

To: Public Procurement Regulatory Authority,
1st Floor FBC Building near State Bank,
Sector G-5/2, Islamabad

Subject: Purchase Miscellaneous Items /Goods / Services/Stores etc

CIPS, NUST, H-12 Islamabad intend to purchase the miscellaneous Items/Goods/Engineering Services/Stores etc as mentioned in Annex "A" to this letter please.

TERMS AND CONDITIONS OF THE TENDER

1. RATES

- Quoted rates must be valid up to 30 June 2025.
- Quoted rates must be Inclusive of all the government taxes i.e. GST, INCOME TAX AND OTHER CHARGES.
- Quantities are subject to change at the time of issue of purchase order at buyer's description. Supplier may quote against each Item, separate rates for Economic Order Quantities (EOQ) and those for lesser quantities.

2. QUOTATIONS

- Quotation will be provided on proper letter head of the firm and each page of the quotation must bear firm's stamp and signature.
- Firms will be bound to provide Items/store within time.
- Quotation received after due date will not be considered restrictions.

3. RESTRICTIONS

- Cutting or overwriting in the quotation must be avoided which makes it liable to rejection.
- The purchaser retains the authority to REJECT any or all the quotations at any time on value grounds, which will be communicated to supplier/contractor concerned, if requested.
- The store(s)/item(s) should be exactly in accordance with the specification/sample.

4. TENDER OPENING

- Quotation must be dropped in the letter box before 10:30 hours on 25-11-24
- The tender will be open on at 1400 hours.
- Tender Expiry ~~27-11-24~~ 11-12-24.

5. IMPORTANT NOTE

- a. In quotations absence of any certificate or information required vide this Tender Enquiry will mean that the contractor accept the clauses without any change / amendment.
- b. The contractor has to provide the principal documents i.e. sales tax invoice, firm bills, sales tax deposit documents at the time of delivery of items, where teamed necessary.
- c. All the print media/PPRA charges will be borne by the contract winner, for particular items/purchase order.
- d. The acceptance of the said spares will be subject to functional test from competent inspection authorities.

6. WARNING

Do carefully study the specification of the store(s)/items(s) etc of this tender

Inquiry before quoting. Otherwise, for wrong quotation CIPS, NUST, H-12 Islamabad.

- a. Unit will not be responsible.
- b. Any omissions due to a misprinting, typing error, or illegible quotation will make them liable to rejection of quotations.
- c. Read all clauses carefully before preparing the quotations.
- d. In case of any discrepancies of clause(s) with quotations, will make the quotation liable to rejection.
- e. Provide Quotations on the firm's pad in HARD COPY.



**Coordination Officer
CIPS, NUST Islamabad**

Tender Notice

CIPS,NUST,H-12 Islamabad invites sealed tender for allotted and expected allotment of funds for whole financial year 24-25 from reputed firms, for provision /procurement of store /services/Transportation/ services etc. Who are registered with Sales Tax /NTN Active FBR Department, PEC and not blacklisted of any government institute. The rate will be valid up to 30 June 2025. The tender will be received till 11-12-2024 up to 10:30 AM and shall be opened on the same day at 2:00 PM in presence of an Authorized representative who may like to be present. Details can be obtained during office hours. The tender is also available on the PPRA website. The Commanding Officer reserve the right to Accept or Reject any tender on Technical / Administration grounds under Rule 33(1) on PPRA Rule 2004.


Coordination Officer
CIPS, NUST, Islamabad