


Consulate General of Pakistan
Toronto

TRTI-28 1/6

The Consulate General of Pakistan, Toronto intends to float a tender for “Repair and Maintenance of Furniture/Fixture and Plant & Machinery”.

2. The PPRA is requested to make necessary arrangements for uploading the tender notice alongwith complete set of bidding documents (comprising 05 pages) on the PPRA website at the earliest. The copy of tender notice and bidding documents are attached.

Encl: As above


(.....)
Deputy Consul General
Consulate General of Pakistan
Toronto

PPRA (Mr. Rizwan Mahmood, Director – MIS), Islamabad (email: info@ppra.org.pk)
Consulate General of Pakistan, Toronto, u.o No. MS-I/02/2020 dated 23 May 2024

Tender DOCUMENTS

FOR

**REPAIR & MAINTENANCE OF FURNITURE/ FIXTURE AND
PLANT & MACHINERY**

**Head of Chancery
Consulate General of Pakistan,
7880 - Keele Street, Unit 14, Vaughan, Ontario, L4K 4G7,
Toronto (Canada)**

**Phone: +1-905 532-0042
Email: pareptoronto@mofa.gov.pk
pakconsulate@pakmission.ca**

23 May, 2024

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Section-I: Invitation to Bid

Consulate General of Pakistan Toronto

TENDER NOTICE

Consulate General of Pakistan Toronto (Canada) invites bids from experienced and well reputed firms for repair & maintenance works at Chancery and Residence as per details given in the bidding document.

2. The bidding document containing relevant details can be obtained from the address mentioned below on any working day during office hours. Alternately, the same can be downloaded from the website of the Public Procurement Regulatory Authority: www.ppra.org.pk.
3. Single stage – One envelope procedure will be followed. All bids received shall be opened and evaluated in the manner prescribed in the bidding documents.
4. Bids must reach the Consulate General of Pakistan, Toronto, at the address given below, on or before 1300 hours (Local Time) on 10 June 2024 either through personal delivery or registered post/courier and will be opened the same day at 1330 hours in the presence of bidders or their authorized representatives who may choose to attend the same physically.
5. The Consulate General of Pakistan Toronto reserves the right to accept or reject any bid in accordance with PPRA Rules.

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SECTION-II: Terms & Conditions

- 1) The bids will be governed by Single stage – One envelope procedure as defined in PPRA Rules.
- 2) The last date for submission of bids is on or before **10 June 2024, 1300 hours** (Toronto Local Time) either through personal delivery or registered post/courier.
- 3) The Bid Opening Committee will open the bids on **10 June, 2024 at 1330 hours** in the presence of bidders or their representatives, who may choose to be present.
- 4) The proposal shall be evaluated in a manner prescribed in these bidding documents, and the bids not conforming to specified requirements will be rejected. No amendment will be allowed in the proposal after opening.
- 5) The bids will be evaluated on the basis of “**Least Cost Method**” applied on “**PER ITEM/JOB**” calculated on the basis of quoted price, provided other technical specifications are equivalent.
- 6) The Bid validity period shall be **30 days** from the date of bid opening, and the firm will ensure completion of work within a period of **90 days** from the issuance of the work order.
- 7) Bidders shall quote the rates in Canadian Dollars with all applicable taxes.
- 8) The successful bidder may discharge its obligations itself or through its authorized agent, duly notified in writing.
- 9) The Consulate General reserves the rights to accept or reject any or all bids in accordance with existing PPRA-Rules.
- 10) All bidders should understand and know the exact nature, type and quantum of work before submitting their bids.
- 11) If the bidder(s) need(s) any clarification / information, he/she should contact the Consulate General before the date of opening of bids at the contact details provided in Section-I.
- 12) Quoted prices must be mentioned in words and figures both. In case of any error, price quoted in words will govern. Any proposals with over-writing or cutting will not be accepted and the bid will be rejected.

SECTION-III: BID EVALUATION CRITERIA

The bids will be evaluated on the basis of “**LEAST COST METHOD**” applied on “**PER ITEM/JOB**” calculated on the basis of quoted price, provided other technical specifications are equivalent. Each Item/Job will be evaluated independently for the purpose of determining the successful bidder in each category of Item or Job. Hence each bidder can quote price for any one or more than one or all items/jobs mentioned in tender documents.

SECTION-IV: SCOPE OF WORK

Item/Job No.	Description	Specifications
1.	Repair/ Refurbishment of Office Furniture including upholstery, where required	- Office Chairs - Executive Chairs - Visitor Chairs - Office Table - Computer Table - Record Keeping Racks
2.	Repair/ Refurbishment of Residential Furniture including upholstery, where required	- 03-Seater Sofa Sets (04 No) - 01-Seater Sofa Sets (02 No) - King Double Bed Set (01 No) - Queen Bed Set (01 No) - Mattress King Size (01 No) - Mattress Queen Size (01 No) - Dining Table & 06 Chairs
	Repair of Garden Furniture	Set of Table & 06 Chairs
3.	Replacement of Window Blinds at the Official Residence	Roller Vertical Blinds for 18 Windows
4.	Civil Work Interlock in the Back Garden of the Official Residence	Material: Tuff Tile/ Marble Size: 20ft X 20 ft
5.	Repair of Fridge	Large Size Kitchen Fridge
6.	Repair of LCD Television	02 No
7.	Repair of BBQ Grill	Dual Fuel BBQ Grill
