

GOVERNMENT OF PAKISTAN
Islamabad Model Postgraduate College of Commerce
H-8/4, Islamabad.

TENDER NOTICE

Management of Islamabad Model Postgraduate College of Commerce, H-8/4, Islamabad intends to purchase the following items :

- i) **15 KW Solar System on Grid (Complete Unit) with installations / commissioning.**
- ii) **Smart Interactive Whiteboard along with short throw multimedia projector with complete installation / configuration and accessories.**
- iii) **Smart interactive LED Smart Board (all in one).**

Separate Sealed Bids for each category are invited from the manufacturers / authorized distributors/ general order suppliers / companies, registered with Income Tax, Sales Tax Departments and are on Active Taxpayers List of the Federal Board of Revenue for supply / installation of above mentioned items.

2. The bidding documents, containing detailed terms and conditions can be downloaded from [PPRA \(EPAD Portal\)](#).

3. The hardcopy of bids, prepared in accordance with the instructions in the bidding documents, must reach to Chairman Purchase Committee at Islamabad Model Postgraduate College of Commerce, H-8/4, Islamabad and electronic copy of the bids is also required to be submitted online through **PPRA e-Procurement portal- EPADS** at www.eprocure.gov.pk on or before 11:00 hours on 20th January, 2025 (Monday). Bids will be opened on the same day at 11:30 hours.

4. Bids received through **PPRA e-Procurement portal- EPADS** will be considered only. Late submission of bids on EPADS will not be accepted. Any bid not submitted through EPADS shall stand rejected as per PPRA's S.R.O No. 296(1)/2023. The S.R.O is available at PPRA's website (www.ppra.org.pk/doc/epronotif.pdf).

5. For further details please contact the undersigned


Ishfaq Ahmad

Chairman Purchase Committee

Islamabad Model Postgraduate College of Commerce, H-8/4, Islamabad

Email: impcch84@gmail.com

Ph: 051-9269701

Islamabad Model Postgraduate College of Commerce
H-8/4, Islamabad.

TENDER DOCUMENTS

TERMS AND CONDITIONS FOR TENDER

- i. Separate tenders must be submitted for each category of the items.
- ii. Single stage - Single envelopes bidding procedure shall be applied:-
- iii. The proposal shall be clearly marked on the outer side technical and financial (solar system).
- iv. The hardcopy of bids, prepared in accordance with the instructions in the bidding documents, must reach to Chairman Purchase committee at Islamabad Model Postgraduate College of Commerce, H-8/4, Islamabad and electronic copy of the bids is required to be submitted online **PPRA e-Procurement portal- EPADS** at **www.eprocure.gov.pk** by Reputed Tax registered firms.
- v. Bids which are received through **PPRA e-Procurement portal- EPADS** will be considered only. Any bid not submitted through EPADS shall stand rejected as per PPRA's S.R.O No. 296(1)/2023. The S.R.O is available at PPRA's website (www.ppra.org.pk/doc/epronotif.pdf).
- vi. Conditional, incomplete and overwriting in bids without initials will not be accepted. A bidder can offer/quote price for Lot wise items and contract will be awarded to most advantageous bidder.
- vii. Telephonic / telexed / faxed / telegraphic/emailed quotations will not be entertained.
- viii. The Bidder should quote the price according to the technical specifications as provided in the bidding document. The specifications of item, different from demand of enquiry, will straightaway be rejected.
- ix. The Bidder is required to offer competitive price. The prices should be including all Taxes/General Sales Tax (GST) which are applicable under Rules.
- x. Price offered should be for the entire quantity of each item demanded; partial quantity offers shall straightaway be rejected. Conditional/Optional offers will also be considered as non-responsive bidder.


Chairman Purchase Committee

Suppliers signature and stamp

- xi. Any bid received after the specified bid submission date and time will be rejected.
- xii. A bid once opened in accordance with the prescribed procedure shall be subject to only those Rules, Regulations and Policies that are in force at the time of issuance of Tender Notice.
- xiii. The purchaser will disqualify a bidder if it finds at any time that the information submitted by him concerning his quotation as supplier was false and/or misstated.
- xiv. a) The tender must be furnished with Bid Security / Earnest Money equal to 2% earnest money of the total estimated cost / value which is in shape of CDR / demand draft in favour of Principal, Islamabad Model Postgraduate College of Commerce, H-8/4, Islamabad will be acceptable. The bidder shall also submit Rs. 1000/- of tender document fee (non refundable). Tender not accompanied by bid security / earnest money / tender fee or less id security will not be entertained and straightaway rejected. Bid Security of two lowest bidders will be retained and rest will be returned. If qualified bidder is withdrawn or non provision of fully or partial supply before the expiry of its validity, the Bid Security will be forfeited in time.
- b) It should be valid for ninety (90) days beyond the validity of the Bid.
- c) The Security of unsuccessful bidders' will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by the Purchaser.
- d) The successful bidder's bid security will be discharged upon the bidder signing the contract.
- e) If a bidder withdraws its bid during the period of bid validity and if a bidder not accept the arithmetic correction to its bid price; or in the case of a successful Bidder fails to sign the contract or fails to provide the services within the delivery timeline specified in Schedule of Requirements, the bid security may be forfeited.
- xv. The College may ask the successful bidder to deposit 2% of the total value of the supply order as performance guarantee up to the completion of standard warranty period.
- xvi. The College does not pledge to accept the lowest tender and reserves the right to accept full or part quantity offered and bidders should supply the same at the rates quoted by them.


Chairman Purchase Committee

Suppliers signature and stamp

- xvii. The earnest money deposited along with bid will be refunded to all unsuccessful bidders within 10 days of contract award. Whereas the earnest money of successful bidder will be treated as performance guaranty and will be returned after the expiry of warranty period i.e. one year after the confirmation/verification/inspection by the purchase committee.
- xviii. The successful bidder will have to supply all items/equipment within 15 days of the issue date of supply order.
- xix. Price negotiation as per existing PPRA rules is not allowed.
- xx. No joint venture will be acceptable.
- xxi. The payment of items is coupled with inspection / commissioning of items; therefore, supplier should make sure that bid is complete in all respects including consumables and incidentals etc.
- xxii. Suppliers have to provide samples of each item before opening of financial bids so that the samples be evaluated for adherence to specification as well to qualify technically. The authorized officer(s)/Purchase Committee will approve the samples by signing on each approved sample. All subsequent supplies should be in conformity with the approved samples placed at IMPCC, H-8/4 under safe custody of Purchase Committee.
- xxiii. In case of non-supply/incomplete supply of the item(s) as per contract or required standard or if the supplier is unable to rectify the deficiency within 15 days, the performance security will stand forfeited,
- xxiv. The estimated quantity of the items has been mentioned in the bid documents. However, the quantity of any item may be increase or decrease, depending on the merits and circumstances of each case.
- xxv. The rate of all the items should be separately quoted along with the total price of Lot wise for eligibility.
- xxvi. All items as per attached list must be provided as per attached specifications.
- xxvii. On late delivery the vendor will have to face the penalty as per PPRA rules.


Chairman Purchase Committee

Suppliers signature and stamp

2. REQUIRED DOCUMENTS:

Application should be accompanied with the following documents:

- i. Company Profile with list of its recent clients
- ii. Attested Copy of CNIC.
- iii. Copy of NTN Certificate of the Firm.
- iv. Proof of Financial capability and experience.
- v. Partnership Deed, in case of partnership or Affidavit declaring himself/herself sole proprietor of the Firm.
- vi. Clear identification with address of After Sale Service Centre,
- vii. Verified Bank Statement/ Bank maintenance certificate of the Bidder i.e, Financial Year 2024-25.

3. TAXES:

- i. The rates quoted should be inclusive of all applicable taxes
- ii. The bidder shall provide the Income Tax and Sales Tax Registration Certificates.
- iii. The project authorities will deduct the taxes at source, as per prevailing rules/regulations of the Government.
- iv. In case the supplies are exempted from levy of any tax, the bidder shall provide an exemption certificate (SRO) to this effect, otherwise taxes will be deducted.

4. BIDDING:

- i. The bidder may bid for Lot wise items only.
- ii. Rates should be quoted with delivery/commissioning at the site.
- iii. The bidders should quote final rates both in words as well as in figures.
- iv. Tender document must also be filled in, stamped and signed by authorized representative of the bidder.
- v. The bidder shall provide the technical literature of the equipment.


Chairman Purchase Committee

Suppliers signature and stamp

vi. Any erasing/cutting/crossing etc. appearing in the offer, must be properly signed by the person signing the tender. Moreover, all pages of the tender must also be properly signed. Offers with any overwriting, not authenticated with signatures of authorized person, shall in no circumstances be accepted the equipment.

vii. The quotation should be submitted on the basis of accounting unit specified.

5. BID EVALUATION:

i. The bids shall be evaluated in accordance with terms & conditions of this tender documents.

ii. Ability of the firm to most closely confirm to the prescribed specifications.

iii. Rates offered by the firms.

6. CLARIFICATION OF BIDDING DOCUMENT:

The bidder requiring, any further clarification or information of the bidding document may notify by contacting Chairman Purchase Committee, Islamabad Model Postgraduate College of Commerce, H-8/4, Islamabad. The Chairman Purchase Committee will respond to any request for information or clarification of the bidding documents which it receives no later than (02) two days prior to the deadline for the submission of bid.

7. SIGNING OF BIDS:

The authorized person signing the bid shall initial all the pages of the bid, where entries are made.

8. RIGHT WITHIN PROVISION OF PPRA RULES:

i. The Committee reserves the right to reduce or increase the quantity/lot, accept or reject any bid and to stop the bidding process and reject all bids, at any time prior to award of supply order without incurring any liability toward the bidders. The- grounds for rejection of bid(s) shall be provided upon request of the bidder(s) but not bound to justify as per rule 33 of PPRA Rules.

ii. The Committee has the right to increase/decrease in the quantity.

iii. The Committee reserves the right to claim compensation for the loss caused by the delay, or any other damage pointed out at the time of delivery.


Chairman Purchase Committee

Suppliers signature and stamp

9. **CONVINCING:**

Unsolicited advice/clarification and any personal approaches at any stage of evaluations/purchase process that may lead to influence the process are strictly prohibited and will lead to disqualification.

10. **DELIVERY OF EQUIPMENT /ITEMS:**

The delivery of equipment / items shall be made at the site / location within one month of the date of supply order. The bid price should be inclusive of the commissioning, installation, packing (if any) and delivery cost.

The supplier shall provide the items/material as per tender requirements in standard packing, the packing (if required) of the Goods as is required to prevent their damage or deterioration during transit to their final destination.

11. **INSPECTION OF EQUIPMENT / ITEMS:**

Upon delivery at the specified premises, the equipment's/items shall be inspected by an authorized officer(s)/Purchase Committee in the presence of supplier or his/her representative. Equipment's/items not in conformity with the supply order shall be rejected. The rejected equipment(s) shall be removed by the supplier ' within 7 days at vendor's expenses. A formal delivery challan shall be prepared against items found as per specification and accepted thereon.

12. **MODE OF PAYMENT:**

Payment shall be made in the form of cross cheque, which shall be issued after receipt of equipment's, inspection & verification and installation & operation/commissioning according to schedule. All taxes, insurance etc will be deducted from bills as per applicable taxation rules.

13. **PENALTY:**

For failure to comply with agreed delivery schedule, the liquidated damages will be as under:

- i. 1% of the cost of that items mentioned in the supply order that remain undelivered/un-finished for each day of non-supply up to maximum of twenty (20) days exceeding the job completion/delivery period.


Chairman Purchase Committee

Suppliers signature and stamp

- ii. If the material is not supplied even after payment of penalty for 20 consecutive days, the Islamabad Model Postgraduate College of Commerce, H-8/4, Islamabad, reserves the right to cancel the contract and to get the required job/items from elsewhere at the risk and cost of the defaulting contractor/firm and the equivalent price/amount will be deducted from the securities deposited by the firm/supplier.

14. PRICE REASONABILITY CERTIFICATE:

The bidder shall certify that the prices quoted are not more than the prices charged from any agency (Government & Private) in Pakistan and in case of any discrepancy, the bidder thereby undertakes to refund the price charged in excess.

15. PRICES:

Prices charged by the supplier for goods delivered and services performed under the contract will be in accordance with the prices quoted by the supplier in its bid and also referred in the contract.

16. EVALUATION CRITERIA:

Compliance to general terms and conditions stated above is must for all bidders. In addition, conformity with the specification is deemed to qualify technically.

17. ARBITRATION:

In the event of any dispute arising between the bidder and the procuring agency regarding this bid or any other matter ancillary there to whatsoever, the same shall be referred to the sole arbitrator i.e. Grievance/ Redressal Committee of Islamabad Model Postgraduate College of Commerce, H-8/4, Islamabad.

The Arbitrator shall give its award within two months from the date on which it enters upon the reference. The provisions of the Arbitration Act, 1940 shall apply to the arbitration proceeding. Reference to arbitration shall be a condition precedent for any other action at law.


Chairman Purchase Committee

Suppliers signature and stamp

18. **GUARANTEE / WARRANTY:**

The supplier shall furnish one year after sales service guarantee/ warranty for successful operation of equipment / items from the date of installation. In case of Malfunctioning / defect in any equipment / item, the supplier shall replace them free of cost within 15 days; otherwise the supplier will return the entire paid. Amount to the department, immediately.

Suppliers signature and stamp


Chairman Purchase Committee

Islamabad Model Postgraduate College of Commerce, H-8/4, Islamabad.

UNDERTAKING
TENDER FORM 2024-25

I have read the terms and conditions regarding the _____ I hereby undertake to abide these terms and conditions in Letter & spirit.

Company/Firm Name: _____

National Tax No.: _____

Sales Tax Registration No.: _____

Date of Registration: _____

Owner(s) Name(s): _____

Authorized Representative (if any): _____

Complete Address: _____

Telephone No.: _____ Office: _____

Mobile: _____

AUTHORIZED SIGNATURE/STAMP

Dated:- _____

Attachment:

- Copy of CNIC
- Copy of NTN Certificate
- Copy of Sales Tax Registration Certificate
- Bank Draft/Pay Order/Call Deposit
- Affidavit regarding Non Blacklisting

Note: - The above undertaking must be attached with tender.


Chairman Purchase Committee

Suppliers signature and stamp


**Islamabad Model Postgraduate College of Commerce,
H-8/4, Islamabad.**

This form must accompany the quotation

Although the terms and conditions of the tender enquiry are very clearly even then suppliers are required to fill this form and attached it with their quotation otherwise their offer can be ignored / rejected.

Yes / No.

| | | |
|----|---|--|
| 1 | Do you know that only the rates on F.O.R. IMPCC, H-8/4, Islamabad basis are to be considered? | |
| 2 | Have you quoted the rate on the schedule of quantity? | |
| 3 | Have you quoted the rates strictly according to our specifications or Have you seen the sample/drawings before quoting the rates? | |
| 4 | Do you know that in case of non-completion of supply, your earnest money will be forfeited? | |
| 5 | Do you know that offers received after the due date/time is not considered and no request in this regard can be accepted/entertained? | |
| 6 | Do you know that conditional offers i.e. subject to prior sale etc. are not considered? | |
| 7 | Have you read all the terms and conditions of the tender enquiry and these are acceptable to you? | |
| 8 | Have you quoted the Sales Tax Registration Number and attached the photocopy of the certificate. | |
| 9 | Have you confirmed that rates quoted by you, are inclusive of Sales Tax? | |
| 10 | Have you confirmed that rates quoted by you, are "Not Applicable" for Sales Tax? If Yes, quote the authorities/notification number with date. | |
| 11 | Have you attached the sample? | |


Chairman Purchase Committee

Suppliers signature and stamp

Islamabad Model Postgraduate College of Commerce,
H-8/4, Islamabad.

SPECIFICATION OF SOLAR SYSTEM 15KW

| Specifications | | Unit | Qty. | Unit Rate | Total Rate |
|------------------------------------|--|-------|-------|-----------|------------|
| Solar Panel | 15000Watt Tier1, A Grade (Mono-Crystalline or equivalent) PV Module, N-Type Bi facial With 25YearsWarranty. | Watt | 15000 | | |
| Inverter | 15000 Watts or equivalent 48 Volts DC, 220 Volt ACMPPT 100 Ampere Charge Controller with Hybrid charging, and electronic protections (24/7 Live app monitoring), Parallel Operation and load sharing. Built In WIFI In Each Inverter, Grid feeding option. 2 years manufacturer warranty. (imported) | Watt | 15000 | | |
| Battery | One 48Volt, 100AH Lithium Ion Battery with 3years'warranty & rack. | No. | 01 | | |
| Structure | Rust free Hot dipped Galvanized customized structure. | Watt | 15000 | | |
| Net Metering | Net Meter as per the required load. Including installation and commissioning | No. | 01 | | |
| Cables | AC Cables 7/36 Pure Copper high quality and durable | Meter | 01 | | |
| | AC Cables 7/44 Pure Copper high quality and durable | Meter | 01 | | |
| | DC Cables 6mm Pure Copper high quality and durable | Meter | 01 | | |
| | DC Cables 25mm Pure Copper high quality and durable | Meter | 01 | | |
| Switch Gears and other accessories | DC Breaker, AC Breaker, Distribution Box, HDPE pipes, Flexible Pipes, MC4 connectors, Thimbles, Rawal Bolts, Nut-Bolts etc. Schneider or equivalent | Lot | 01 | | |
| Earthing | Separate AC & DC Earthing with Surge Restorers For Safety. | Job | 01 | | |
| Installation & Commissioning | Complete PV, Battery & Inverter Installation- Supervised by engineer. | Job | 01 | | |
| Constructing Concrete Block Basis | Constructing Concrete Block basis. | Job | 01 | | |
| TOTALCOSTOFEACHSOLARSYSTEM | | | | | |

*Cost of Cabling etc shall be included in the total bid price.

Islamabad Model Postgraduate College of Commerce,
H-8/4, Islamabad.

| Interactive smart White Board along with short throw multimedia project with complete installation | | | |
|---|--|--|-----|
| S. # | Description | Specification | Qty |
| | Interactive Smart White Board with complete solution | Size 84" diagonal, IR Technology, Lynx Writing Software with registration Key, Aspect ratio 4:3 | |
| | Short Throw Multimedia Projector: | 3000 to 3500 Lumens, XGA Resolution, 2 HDMI Inputs, 1 VGA In, One VGA Out, contrast Ratio 20,000:1, DLP Technology, 2 Years warty parts and Labor | 10 |
| | Installation: | Installation of white smart board along with Multimedia Projector, Ceiling Mount Kit, VGA Cable, Power Cable, HDMI cable with Ducting and Labor work. (With complete Installation and configuration) | |
| | Accessories | Wall mounts, USB Cable, Pens, Pointer, Eraser, Per Tray, IWB Software Card | |

Interactive LED Smart Board (All in one)

| S. # | Description | Specification | Qty |
|------|--|---|-----|
| 01. | Interactive LED Smart Board (all in one) | <p>Interactive Android & Windows base Smart Board LED Screen Built-in wifi. HDMI VGA USB, Wireless connectivity with Multiple Devices, Compatible with all Latest Gadgets including Laptop Tabs & Mobile.</p> <p>4K UHD Resolution.</p> <p>Inputs HDMI, C Port, USB, Ethernet etc. Screen Sharing, Google, Utube.</p> <p>Built in Digital White Smart Board Multi Color with 100 pages, Split Window option.</p> <p>04 Window options built in</p> <p>LED Panel 4K UHD Display Size 65" Build-in Misc 6Mic Array Built-in Cam 48MP 01 year warranty (minimum) (With complete Installation)</p> | 02 |