Presently, Corporation intends to purchase of Desktop Computers and Printers along with Software for PHS & N.B Department DG Khan Zone.

Detailed specifications and estimated quantity for required P.Cs & Printers are as under:-

Lot No.1 (MINIMUM SPECIFICATIONS)	BRANDED DESK TOP COMPUTERS INTEL ® CORE i3 OR EQUIVALENT SPECIFICATIONS	QUANTITY	04
PARAMETERS			
Processor	Intel ® Core i3 or Equivalent		
Processor Generation	12 th Generation or higher		
Processor Speed	2.50 Ghz Turbo Boost up to 4.40 Ghz		
RAM	8 GB DDR-V RAM or higher extendable to 16 GB		
Hard Disk-SSD	512 GB		
Graphic Card	Graphics Card compatible with supplied motherboard		
Connectivity	-10/100/1000 Ethernet Card with (Giga Bit Support), - Wifi -Bluetooth		
Connectors	USB 3.0(2), HDMI, Headphone Output, USB		
LCD Screen	Minimum 19" HD-SVA anti-glare Display		
Operating System	MS Windows 11 or Latest Operating System Licensed (OEM Release)		
Software	MS-Office latest Version Licensed, antivirus Licensed (Kaspersky or Equivalent)		
I/O Devices	Branded USB Keyboard and Mouse		
Warranty	1 Year (or higher) Local		

Terms & Conditions:

1. Proposals shall accompany a Pay Order/Bank Draft/CDR of not less than 05% in favor of State Life Insurance Corporation of Pakistan as earnest money which may be released after Final Evaluation of unsuccessful firm/company.
2. Successful Firm/Company must submit Rs.55000 as Performance Guarantee after award of work order which shall be returned after expiry of warranty period of supplied items and shall be subject to deductions on account of unsatisfactory delivery/performance.
3. No bid will be accepted without earnest money/CDR which is 05%.
4. Bid will not be accepted if a vender is under litigation with State Life or blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan. Personal influence will also disqualify bidders.
5. All the bids must in clued G.S.T. and all other applicable taxes.
6. The Bids Price shall be count as item wise.
7. All Submitted bids must be duly signed and stamped.
8. The selected firms will provide items within 20 days from receipt of supply orders as per sample to be approved by SLIC. If supply is not made in due time, a fine of 0.5% of contract value per delayed day will be charged to the firm. If supply/installation is delayed beyond 30 days from receipt of supply order, the earnest money will be confiscated.
9. The approved bidder immediately after receipt of Work Order shall provide a sample of the Item to SLIC for scrutiny and approval. After the sample is approved, the bidder shall supply/ install rest of the items as per approved sample.
10. SLIC can increase or decrease the quantity of items to be purchased and also reserve the right to accept or reject any or all tenders/Bids in line with PPRA rules.
11. Bid validity period up to 31.12.2024.
12. No advance payment will be made. Payment will be processed upon satisfactory delivery / Installation of items. In case of non-compliance or failure of execution of order within the specified time or supply of sub-standard items and Services, Performance Guarantee shall be forfeited in favor of the Corporation.
13. The supplier will be responsible to assemble/ install /deliver/Ready to use items as per requirement and in case of failure to maintain quality in installation, the same will be fixed at his risk and cost besides penalty as may be imposed by Competent Authority in SLIC.
14. The sealed bids envelope should bear the phrase of "Procurement of P.Cs Printers along with software for State Life Dera Ghazi Khan Zone".
15. Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal. However, State Life shall up on request communicate to any supplier who submitted a bid or proposal, the grounds for its rejection of all bids or proposals.
16. The bids prepared in accordance with the instruction in bid documents must reach at the office of Dy. Manager HR&A State Life Building DGK on or before 16-12-2024 at 10:00 am.
17. Tender closing date 16-12-2024 at 10:00 am Tender opening date 16-12-2024 at 10:30 am positively.