



SBP BANKING SERVICES CORPORATION
D.I.KHAN

Bidding Document

Disposal of Scrap/Unserviceable Items
SBP Banking Services Corporation

D.I.Khan

September, 2024

5-Shami Road, Dera Ismail Khan Cantt-29050
Phone: (92-966) 9280040 Fax: (92-966) 9280044





SBP BANKING SERVICES CORPORATION
D.I.KHAN

DISPOSAL OF SCRAP/UNSERVICEABLE ITEMS AT SBP-BSC D.I KHAN

Tender Ref No: DIK/Admin (GSU)/129747/2024

Dated: 23-Sep-2024

1. State Bank of Pakistan Banking Services Corporation D.I Khan invites Sealed Offers from Tax filer interested parties for disposal of Scrap / Unserviceable Items at State Bank of Pakistan SBP BSC D.I Khan as per quantity and specifications given in the bidding documents.
2. The items are being sold on "**As is Where Is Bases**". Interested bidders can visit/inspect on working days between 10:00 AM to 04:00 PM.
3. Bidders can submit bids for one or more, complete package and contract award will be made on individual package basis. Bidders will have to submit photocopy of CNIC with their bid form.
4. Bid security as detailed below in favor of SBP BSC D.I Khan in the shape of Pay Order/ Bank Draft will have to be deposited by the bidders which will be refundable to the unsuccessful bidders after scrutiny of the offers and conclusion of the bidding process. **Bid submitted without Bid Security will be rejected.**

Package wise detail of Bid Price is detailed below:-

Package 1 (Engineering items)	Rs. 8,000/-
Package 2 (Non-Engineering Items)	Rs. 3,000/-
In case of Both Packages	Rs. 11,000/-

5. The highest bidder will have to deposit **100%** of the total offer price in form of pay orders/Bank draft within Seven (07) days after the issuance of "letter of acceptance" failing which, their bid security may be forfeited and the bank reserve the right to award the work to the Next Highest Bidder.
6. Bids must be dropped in tender box placed in office of **PA to Chief Manger, State Bank of Pakistan Banking Services Corporation 5-Shami Road, Dera Ismail Khan Cantt** on or before **15 October, 2024 up to 3:00 PM**. Bids will be opened same day at 3:30 PM in the Office of DCM Admin at State Bank of Pakistan SBP BSC (Bank) D.I Khan.
7. This Notice is only an invitation to offer and SBP BSC reserves the right to accept or reject all quotations at any time.
8. Bidding Documents containing detailed Description of items may be obtained in soft/hard form free of cost upon submission of written application to this office or an email address at GSU.DIK@sbp.org.pk along with a copy of CNIC or can be downloaded from SBP website at www.sbp.org.pk & PPRa website at www.ppra.org.pk.

Sd/-

Chief Manager

SBP Banking Services Corporation
5-Shami Road, D.I Khan Cant
Phone: (92-966) 9280040





SBP BANKING SERVICES CORPORATION
D.I.KHAN

DISPOSAL OF SCRAP/UNSERVICEABLE ITEMS AT SBP-BSC D.I KHAN

INDEX

Sr. No	Description	Page No.
1.	Title Page	01
2.	Auction Notice	02
3.	Index	03
4.	Bidding Documents Part-A- (Instructions to Bidders & Terms and Conditions	04-05
5.	Bidding Documents Part-B- (Bill of Quantities - Financial Bid)	06-08
6.	Bidder Details	09





SBP BANKING SERVICES CORPORATION
D.I.KHAN

A. Instructions to Bidders & Terms and Conditions:

1. The quantities mentioned in the document are approximate; the successful bidder shall have to deposit the 2nd installment (if, any) of the payable amount according to the actual quantities counted/weighted at the site.
2. Tenders/quotations submission Schedule: **October 15, 2024 up to 3:00 PM.**
3. Quotations Opening Venue/Schedule: Office of DCM Admin, SBP BSC (Bank) D.I Khan.
4. Bid security in the shape of Pay Order/ Bank Draft will have to be deposited the in favor of SBP BSC D.I Khan as detailed below, which will be refundable to the unsuccessful bidders after scrutiny of the offers and conclusion of the bidding process. **Bid submitted without Bid Security will be rejected.**

Package 1 (Engineering items)	8,000
Package 2 (Non-Engineering Items)	3,000
In case of Both Packages	11,000

5. Only those bidders can participate in the bidding process whose names are appearing the active tax payer list of FBR.
6. Picking of Disposal items from the bank should not more than 07 working days from the receiving of Work Order.
7. Validity of Quotations from the opening date: **90 Days.**
8. Mode of Payment: Successful Bidder shall have to submit 100% of quoted amount within 07 days after approval of the quotations and before picking up and taking away, the items from the Bank premises.
9. The bidders are strongly encouraged to visit the site to get first-hand information regarding the condition, make etc. of the items and their quantum before submitting the quotations.
10. If the bidders have any queries regarding any item mentioned in the document, the same shall be communicated to the Bank in writing at least **03 days** prior to the date fixed for submission & opening of the quotations.
11. Quotations shall be opened on the date, time and venue as mentioned above in the presence of bidders or their authorized representatives who may like to be present.
12. Bids will be checked by the Bank for any arithmetic errors. Where there will be a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, Unit rate shall prevail and line total will be adjusted accordingly.





SBP BANKING SERVICES CORPORATION
D.I.KHAN

13. Bank will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract within its jurisdiction if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, the contract.
14. No Price Adjustment shall be made for any variation in the market prices, taxes/ duties or change in wages or the Law.
- 15. The rate quoted will be “Excluding” all applicable taxes and tax will be charged over & above the quoted amount.**
16. The Bank reserves the right to recover any amount from the payable amounts to the Successful bidder against any losses or damages incurred to the property, data, or persons of the Employer due to the Successful bidder or his workers negligence.
17. In context of this contract, the successful bidder shall indemnify the Bank regarding all claims of compensations, claims, taxes, duties etc. in whatsoever form from any labor organization, government department, regulatory authority, court of law, or any other authority at any time during the execution of the Contract or after the execution of the contract.
18. Successful bidder will be declared for each Package separately.
19. The successful bidder shall be responsible for any loss or damage to the Bank property, data, or persons etc. during or due to the operations carried out by the successful bidder under this contract.
20. The successful bidder and his staff, assigns or suppliers etc. shall have to strictly follow the rules & regulations of the Internal Bank Security Department.
21. The successful bidder shall keep strictly confidential and not make use of any confidential information supplied by the Bank other than to perform this Contract, and shall impose the same obligations on its employees
22. The contractor shall be responsible for collection of all the items at designated location.





SBP BANKING SERVICES CORPORATION
D.I.KHAN

B. Bill of Quantities - Financial Bid

Package 1 (Engineering Items)				
Sr. No	Item Description	Quantity	Unit Price (Excl. Tax)	Total Price (Excl. Taxes)
1	AIR CONDITIONER Split 1.5 TON	8		
2	AIR CONDITIONER Split 2 TON	4		
3	Window AC 1.5 Ton	1		
4	Line Conditioners Pg 150 Es	6		
Grand Total				

Undertaking by the Bidder:

I _____ had visited the site and have fully understood the scope of work & specifications. The above rates are inclusive of all labor charges, Tool & Plants, applicable taxes/ duties, overheads, safety equipment's/PPEs/measures etc. I/ we have sufficient resources to carry out above works. All the above Terms & Conditions are acceptable to us. We also undertake that our firm is not blacklisted by the SBP / SBP BSC or any other Government / Semi Organization.

Date:

Signatures of the Bidder
CNIC No. _____





SBP BANKING SERVICES CORPORATION
D.I.KHAN

Bill Of Quantities

Package 2 (Non-Engineering Items)				
Sr#	Item Description	Quantity	Unit Cost(Excl. Tax)	Total Cost(Excl. tax)
1.	Gas Cylinder (45KG Capacity)	1		
2.	Electronic Scale	1		
3.	Water Dispenser	8		
4.	Diesel Drum(Plastic)	1		
5.	Search light	4		
6.	Vacuum Cleaner	1		
7.	Electric Heaters (small)	9		
8.	Electric Heater (Pedestal)	2		
9.	Iron Framed Glass Window	1		
10.	Pedestal Fans(Metallic body)	5		
11.	Plastic Fans (Plastic body)	5		
12.	Bracket Fans	9		
13.	Exhaust Fans (Metallic body)	3		
14.	Ceiling Fans	2		
15.	Air Coolers(Metallic Body+ Plastic Body)	2+3=5		
16.	Microwave oven	1		
17.	Computer Tables	7		
18.	Visitor Chairs	7		
19.	Revolving chairs	14		





SBP BANKING SERVICES CORPORATION
D.I.KHAN

20.	Executive Chairs (Boss)	22		
21.	Iron racks	7		
22.	Iron bin	2		
23.	Iron Alimirah	2		
24.	Manual Note Punching Machine	1		
25.	LCD Monitor	1		
26.	Mobile Phone	1		
27.	Cellular signal Jammer	1		
28.	Wooden Bench(3-Seater)	1		
29.	Carpet	2 Pieces (Approx. 400Sq ft)		
30.	Misc. Scrap Items (Wires, Wooden Boards, Junk items etc.)	Lump sum		
Grand Total				

Undertaking by the Bidder:

I _____ had visited the site and have fully understood the scope of work & specifications. The above rates are inclusive of all labor charges, Tool & Plants, applicable taxes/duties, overheads, safety equipment's/PPEs/measures etc. I/ we have sufficient resources to carry out above works. All the above Terms & Conditions are acceptable to us. We also undertake that our firm is not blacklisted by the SBP / SBP BSC or any other Government / Semi Organization.

Date:

Signatures of the Bidder

CNIC No. _____





SBP BANKING SERVICES CORPORATION
D.I.KHAN

C. Firm Details

Name	
CNIC No.	
Company Name	
Phone	
Fax	
Email	
Business Address	

