

Government of Pakistan
Ministry of Information & Broadcasting
Office of the Press Registrar

TENDER NOTICE

Office of the Press Registrar, Ministry of Information & Broadcasting invites bids from authorized manufacturers/reputed firms/suppliers of the Original Equipment Manufacturer (OEM) based in Islamabad / Rawalpindi and registered with Income Tax and Sales Tax Departments and are on FBR's Active Taxpayer's List (ATL) for supply of below mentioned items till 30-6-2025. Tender documents can be submitted up to 12-6-2025 and will be opened on same day at 12:00 hours in the Office of the Press Registrar in presence of the bidders/representatives of aforementioned firms/ suppliers.

- A. Computer Equipment.
- B. Software.
- C. Plant and Machinery,
- D. Furniture and Fixture

Terms and Conditions:

1. The bidding shall be conducted using the **Single Stage – Single Envelope** procedure in accordance with Rule 36(a) of the PPRA Rules, 2004.
2. The firm must supply items as per the given specification; quality and quantity.
3. Prices must include General Sales Tax and remain valid until June 30, 2025.
4. Income Tax and other taxes if applicable will be deducted at the time of payment according to the Laws/ Rules.
5. Details of the Computer Equipment, Software, Plant and Machinery and Furniture & Fixtures are attached with the tender documents and can also be downloaded from PPRA's website <https://www.ppra.org.pk/> and Press Registrar Office's **website: https://opr.gov.pk**.
6. Only those Bid(s) will be considered which would be submitted through EPADS. Manual submissions are not allowed.
7. Bidder(s) must submit Bank Draft/ Pay Order/ Call deposit equivalent to 2% of the bid amount for each category mentioned (A to D) in favor of Drawing and Disbursing Officer: Ministry of Information and Broadcasting, which will be refundable in case of non-acceptance of bid(s).
8. Bidders may participate in any of the categories listed under Serial Nos. A to D.
9. Incomplete bids, including those with one or more unquoted items, will be rejected.
10. All items must conform to the specifications and prices quoted by the firm and must be delivered to this office at the firm's/vendor's own expense within fifteen (15) days of issuance of the supply order.
11. Firms must not be blacklisted from any Federal and/or Provincial Government Organization.
12. In case of any query, contact on given number during office hours.
13. Press Registrar Office has the right to reject any or all bids/proposals at any time prior to the acceptance of a bid/proposal under PPRA Rules.

Deputy Press Registrar
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