

Tender No: S&D/Mgt/002B/2024

Tender Cost (Pay Order) PKR: 0

Earnest Money (Pay Order) PKR : 0

## **INVITATION TO BID**

1. Pakistan International Airline (PIA) invites quotations through E-PADS along with sealed bids from renowned companies on “Single Stage Single Envelope Basis” for Complete solution of Cargo Management Activities after import of CFM engine (including but not limited to engine movement, loading, unloading, custom clearance, delivery to PIA Engineering department etc etc)
2. Bidding documents containing detail terms and conditions, etc. which are available at electronically and can be downloaded from following:
3. PIACL Website: <https://www.piac.com.pk/corporate/sales- procurement/tenders>
4. PPRA Website: <https://www.ppra.org.pk/active-tenders>
5. E-PADS-PPRA website: <https://www.eprocure.gov.pk> under Supplier Login
6. Bids should be submitted electronically through E-PADS.  
Please Note: Manual submission of bid without E-PADS is **NOT** allowed.
7. The bids must be prepared in accordance with the instruction in the bidding documents and must submit by **09-10-2024** at 10:30 AM online on EPADS. Bids will be opened on the same day at 11:00 AM.
8. Hard Copy of bid along with Original Bid Security instrument **MUST BE** submit to the undersigned before deadline of the bid or drop in tender box placed at the entrance of SCM building PIA, Karachi

### **PAKISTAN INTERNATIONAL AIRLINES SHIPPING AND DISPOSAL SECTION**

1<sup>st</sup> Floor, Supply Chain Management Department Building,

[PIACL], Head Office Karachi Airport-75200 Pakistan

Tel: +92-21-99043181 Fax: +92-21-34570120

E-mail: [KHIJBPK@piac.aero](mailto:KHIJBPK@piac.aero) Website: <http://web.piac.com.pk/>

## Instructions to Bidders [Must Read Carefully]

After Submission of bids through E-PADS, following evidences are required:

- E-PADS Reference \_\_\_\_\_
- Tender Fee: PKR \_\_\_\_\_
- Bid Security: PKR \_\_\_\_\_
- Certifications (If applicable) \_\_\_\_\_
- Company Profile(If applicable) \_\_\_\_\_
- Technical Literature (If applicable) \_\_\_\_\_
- License / Authorizations (If applicable) \_\_\_\_\_

M/s. \_\_\_\_\_

**Subject : Complete solution of Cargo Management Activities after import of CFM engine (including but not limited to engine movement, loading, unloading, custom clearance, delivery to PIA Engineering department etc etc**

Dear Sir,

We are pleased to invite your sealed bid for the items listed in the attached schedule. In case of more than one schedule separate bid for each schedule should be furnished. The terms & conditions of the tender / supplies are given below:-

SUBMISSION OF TENDER

1. You are required to send your sealed bids on “**Single Stage Single Envelope Basis**” addressed to D.G.M Shipping & Disposal, Supply Chain Management (old P&L / Store) Department Building, PIACL Head Office, JIAP Karachi-75200 by **09-10-2024**.
2. **The bid must be submit on E-PADS** and Hard copy may be dropped in the tender box marked as “Tender Box Commercial Purchases” placed at the entrance of the PIA Supply Chain Management (Old P&L) Building latest by 10:30 hours on the specified date.
3. You may also send your bid through registered courier, which must reach before the closing date and time as mentioned above.
4. Bids will be opened at 11:00 hours, on the same day in the presence of bidders. (optional)
5. Hard copy of bid should be sealed with Scotch Tape with authorized signature.
  - a) Note: All foreign bidders must mention Tender Ref No, date of opening & item description on their courier envelope. (strict compliance)
6. Tenders received after stipulated date & time shall not be considered. The Corporation will not be responsible for any postal delays.
7. The decision of General Manager (Logistics) in this respect shall be final and binding.

**BID SECURITY / EARNEST MONEY (for local bidders only)**

**The Bid must be accompanied by Rupees 0** having been deposited in the form of a Pay Order [from any scheduled bank] and must be payable at Karachi Pakistan in lieu thereof in the name of M/s. PAKISTAN INTERNATIONAL AIRLINES CORPORATION LTD as interest free Bid Security / Earnest Money (Refundable) with Proposals.

Please Note:

- 1-Bid Security / Earnest Money in any other shape shall not be accepted.
- 2-Bid Security / Earnest Money deposited against a running contract(s) purchase orders(s) shall not be transferred as Bid Security / Earnest money for any other tender.
- 3- All tenders without Bid Security / Earnest Money shall not be considered.

**PERFORMANCE GURANTEE / SECURITY DEPOSIT (For Successful bidders)**

**The successful bidders upon award of Contract / Purchase Order will be required to furnish an amount of PKR 0/= [WILL CALLED IF REQUIRED]** of total tender value as interest free in shape of Pay Order of an equivalent amount or a Bank Guarantee for an equivalent amount countersigned by the Head Office of the Bank and to remain valid for 3-months after the expiry period of the Contract.  
The Earnest Money already held can be converted into Security Deposit and balance amount if any shall be deposited as above.

## PREPARATION OF TENDER

Bid will be opened on “Single Stage Single Envelopes” basis. All bidders must submit proposal envelopes duly mentioning “Cargo Management Activities” on specified tender opening date/time. Proposal will be opened on same date. Bid Evaluation Reports as per PPRA Rule-35 will be uploaded on both E-PADS, PPRA and PIA websites.

### Proposal having following documents “Mandatory Requirement”.

1. Tender Schedule –“A” Complete Form duly filled in, signed, stamped every page and sealed with scotch tape.
2. Tender Fees Pay Order of Rs 0 for Local Bidders. (Non-Refundable).
3.
  - (On Pay Order’s back side, vendor must write company name/stamp, Tender Ref. No, date, EM & amount)
  - **Fixed Bid Security / Earnest Money Rs. 0** of Total Bid Value in shape of Pay Order [issued from any scheduled bank] as Earnest Money (Refundable/Interest Free). For Local Bidders. (On back side of Pay Order, Vendor must write company name/stamp, Tender Ref. No, date, Earnest Money & amount)
4. Technical Proposal / Company profile
5. Copy of Tax registration certificate (for local bidders only)
6. Company Registration Certificate.

The tender will not be considered if complete information required is not given therein. Particular attention must be paid to delivery time.

Authorized Signatures of individual signing the tender and other documents connected with the contract must specify whether signing as:

- a) Sole Proprietor or his attorney.
- b) A registered active partner of the firm or his attorney.
- c) For the firm per procreation.
- d) As secretary, Manager, Partner, etc., or their attorney in case of firms registered under Partnership Act.
- e) In any query without hesitate you will contact / emails mentioned concerned officer.

## PRICES

- a) The Prices quoted must be net as per accounting unit as shown in the Schedule of tender, inclusive of all charges for door to door delivery

- b) The Prices mentioned in the tender will be treated as firm till the completion of Contract.
- c) The Prices must be stated for each item separately both in words and figures. Additional information, if any must be linked with entries on the Schedule to Tender.
- d) Offers must be valid for 120 days. (Extendable in line with PPRA Rules)
- e) Rates must be written on PIA prescribed form otherwise Bids will not be entertained.
- f) Correction White Fluid or Over Writing strictly is not allowed otherwise tender will be rejected/ not-considered.
- g) For foreign bidders, rates will be converted into local currency at the date of financial opening & will be locked till completion of contract.

### **ACCEPTANCE OF TENDER**

PIA does not pledge itself to accept the lowest tender and reserve the right to accept or reject any or all tenders / quotations, divide business among more than one supplier or accept the tenders at rates on lowest individual items or extend the date of opening / cancel as per PPRA Rules.

Yours truly,

*for and on behalf of* **Pakistan International Airlines**

**Shipping and Disposal Division  
Supply Chain Management Deptt  
PIA Head Office Karachi**

Encl:

1. Tender Schedule "A" complete form.

Notes: 1- Prescribed Tenders form for the subject item may be directly downloaded from <http://web.piac.com.pk/> or [www.ppra.org.pk](http://www.ppra.org.pk), <https://www.eprocure.gov.pk> websites. <https://www.piac.com.pk/corporate/sales-procurement/tenders>

**Management of Activities**

Sealed quotations are invited on single stage single envelope basis for **Complete solution of Cargo Management Activities after import of CFM engine (including but not limited to engine movement, loading, unloading, custom clearance, delivery to PIA Engineering department etc etc details are as follows:**

S No	Description	Price
01	Complete solution of Cargo Management Activities after import of CFM engine (including but not limited to engine movement, loading, unloading, custom clearance, delivery to PIA Engineering department etc etc	

Tenders to be submitted on EPADS on **09-10-2024** at 10:30 (PST) tender will be opened at 1100 hours

Please quote your best rate as per the guideline provided below:

**Must fill all mentioned fields.**

Bidder's Signature \_\_\_\_\_ Bidder's Name \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No. \_\_\_\_\_

Contact Person \_\_\_\_\_ Cell No. \_\_\_\_\_

Valid Email \_\_\_\_\_

**(RUPEE ONE HUNDRED NON-JUDICIAL STAMP PAPER)**

*(Enclose with technical proposal)*

**General Manager (Logistics)**

**Supply Chain Management**

**1<sup>st</sup> Floor Supply Chain Management (old P&L) Department, Building,**

**Pakistan International Airlines Corporation Limited**

**Head Office J.I.A.P Karachi Airport 75200 Pakistan.**

**Subject: UNDERTAKING TO EXECUTE CONTRACT**

**Dear Sir,**

- 1. We / I, the undersigned bidders do here by confirm, agree and undertake to do following in the event our / my tender for \_\_\_\_\_, is approved and accepted:-**
- 2. That we / I will enter into and execute the formal contract, a copy of which has been supplied to us / me, receipt whereof is hereby acknowledged and which has been studied and understood by me / us without any change, amendment, revision or addition thereto, within a period of seven days when required by PIA to do so.**
- 3. That all expenses in connection with the preparation and execution of the contract including stamp duty will be borne by us / me.**
- 4. That we / I shall deposit with PIA the amount of Security as specified in the contract which shall continue to be held by PIA until three months after expiry of the contract period.**
- 5. That in event of our / my failure to execute the formal contract within the period of Seven days specified by PIA the Earnest Money/Security Deposit held by PIA shall stand forfeited and we / I shall not question the same.**

**Bidder's Signature** \_\_\_\_\_

**Name in Full** \_\_\_\_\_

**Designation** \_\_\_\_\_

**Cell No:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Phone No** \_\_\_\_\_

**Fax No** \_\_\_\_\_

**N.I.C. #** \_\_\_\_\_

**PARTICIPATION AUTHORIZATION LETTER**

*Must be filled by Representative of Company with C.N.I.C Copy, Company Identification & must be submit with Technical Proposal only*

**TO WHOM IT MAY CONCERN**

Dated. \_\_\_\_\_

I namely \_\_\_\_\_

Bearing CNIC\* No \_\_\_\_\_

Representing M/s. \_\_\_\_\_

am hereby authorized by my company to submit proposal against Tender No:

\_\_\_\_\_

for \_\_\_\_\_

To PIA and observe proceeding on tender opening day. Copies of my CNIC & Company Card copy are enclosed.

Authorized Signature & Seal of Supplier with Designation \_\_\_\_\_

Address \_\_\_\_\_

Telephone No: \_\_\_\_\_ Cell No. \_\_\_\_\_

Fax No: \_\_\_\_\_ Valid Email \_\_\_\_\_

*\*Computerized National Identity Card*



## **Tender Terms & Conditions**

1. If any stage documents provided by bidder found tempered /bogus deposited E/Money will be fortified.
2. All participants are required to quote rates inclusive of all Govt: Taxes separately. (for local bidders)
3. Please note that quoted rates must be firm and final in all respect.
4. Guarantee & warrantee must be provided. (if applicable)
5. Payment Terms (30) NET THIRTY DAYS or as agreed.
6. Tax will be deducted at source. (for local bidders)
7. Quotation must be valid for 120 days from the date of technical proposal opening.
8. Bid will be awarded on technically qualified individual lowest rates basis.
9. PIA has right to visit the bidder's premises / site any time (if required).

**PIA reserves the right to annul tendering proceeding or extend opening date of the tender in line with the PPRA rules.**

**Thanks and Regards,**

**Engr. Mudasir Hussain  
Manager Shipping & Disposal  
1st Floor, Supply Chain Management Department  
PIA Head Office || Karachi Airport || Pakistan  
Phone: +92 021 99043981 || Cell: +92 3128610730 || URL: [www.piac.com.pk](http://www.piac.com.pk)**