

**MINISTRY OF COMMERCE, GOVERNMENT OF PAKISTAN  
PAKISTAN REINSURANCE COMPANY LIMITED (PRCL)**

**TENDER NOTICE**

**(Tender # PRC/PROC./PHOTOCOPY/2024)**

**OUTSOURCING OF PHOTOCOPY SERVICES FOR PRCL, KARACHI OFFICE**

1. This Invitation to Bid follow the Procurement Advertisement for the subject purpose uploaded on Procuring Agency and PPRA websites dated 26<sup>th</sup> November, 2024.
2. The Pakistan Reinsurance Company Limited (PRCL), Karachi invites bids from eligible bidder (as per criteria mentioned in the bidding document) that can provide the subject services.
3. The bidding shall be conducted in line with single stage two envelope {36(b)} procedure of the Public Procurement Rules 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instruction issued by the authority (from time to time).
4. All bids must be accompanied by only one of these:
  - a) A Bid Security in an acceptable form in the amount of Rs. 100,000/- **OR**
  - b) Bid securing declaration in the format provided in the Bidding Documents can be used alternatively.
5. Interested bidders can access the electronic bidding documents, which include detailed terms, conditions, specifications, and requirements, through the EPADS system on the official website (<https://www.eprocure.gov.pk>). Registration is required to download these documents.
6. Bids must be submitted via E-PADS no later than **13<sup>th</sup> December 2024**, at 11:00 AM. The technical bids will be opened on the same day at 11:30 AM. While manual bids/hard copies will not be entertained.
7. The PRCL reserves the right to accept/ reject any or all bids within the purview of PPRA rules.

Sd/-

**(MUHAMMAD ASIF GHAFOR)**

Procurement Specialist

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