

Tender No. I/Repair(24-25)
TENDER NOTICE
FOR PRE-QUALIFICATION OF FIRMS

A Federal Government Organization invites sealed bids/proposals from firms/workshops registered with Sales Tax/Income Tax Department and are on Active Taxpayer List (ATL) of FBR, having their own workshops/stock/expertise in Gilgit for Pre-Qualification for following Procurements, Works and Services as and when required basis during the Financial Year 2024-2025 under PPRA Rules-2004 amended for time to time.

Detail is as under:-

Title of Procurement

- i. **Spare Parts:** For vehicles of different makes and models i.e. Toyota, Suzuki, Honda, Hino, Motorcycles.
 - ii. **Repair / Maintenance:** Repair / Maintenance & Denting / Painting of official vehicles of above stated make / brands. (Subject to availability / requirement)
 - iii. **Batteries:** Purchase of Batteries for above mentioned vehicles.
 - iv. **Wheel Alignment:** Services of Wheel Balancing & Alignment.
 - v. **AC Service:** All services pertaining to Air Conditioning / Heating.
2. Interested firms may apply for provision / supply of above mentioned services / items separately & mention the same on sealed envelope. Prequalification Document containing detailed terms and conditions are available on PPRA website (www.ppra.org.pk) or can be obtained from the (Razaullah House, near UN Office, Defence Colony Jutial, Gilgit) on any working day. The procuring agency reserve the right to accept or reject any or all bids/proposal in accordance with Rule-33 of PPRA Rule-2004.
3. Interested firms/vendors may submit their bids in sealed envelopes complete in all respect must reach P.O Box No. 585 G.P.O Gilgit or the office of Director (Admin), **Razaullah House, near UN office, Defence colony jutial, Gilgit** on or before **12 December, 2024 till 1200** hours through registered post/registered courier service.. Received bids will be opened on the same day at 1400 hours & at the same venue in the presence of bidders / their authorized representative.

BIDDING DOCUMENTS

Prequalification of firms of Auto Workshops and General order
suppliers of MT Items

Last Date of Submission 12th December, 2024

Director (Admn)

**Razaullah House, near UN office, Defence Colony Jutial, Gilgit
Gilgit**

Prequalification Document

Part-I

Terms & Conditions

Part-II

Proposal for Prequalification

Part-III

List of Vehicle / Motorcycle Spare Parts

**FEDERAL GOVERNMENT ORGANIZATION OFFICE RAZAULLAH
HOUSE, NEAR UN OFFICE, DEFENCE COLONY JUTIAL, GILGIT**

PART-I TERMS & CONDITION

1. For pre-qualification, interested firms must be registered with Income Tax / Sale Tax Departments and on Active Taxpayer List (ATL) of FBR.
2. Following Evaluation Criteria will be used to evaluate the applications:

Requirement	Submission Requirement	Qualification
1. Eligibility (All suppliers must qualify this criteria)		
a. NTN & STRN/GST Registered. b. Must be in active tax payers list c. Not having been declared blacklisted/debarred by any of the Public/private sector entity in Pakistan. d. Not having been involved in any litigation during last three years. e. Financial Soundness	a. NTN & STRN/GST Registration Cert, b. Proof of being on ATL c. Affidavit on Stamp Paper (of not being black listed). d. Affidavit on Stamp Paper (of not being involved in litigation, In case yes, provide details). e. Last year Bank Statements duly verified.	40
2. Capabilities		
<u>For Suppliers</u> a. OEM/Authorized Dealer or Sub-dealer b. Previous Experiences in the field as supplier/vendor c. Availability of stock at Gilgit	a. OEM/Dealership Certificate b. Proof of previous experience /orders received c. Stock availability certificate. Note: Procuring agency may depute an officer or a committee of officers to visit the vendors facility/workshop to assess the capability requirements at pt.c,d,e & f. Reputation may be assessed by reviewing/taking opinion of existing clientele	10 20 10 <hr/> 40
<u>If offering maintenance/repair services</u> d. Workshop / Technical Competence (for all or any of vehicle types/make etc.) e. Number and Capability of Technical manpower f. Existing Clientele/market reputation		
3. Experience and Quality of Supplies/Services		

<p><u>For Suppliers</u></p> <p>a. Previous Experiences in the field as supplier/vendor</p> <p>(Any verifiable document which may support experience claim may be accepted)</p> <p><u>If offering maintenance/repair services</u></p> <p>Marks will be given subsequent to physical verification.</p>	<p>Experience related to the similar assignments (years)</p> <ul style="list-style-type: none"> • 10 years =20 • 05 to 10 years=15 • 03 to 05 years=10 • Less than 03 Years=05 <p><u>Machinery/Tools/Equipment</u></p> <ul style="list-style-type: none"> • Well-equipped = 20 • Medium level equipped=10 • Poorly equipped = 05 	<p>20</p>
--	--	-----------

3. Only those firms/suppliers which fulfill the eligibility criteria shall be prequalified.
4. Copies of Income Tax & Tax Registration certificates, vendor number / accounts No. etc must be submitted with the bid / tender.
5. Applicants shall correspond to 100% of the requirements specified and warranty shall be explicitly mentioned.
6. Interested firms should have regular place of business, landline telephone numbers and emails address and must provide proof of their office in the particular business at Gilgit.
7. Unsealed application will not be entertained / received.
8. The right to accept, reject or cancel any application without assigning any reason is hereby reserved. The decision of the Competent Authority would be final and binding on all matters relating to this tender.
9. Successful applicants will be required to furnish a pay order / bank draft amounting to Rs. 50,000/- as security deposit, which will be refunded on expiry of the contract/agreement only.
10. The workshop on the panel will be bound to carry out the requisite work on immediate basis when vehicle is referred to it even in odd hours/days.
11. The interested Auto workshops / firms should have their own complete set up of repair / maintenance of vehicles in Gilgit.
12. The workshop will be bound to return old spare parts in case of replacement with new. Warranty period of each item replaced or repaired should be clearly mentioned in quoted rates. If the same defect is arisen again within warranty the workshop will be responsible to replace it at free of cost.
13. Secure parking of official vehicles must be ensured. The firm will be responsible for any loss/ damage caused during providing services at their premises.
14. Order or supply of spare parts / repair maintenance of vehicle shall be placed as per need / requirements which may vary from time to time.
15. The rates offered must be inclusive of GST.
16. After pre-qualification, an open frame work agreement will be signed between organization and successful pre-qualified firms.
17. Agreement signed between the organization and pre-qualified firms/supplier may be extended for another year or any time period mutually agreed by both parties as per PPRA rule 16-A.
18. Pre-qualification documents / bids in sealed envelope completed in all respect must reach P.O Box No. 585 G.P.O Gilgit or Director (Admn), Razaullah House, near UN office, Defence colony jutial, Gilgit by 12-12-2024 before 1200 hours through registered post/registered

courier service. Tender will be opened on the same day at **1400 hours** at the same venue in the presence of bidders/their authorized representative.

19. Firm must clearly mention their services within brackets for bidding. Word "Pre-qualification of Firm (**Repair Maintenance / Spare Parts (Vehicles/Motorcycles) / Services of Wheel Balancing Alignment / AC Service**)" must be written on the envelope.
20. Applications received after the due date and time will not be entertained.
21. All/any payment(s) will be made through AGPR.
22. All other terms and conditions will be as per PPRA Rule-2004 amended from time to time.
23. I/we have read and agree with the above mentioned terms and conditions.

Authorized Signature

Name:

Designation:

Date:

Part-II PROPOSAL FOR PREQUALIFICATION

1. INTRODUCTION

The Procuring Agency intends to introduce the process of Pre-Qualification of firms for Repair Maintenance / supply of spare parts of vehicles / motorcycles (Like Toyota, Honda, Suzuki, Hino, etc) in order to streamline its Procurement procedures

2. The Procuring Agency will process all the procurements in accordance with the policy defined and specified under PPRA Rules by the Government of Pakistan.

3. DOCUMENTS NEED

Selection for prequalification will be based on information provided in these documents and information Proforma.

- a. Sale Tax Registration Certificate
- b. NTN Certificate
- c. Dealership Certificate (if any)
- d. Bank statement of firm/vendor (for three years)
- e. Certificate for being not black listed / Not being involved in litigation.
- f. Details of employees of the firm (Permanent, Temporary, Technical & Non-Technical) with designation and contract numbers.
- g. Annual Turnover supported by Income Tax returns.
- h. Previous detail of workshop with documentary proof.
- i. Must Attach Signed copy of Terms & Condition by Bidders

**COMPLETE ENGINE OVERHAULING PARTS OF TOYOTA
COROLLA / SUZUKI / HONDA CITY / CIVIC / HINO**

S.NO	PARTS
1	Piston Set (GEN)
2	Ring Set (GEN)
3	Main Bigend Set (GEN)
4	Thrust
5	Valve Set (GEN)
6	Valve Guide Set (GEN)
7	Engine Kit (GEN)
8	Chain (GEN)
9	Chain Tensioner (GEN)
10	Chain Damper (Small) (GEN)
11	Chain Damper (Big) (GEN)
12	Oil Filter (GEN)
13	Air Filter (GEN)
14	Spark Plug (GEN)
15	Fuel Filter (GEN)
16	Fuel Filter Pump (GEN)
17	Igniter Coil Set (GEN)
18	ATF Oil (Recommended)
19	Engine Mounting (GEN)
20	Clutch Plate (GEN)
21	Pressure Plate (GEN)
22	Clutch Bearing (GEN)
23	Oil Pump Assembly (GEN)

FRONT SUSPENSION / REAR SUSPENSION OF
TOYOTA COROLLA SUZUKI HONDA CITY / CIVIC /
HINO

S.NO	PARTS
1	Tie Rod End Set (GEN)
2	Racket Set (GEN)
3	Ball Joint (CEN)
4	Z - Link (GEN)
5	Lower Arm Bush
6	Front Shock Mounting
7	Stabilizer Bush
8	Front Wheel Bearing (GEN)
9	Steering Boot (PK)
10	Front Shock (GEN)
11	Steering Cross Rod (GEN)
12	Front Disk Pad (GEN)
13	Front Shock Dust Cover (PK)
14	Radiator Assembly (GEN)
15	Rear Shock Set (GEN)
16	Rear Disk Pad Set (GEN)
17	Rear Wheel Hub (GEN)
18	Radiator Upper Support (PK)
19	Radiator Water T (GEN / PK)
20	Radiator Cup (GEN / PK)
21	Steering Assembly (GEN)
22	Brake Master Cylinder (GEN)
23	Clutch Master Cylinder (GEN)
24	Caliper Kit (GEN)

AC WORK OF TOYOTA COROLLA SUZUKI HONDA CITY / CIVIC

S.NO	PARTS
1	AC Compressor Clutch (GEN)
2	AC Condenser (GEN)
3	AC Evaporator Unit (GEN)
4	AC Discharge Solution Liquid Pipe Line Set (GEN)
5	AC Expansion Valve (GEN)
6	AC Belt (GEN)
7	AC Central Kit
8	AC Gas Charging (Genetron USA)
9	Complete AC Unit Fitting + Labour
10	Air Divider Cable (GEN)
11	AC Liquid Pipe (GEN)
12	Compressor Oil (ND Oil)
13	AC Filter (GEN)

**EXTERNAL BODY PARTS OF TOYOTA COROLLA SUZUKI
HONDA CITY / CIVIC**

S.NO	PARTS
1	Hood
2	Front Bumper (GEN)
3	Bumper Stay (GEN)
4	Grill (GEN)
5	Grill Lining (GEN)
6	Grill Molding Upper (GEN)
7	Grill Monogram (GEN / PK)
8	Front Bumper Grill Lower (GEN)
9	Fender Left Right Hand
10	Head Lamp Thailand (GEN)
11	Wind Screen (GEN)
12	Back Lamp (GEN)
13	Trunk Lamp (GEN)
14	Rear Bumper (GEN)
15	Lock Kit (GEN)
16	Crystal Matt (PK)
17	Jack Rod Wheel Pana (PK)
18	Back View Mirror (GEN)
19	Driver View Mirror (GEN)
20	Spiral Cable (GEN)
21	Horn
22	Tyres (Dunlop / Bridgestone / China / General)
23	Battery (Exide / AGS / Volta / Phoenix / Dry Jell)
24	Seat Poshish (Leatherlest / Fabric)
25	Floor Matting (Leatherlest)
26	Tented Paper (Spectrum)
27	Diggi Trim Board (PK)
28	Door Trim (PK)
29	Steering Cover (PK)

**MISC PARTS OF TOYOTA COROLLA / SUZUKI / HONDA
CITY / CIVIC**

S.NO	ITEM NAME	S.N O	ITEM NAME
1	Back Light	2	HT Lead Set (GEN)
3	Head Light Tube	4	Distributor (GEN)
5	Fog Lamp Set (DLAA)	6	Distributor Cap
7	Mirror Indicator (GEN)	8	Battery Terminal
9	Engine Main Pulley	10	Bulb (PK)
11	Steering Lock	12	Air Press (PK)
13	Diggi Lock (GEN)	14	Radiator Tank Upper/Lower
15	Door Glass Set (GEN)	16	Wiper Blade Set
17	Body Polish & 7CF	18	Wiper Arm
19	Crystal Matt (PK)	20	Radiator Fan Motor
21	Carpet Matt (PK)	22	Power Steering Motor
23	Oil Seal Set	24	Self-Starter
25	Generator	26	Crank Sensor
27	Knock Sensor	28	Axel Seal
29	Door Channel (GEN)	30	Cam Sensor
31	Fan Belt Set (GEN)	32	Adjuster Pulley
33	Sound Bottle	34	Wiring
35	Water Sensor	36	Disc Plate
37	Water Sending Unit	38	Hand Brake Cable & (GEN)
39	Shoes (GEN)	40	Oil Sending Unit (GEN)
41	Diggi Cable (GEN)	42	Ignition Coll (GEN)
43	Wiper Shawar Bottle (GEN)	44	Injector (GEN)
45	ABS Sensor	46	Accelerator Paddle (GEN)
47	Air Cleaner Pipe (GEN)	48	Gear Lever Seal
49	Lower Clutch Cylinder (GEN)	50	Fuse Box
51	Brake Oil (Seakon)	52	ATF Oil (D - 4)
53	LCD Panel	54	Reverse Camera
55	Speaker	56	Number Plates (PK)
57	Gear Oil	58	Shaft Cross
59	Grill Light	60	Duster (PK)
61	Injector Cleaner	62	Wiper Motor

63	Radiator Fan	64	AC Heater
65	Water Motor	66	Throttle
67	Indicator Flasher	68	Gear Garrari
69	Mudguard Shield	70	. Door catcher Inner / Outer
71	Mudguard Shield	72	Engine Shield
73	Mud Flapper	74	Regulator Handel
75	Computer Box	76	Map Sensor
77	Differential	78	Propeller Shaft
79	Hooter	80	Safeguard
81	Towel Duster. (PK)	82	Door Master Panel
83	AC Blower & Motor	84	Steering Shock
85	. Fuel Tank (PK)	86	Cylinder Head & Block
87	Cylinder Block	88	Speedometer Cable (GEN)
89	Wheel Stud & Nut (GEN)	90	Timing Belt (GEN)
91	Wheel Drum	92	Wheel Brake Cylinder
93	Brake Washers	94	Gear Garrari

**Front Tyre & Tube COMPLETE OUTER BODY PARTS OF
MOTORCYCLE HONDA - 125**

S.NO	PARTS
1	Tanky & Tappay Set & Rubber and Lock
2	Foront Tyre & Tube
3	Rear Tyre & Tube
4	Front Shock Complete (GEN)
5	Rear Shock Complete (GEN)
6	Indicator (04 Nos .)
7	Meter Complete & Bolt and Rubber (GEN)
8	Meter Cable (GEN)
9	RPM Cable (GEN)
10	Clutch Cable (GEN)
11	Front Brake Cable (GEN)
12	Accelerator Cable (GEN)
13	Grip Set (GEN)
14	Rubber Grip Set (GEN)
15	Handel Goli and Cone Set
16	Front Rim and Spokes (GEN)
17	Front Wheel Drum and Plate Complete (GEN)
18	Meter Garrari
19	Seat Complete and Bolt (GEN)
20	Wiring Complete (GEN)
21	Flasher
22	CDI Unit (GEN)
23	Battery (Osaka / Volta / Dry Jell)
24	Mirror Set (GEN)
25	Rectifier (GEN)
26	Coll Kara and Plate (GEN)
27	Head Light Complete (GEN)
28	Back Light Complete (GEN)
29	Brake Switch
30	Horn
31	Foot Bar & Rubber and Bolt
32	Side Stand & Bolt and Spring
33	Brake Paddle and Spring (GEN)
34	Front Mudguard (GEN)
35	Rear Mudguard & Bolt and Rubber (GEN)

36	Front & Rear Mud Flapper Set & Bolt
37	Ignition Switch Kit (GEN)
38	Font Brake Shoes (GEN)
39	Rear Brake Shoes (GEN)
40	Rear Brake Rod
41	Carburetor
42	Hose Pipe
43	Below Pipe
44	Silencer (GEN)
45	Handel Lock (GEN)
46	Cylinder Head (GEN)
47	Foot Rest
48	Insulator (GEN)
49	Filter Foam & Jali
50	Petrol Kock & Pipe
51	Front Wheel Axel
52	Rear Wheel Axel
53	Chain Cover & Bolt (GEN)
54	Main Stand & Spring & Plo (GEN)
55	Chand Pattari Malo Stand
56	Chain Carrari Set (GEN)
57	Drum Bush Set
58	Chain Adjuster
59	Plug Adopter
60	Rear Wheel Rim & Spokes (GEN)
61	Spark Plug
62	Rotary Filter (GEN)
63	Kick (GEN)
64	Kick Shaft Spring (GEN)
65	Gear Lever & Shaft (GEN)
66	Head Light Wiser (GEN)
67	Shock Lock
68	Wire Lock

COMPLETE ENGINE OVERHAULING PARTS OF MOTORCYCLE
HONDA - 125

S.NO	PARTS
1	Piston Kit (GEN)
2	Valve Set (GEN)
3	Valve Guide Set GEN)
4	Valve Seal Set (GEN)
5	Push Rod Set (GEN
6	Rocker Arm (GEN)
7	Rocker Pin Set (GEN)
8	Connecting Rod (GEN)
9	Weight Bearing Set (GEN)
10	Kick Shaft Spring (GEN)
11	Tappet Cover Jain (GEN)
12	Cam Garrari Set (GEN)
13	Clutch Box Complete
14	Clutch Verm
15	Clutch Spring
16	Magnet O Ring
17	Engine Seal Set
18	Tappet Screw
19	Full Jain Kit (GEN)
20	Gear Box Bearing Set
21	Clutch Plate
22	Clutch Couple (GEN)
23	Gear Garrari Set
24	Clutch Roller Bearing
25	RPM Garrari
26	Neutral Switch (GEN)

FRONT SUSPENSION / REAR SUSPENSION OF TOYOTA
COROLLA SUZUKI HONDA CITY / CIVIC T / L / C / JEEP

S.N O	PARTS
1	Front shock / Shock Bush (GEN)
2	Helper Rod / Helper Rod Bush (GEN / PK)
3	Tie Rod End (GEN)
4	Leaf Spring Kamani Patta / Bush / Iron Bush Thola / Clip / Nipple / Rear Shock / Dumper Shock / King Pin Bearing (PK)
5	10 Steering Box / Rod / Steering Wheel / Steering Hydraulic Pipe / Hydraulic Filter , Steering Cross
6	Radiator / House Pipe / Radiator Bottle / Radiator Cap / Radiator Fan (PK) Water Pump / Radiator Sensor / Thermostat Body Thermostat Valva
7	Oil Filter / Oil Seal Set (GEN)
8	Front Wheel Bearing / Seal / Brake Washer / Brake Shoes Brake Cylinder / Brake Valve / Brake Servo / Brake Servo Kiu / Wheel Cylinder Plate (PK) Wheel Drum / Rim (PK) Wheel Stud
9	Clutch Plate / Pressure Plate / Fly Wheel Bearing / Clutch Bearing / Clutch Bearing Pipe (GEN) Clutch Booster / Clutch Kit Lower & Upper / Clutch Paddle / Clutch Cylinder Upper & Lower (PK) Gear Box / Gear Lever / Gear Lever End / Hand Brake Lever / Propeller Shaft Drum / Propeller / Propeller Shaft Cross Hand Brake Cable / Hand Brake Shoes Roof Rubber
10	Rear Differential Axel / Accelerator Paddle / Stopper Motor Rear Wheel Bearing / Accelerator Cable / Chowk Cable
11	Fuel Tank Fuel Pipe (PK) Fuel Filter Upper & Lower (GEN) Fuel Pump / Nozzle Nozzle Pipe (GEN)
12	Dipper Assembly / Pressure Horn / Relay / Pipe / Head Light / Indicator / Fog Light Parking Light / Rear Brake Parking Reverse Stop Light / Main Switch Ignition Switch / Fuse Box / Chowk Motor / Wiper Motor / Wiper Blade / Wiper Rod 12. Flasher / Fawara / Fawara Motor / Lower Fuse Box / Fuse / Relay / Self Starter / Generator / Dash Board Meter Oil Pressure Gauge / Fan Belt / Roof Light // Fuel Gauge / Temperature Gauge / Air Press Gauge (PK)

13	Exhaust Stopper Exhaust Manifold Exhaust Pipe / Muffler Exhaust Pipe Bosh / Blow Pipe
14	Air Intake Manifold / Air Filter / Air Filter Box / Air Filter Pipe / Air Storage Tank / Air Pressure Head / Pressure Pipe / Pressure Control Valve / Pressure Release Valve Gear Oil / Brake Oil / Power Steering Oil Coolant (PK)
15	Front & Rear Bumper & Stay , Front Show ! Wind Screen with Bidding Front Screen Upper Show / Doors / Door Lock / Catcher / Side Window Glass / Slide / Biding Glass 15. Spot / Dash Board / Seat / Engine Tappa / Roof Sheet with Bidding Rear Screen With Bidding Side Sheets / Side Mudguard with Extension / Safeguard Rear Mudguard / Mud Flappen / Lock Set / Side View Mirror / Hom / Door trim / Steering Cover
16	. Piston / Connecting Rod / Sleeve / Connecting Rod Bush / Main Bigend / Crank Shaft Shaft Cylinder / Head Valve / Seel / Kamani Bush / Timing Garrari Set Crank Case / Ring Set / Jain Kit Complete / Kam Shaft / Head Gas Kit / Thrust / Heater / Cylinder Bearing / Valve Guide / Bush / Oil Pump Assembly (GEN)
17	Heater Glow Plug
18	Driver View Mirror & Back View Mirror (PK)
19	Tyres (Dunlop / China / Bridgestone)
20	Battery (Exide / AGS)

AC WORK OF T / L / C / JEEP ~~VANAGE~~

S.NO	PARTS
1	AC Compressor Clutch (Denso / GEN / Kabli)
2	AC Condenser Genuine (GEN / JAP)
3	AC Evaporator Unit (GEN / JAP)
4	AC Discharge Solution Liquid Pipe Line Set
5	AC Expansion Valve (GEN / JAP)
6	AC Belt (Bendo / GEN)
7	AC Central Kit
8	AC Gas Charging (Genitron USA)
9	Complete AC Unit Fitting + Labour
10	Air Divider Cable (GEN / Kabli)
11	AC Liquid Pipe (GEN / JAP)
12	AC Compressor Oil (ND Oil)
13	AC Filter (GEN / Lepon)