

**OFFICE OF THE DISTRICT & SESSIONS JUDGE (EAST), JUDICIAL COMPLEX G-11/4,
ISLAMABAD.**

Sealed tenders are invited under Rule-36 (a) of Public Procurement Rules, 2004 for supply of miscellaneous items for the financial year 2024-25 as per tender documents.

2. Interested firms/dealers having active GST/NTN/Vendor Number may submit their bids through PPRA EPADS System (www.eprocure.gov.pk) free of cost for the following categories: -

- **Office Stationery Items**
- **Misc. Other Store Items**
- **Computer Stationery**
- **Uniform items.**
- **Law Books**

3. Interested firms/dealers must provide following information/documents with their bids:

- a) Experience of supplying similar goods.
- b) Previous registration with any Govt. organization.
- c) Business/office address, telephone and fax numbers.
- d) Attested copy of Certificate of Income Tax & Sales Tax Registration.
- e) Certificate or undertaking/affidavit of not being blacklisted.
- f) List of Clients where services have been rendered in last financial year.

5. The sealed bids along with earnest money which is 1% of total estimated bid price in shape of Demand Draft should be submitted on or before 15.04.2025 till 10:00 am. Tender will be opened through EPAD in the presence of bidders/representative who choose to attend on 15.04.2025 (Tuesday).

6. Bidders will work out 1% of the contract price considering the items they are interested in supplying.

7. Price of items must be mentioned in given format. Only single rate against each item must be quoted and duplicate rate is not allowed. Contract (s) would be awarded item-wise to the lowest bidder(s).

8. In case of any holiday/law-and-order situation/mishaps, the tender opening date will be on next working day on same things. Incomplete tender cannot be entertained.

District & Sessions Judge
East Islamabad
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