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Margalla Heavy Industries Limited (Margalla HIL)

C/O
Commercial Directorate, Heavy Industries Taxila
Taxila Cantonment Post Code 47070, Pakistan
Corporate Universal Identification No 0158287
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E-mail: dircommmdte@hit.gov.pk
Ref: 1528-52/CEO Ofc/Ind-127/RT-08/Margalla/
EM/APCF

23 November 2021

To: M/s _____

Subject: **Tender Inquiry – FOR**

1. You are requested to please forward your offer for Procurement of Part No 8756735-A Race Assembly (complete) quantity 17 comprising fol items (drawing attached):-

Ser	Part No	Nomenclature	A/U	Qty Req
a.	8756736	APC Hatch	1/Set	17
b.	10865743	APC Race Bearing		
c.	10865745	Race Bearing		

Instructions for Bidders

2. Rates will be quoted on FOR Taxila basis. Offer maximum discount while submitting your bid.
3. Over writing and cutting of any nature in the quotation will not be accepted.
4. Part-I and Part-II bids will be enclosed in separate sealed envelopes for each tender inquiry. For identification purpose, the words “TECHNICAL BID PART-I WITHOUT PRICE” and COMMERCIAL BID (PART-II) WITH PRICE” shall be written in BLOCK CAPITAL LETTERS on the respective sealed envelopes which will be placed in a large envelope bearing complete details of the tender inquiry as under:-

REGISTERED

BID

TENDER ENQUIRY NO:1528-52/CEO Ofc/RT-08/Ind-127/Margalla/EM/APCF dated 23 November 2021

TO BE OPENED ON: 14 DECEMBER 2021 AT 1100 HRS

**TO: ASSISTANT DIRECTOR (MARGALLA HIL) C/O COMMERCIAL DIRECTORATE
HEAVY INDUSTRIES TAXILA, TAXILA CANTONMENT**

FROM: M/s _____

5. Forward your bids not later than **1030 hours** on **14 December 2021**.
6. **Submission of Tender.** The tender if brought by hand, will be handed over to security staff on duty at Heavy Industries Taxila Gate No. 5 for placing the same in bid box

(available at gate). The bid will not be brought by hand by any firm while visiting the offices of Assistant Director (Margalla HIL), Heavy Industries Taxila (HIT).

7. If, required endorsements are not made on the envelope, the bid is liable to be disqualified. The bids will be opened on 14 Dec **2021 at 1100** hours in the presence of the available representatives of the firms in Conference Room of Commercial Directorate. No bid will be entertained / considered after **1030 hours**, on the aforementioned date.

8. Chief Executive Officer Margalla HIL, Taxila does not pledge himself to accept the lowest of any tender and reserves the right of accepting the whole or any part of any tender.

9. Margalla HIL reserves its right to cancel the bidding process with reason but without any obligation to justify it.

10. The stores should conform to prescribed drawing/specifications/samples as available with APCF, HIT.

11. The store will be packed in standard grade, worthy of transportation by the means adopted.

12. This inquiry may not be taken as an indication of subsequent supply order and does not in any way commit Margalla HIL to purchase the items offered.

13. In case of failure to supply the stores within stipulated period, liquidated damages at the rate of 2% but not less than 1% of amount involved per month (with max value not more than 10% of contracted store value or a part there-of) will be levied.

14. In case of any dispute regarding the terms and conditions and the quality of the stores, decision of the Board of Directors, Margalla Heavy Industries Limited will be considered as final and binding on the suppliers/firms.

15. In case, your firm fails to execute the order within stipulated time and does not materialize supply of the ordered stores, the supply order/contract will be cancelled at firm's risk and expense. Expenditure incurred on re-purchase of the offered stores will be recovered from the supplier under existing procedures.

16. Indenter / purchaser reserves the right to increase/decrease quantity of the items placed on the tender, without any reference to the firm.

17. Partial delivery and partial payment is allowed. 100% Payment will be made against pre-receipted bill (duly affixed with revenue stamp) alongwith professional tax certificate (photo copy attested) and Active Taxpayer list (ATL) after receipt of the store and issuance of CRC/CRV.

18. Bidder/firm shall sign the contract within 15 x working days of receipt of the contract. Failure to do so may constitute sufficient grounds for the cancellation of the award of contract

and forfeiture of the bid security and on which event Margalla HIL may award the contract to 2nd highest rated bidder or call for new bids.

19. All clauses/terms mentioned in this inquiry will be considered accepted by the firm even no reference to them is given in the offer.
20. **Offers must remain valid for 180 days** from the date of opening of the commercial bid.
21. The prices quoted must be firm and final and inclusive of all taxes, duties, packing, handling charges.
22. Tender documents are available at PPRA website which may be downloaded free of cost. However, any bidder who is desirous to get the hard copies, can do so by submitting Postal Orders amounting Rs. 1000.00 or a CDR of equal amount in favour of Chief Executive Officer, Margalla HIL on any working day during office hours from Commercial Directorate, HIT.
23. The firms are instructed NOT to send Telex and Fax bids. Such bids/offers will not be accepted.
24. **BGs Against Contract Performance/Warranty Period.** The Supplier shall furnish a 5% Performance Bank Guarantee (PBG) in shape of bank guarantee (on judicial paper valued rupees Rs.100.00 / CDR) within one month from the date of signing of the contract from any scheduled bank in Pakistan against the total value of contract excluding taxes/duties. This bank guarantee will remain valid as per warranty clause. The PBG will be released after completion of the warranty period of the supplied store.
25. Inspection will be carried out at APCF, HIT Taxila Cantt by the nominated team. Inspection authority will be Managing Director APCF, HIT, Taxila Cantt.
26. **All firms participating in the tender will deposit 2% bid security of total quoted value in the shape of CDR issued by any scheduled bank of Pakistan addressing to CEO, Margalla Heavy Industries Limited, Taxila. The bid security instrument shall be enclosed in the commercial envelope. A separate certificate that 2% bid money is enclosed in the commercial offer, will be rendered alongwith the technical offer. The bid securities of unsuccessful bidders will be returned within 14 days after issuance of the Bids Evaluation Report, whereas the bid security money of the successful bidder will be returned upon submission of 5% Performance Bank Guarantee.**
27. The offered price will be inclusive of 17% GST and applicable Taxes as imposed by Government of Pakistan. The offers without the inclusion of GST will not be considered.
28. Integrity Pact will invariably be involved / invoked when the total value of the contract exceeds 10 million as specified in PPRA Rules 2004.

29. **Eligibility**

- a. Firms should not have litigation in any contract with government organizations within or outside Pakistan. An affidavit to the fact as per **Annexure 'A'** would be provided on a judicial stamp paper.
- b. The firm should not be blacklisted in any of the government organizations. In this regard the firm shall provide "No Blacklisting Cert" on judicial stamp paper as per **Annexure 'B'**.
- c. Firms should not have defaulted in any contract with government organizations within or outside Pakistan. Firms will provide "No Defaulter Certificate" as per attached **Annexure 'C'**.
- d. Only registered suppliers/persons who are on Active Taxpayer List (ATL) of FBR are eligible to supply goods/services to the government departments. The supplier will submit a certificate to this effect alongwith the technical offer.
- f. **Delivery Period (DP)**. Delivery period will be 01 x Months after signing of the contract.
- g. Multiple offers quoting firms will be technically rejected.
- h. Country of Origin: **Any Country except India, Israel and Taiwan.**
- i. **Warranty Period**. The warranty period will be four years from the date of issuance of CRV of stores.
- j. Separate certificate in the technical offer that 2% bid money is enclosed in the commercial offer.

30. Offers of those firms will be given less weightage which are still having pending supplies of the contracted stores beyond respective DPs against previous contracts.

32. **Evaluation Criteria**

- a. **Qualification Criteria**. Participating firms should meet the following criteria with:-
 - (1) 50% score in every individual category
 - (2) 70% aggregate score of all categories.
 - (3) The scoring would be done as under:-

Ser	Description	Maximum Points
(a)	Financial Soundness	45
(b)	Past Experience / Previous Record	25
(c)	Past Performance	30
Total		100

(4) Further details of criteria for each of the above categories are as follows:-

- (a) **Financial Soundness.** Credit marks for financial soundness of the firm shall be on the basis of following qualifications:-

Ser	Description	Max Points	Explanation for Marks Obtained	Remarks
i	Annual turnover of last 3 x Financial Years	20	Marks will be calculated as per the formula:- Formula Score= $\frac{(Y1+Y2+Y3)}{3} \times 20$ *(Y1,Y2,Y3 respective annual turnovers of last three years) X= Last purchased rate / estimated value of the quoted items available with HIT.	Third Party generated verifiable audit reports for last three financial years to be provided. Note: All calculation will be done in Rs.
ii	Working Capital of last three years (Third party generated verifiable audit report to be provided)	15	Marks will be calculated as per the formula Score= $\frac{(Y1+Y2+Y3)}{3} \times 15$ *(Y1,Y2 and Y3 being respective working capitals of last three years. X= Last purchased rate / estimated value of the quoted items available with HIT. Note: All calculation will be done in Pak Rs, other currency (if any will be converted into Pak Rs with applicable conversation rate.	
iii	Litigation History where decision went against the firm	10	Full marks for firms with no litigation history. Two mark will be deducted for each litigation where decision went against the firm.	(Affidavit on judicial stamp paper as per Annexure 'A' to be provided).
Total		45		

- (b) **Past Experience.** Credit marks for experience shall be awarded on the basis of following qualifications:-

Ser	Description	Max Point	Explanation for Marks Obtained	Remarks
i	Projects of similar nature and complexity i.e. Proc of Race Assy (Complete).co mpleted in last 5 years. (Attested and verifiable copies of related contracts be attached).	15	Marks will be calculated as per the formula $\text{Score} = \frac{C \times X}{2} \times 15$ C= Total amount of contract in last four years. X= Last purchased rate estimated with HIT. Note : All calculation will be will be done in Rs, other currency (if any)will be converted in Rs.	Attested and verifiable copies of related contracts / Purchase orders be attached.
ii	Status of enlistment with Government Organizations (Attested copies of Registration certificates to be enclosed).	10	Non registered firms be awarded 5 gratis Marks. Registered firms will be given full marks on provision of atleast one valid registration certificate.	
Total		25		

- (c) **Past Performance.** Credit Marks for past performance shall be awarded on the basis of following criteria (data will be attached duly verified from the concerned procurement agency as per format attached at **Annexure 'D'**):-

Ser	Description	Max Points	Maximum Points	Remarks
i.	Contracted store supplied beyond DP in last 5 years (data will be attached duly verified from the concerned	5	Marks of bidders will be calculated as per given formula:- $X1 = \text{Total value of last 5 years' contracts.}$	

	procurement agency).		X2 = Total value of last 5 years' contracts completed within DP first go. Formula: Score = $\frac{X2}{X1} \times 5$	
ii.	Quantum of rejections of items in the last 5 years contracts (data will be attached duly verified from the concerned procurement agency).	5	X1 = Total value of last 5 years contracts. X2 = Total value of the passed items in first go in the last 5 years' contracts. Formula: Score = $\frac{X2}{X1} \times 5$	
iii.	Timely provision of docus/ bank guaranties / bid security money (data will be attached duly verified from the concerned procurement agency).	5	X1 = Total no of contracts concluded in last 3 years'. X2 = Total number of timely provided bank guaranties/ bid securities against the total no of contracts in last 3 years. Formula: Score= $\frac{X2}{X1} \times 5$	
iv.	No of contracts / items still pending beyond DP (data will be attached duly verified from the concerned procurement agency).	5	0.5 x marks would be deducted for each contract in hand, which is pending beyond DP over 2 months	
v.	Risk and Expense action.	5	1 x mark will be deducted per "Risk and Expense" action.	

vi	Response to procurement queries /problems of the procuring agencies	5	1 x mark will be deducted for each advice / warning letter issued to the firm by any procurement agency.	
Total		30		

33. **Advance Sample**. The bidders are required to provide advance sample of items on

“**Free of Cost**” basis at APC Factory HIT Taxila Cantt within 10 x days from the date of opening of technical bid, failing which will result into the rejection of the bid. Said samples will be tested as per applicable testing procedures.

34. Only affidavits and authorized third parties’ (having no conflict of interest with either Margalla HIL or the bidder) generated / verified documents will be treated as credible evidences for scoring.

35. The contract will be awarded to the “**Most Advantageous Bidder**” using “Least Cost Method”.

Note: Technical / Commercial quotation must conform to IT parameters specified in this tender. The offer will be rejected there in if the said parameters are not complied with.

Lt Col
Assistant Director (Margalla HIL)
(Muhammad Amir)

Annexure 'A'

To 1528-52/CEO Ofc/RT- 08 / Ind -127/
Margalla/EM/APCF dated 23 Nov 2021

AFFIDAVIT**NO LITIGATION CERTIFICATE**

It is certified that M/s _____ have no litigation history where decision went against the firm anywhere within or outside Pakistan.

OR

It is certified that M/s _____ Have following litigation history:-

- a.
- b.
- c.

(Designation, Signature & Stamp)

(Signature & Stamp of Notary Public)

Annexure 'B'

To 1528-52/CEO Ofc/RT-08/Ind-127/
Margalla/EM/APCF dated 23 Nov 2021

NO BLACKLISTING CERTIFICATE

Margalla HIL Tender No 1528-52/CEO Ofc/RT-08/Ind-127/Margalla/EM/APCF dated 23 Nov 21

We M/s_____ have never been blacklisted by any Government Agency within or outside Pakistan.

(Designation, Signature & Stamp)

(Attestation / Signatures of Notary Public)

Annexure 'C'

To 1528-52/CEO Ofc/RT-08/Ind-127/
Margalla/EM/APCF dated 23 Nov 2021

NO DEFAULTER CERTIFICATE

Margalla HIL Tender No. 1582-52/CEO Ofc/RT-08/Ind-127/Margalla dated 23 Nov 2021

We M/s _____ have never been defaulted by any Government Agency within or outside Pakistan.

(Designation, Signature & Stamp)

(Attestation / Signatures of Notary Public)

Annexure 'D'

To 1528-52/CEO Ofc/RT-08/Ind-127/
Margalla/EM/APCF dated 23 Nov 2021

DETAIL OF CONTRACTS OF SIMILAR NATURE & COMPLEXITY

S/No	Contract No	Value	Organization	DP	Store delivered (within DP/pending beyond DP)	Value of accepted items in first go	Provn of Bank Guarantee within timeline of contract (Yes/No)	Verification from proc agency is att

It is certified that above-mentioned data is correct and verified from concerned procuring agency / origination. In case any information found wrong / hidden, firm may be disqualified and suitable punitive action may also be taken including confiscation of bid security money.

(Signature & Stamp of the Firm)