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No. 3238.

GOVERNMENT OF PAKISTAN  
FEDERAL BOARD OF REVENUE  
Regional Tax Office, Jail Road,  
Faisalabad.

Date: 23-01-2025

### CORRIGENDUM

It is notified for information of the interested parties that date of opening of Tender No.F-241280713 for Miscellaneous Services (security guards etc.) is 23.01.2025 which is hereby extended and may please be read as under:

Previous date for Opening of Tender	Date extended	Time Opening
23.01.2025	06.02.2025	2:00 PM

Other Terms & Conditions are same.

(Saira Aziz)

Security Purchase Committee,  
041-9210070

# REGIONAL TAX OFFICE FAISALABAD

No. 2769

Date: 31-12-24

Quotations are invited under the Public Procurement Rules 2004 for Regional Tax Office, Faisalabad for hiring/supplies of the following sectors:-

Sr.#	Description
i	Services of Security Guards
ii	Services of Electrician
iii	Services of Plumber
iv	Janitorial Services
v	Repair of Hardware (Refill & Repair of Printers and Tonners)

Bids to be submitted online on E-PADS on or before 1.30 p.m. dated 23.01.2025.

## Terms & Conditions for tender

01. The tender shall be opened at 2:00 p.m. dated 23.01.2025 before the Procurement Committee in Conference Room of Regional Tax Office, Faisalabad, opposite Allied Hospital Jail Road, Faisalabad.
02. Tender documents may be downloaded from E-PADS or PPRA website.
03. Security deposit amounting to 3% (Refundable) in the form of Bank Draft/pay order in favor of the Regional Tax Office, Faisalabad will have to be submitted before closing date to the undersigned, which in case of unsuccessful tenders will be returned.
04. The firms/candidate should be well reputed having Income Tax and GST Registration with Federal Board of Revenue.
05. The Security Company should be registered under the state laws and having due qualifications. Tender must be in accordance with Policy/SOPs on private security companies, 2018 of Ministry of Interior, Government of Pakistan.
06. All kind of Govt. Taxes including social security and worker welfare funds (applicable, if any) will be deducted as per Rules.
07. Submission of any false statement/document and concealing of information is likely to disqualify the bidder at any stage.
08. Bids against this tender are invited on Single Stage-Single Envelope Procedure.
09. The competent authority reserves the right to accept or reject any or all bids as per PPRA Rules.

  
(Saira Aziz)

Secretary Purchase Committee  
Phone: 041-9210070-9210343

## Bidding Documents:

### Security Guards, Electrician, Plumber & Janitorial Services

Name of Post	No. of Post	Eligibility Criteria	Job Description	Contract amount per month inclusive of taxes (Rs.)
i- Security Guards	Two guards are required as per minimum wages set by Govt.	1-Ability to operate security systems and emergency equipment. 2-Ability to work alone or as part of a team. 3-Ability to react appropriately in stressful situations. 4-Energetic, alert, young and trained Security Guard with latest weapons.	To protect property of Regional Tax Office Faisalabad, employees & visitors. Controlling the entrance and departure of employees, visitors & vehicles according to protocols. Providing detailed reports on daily activities and any incidents that may have occurred to management. Any other duty assigned by the management.	
ii- Electrician	One Electrician is required as per minimum wages set by Govt.	1-Applicants must have relevant qualifications and experience in their respective fields. 2-Age 18 & 45 years. 3-Jop type: Full Time. 4- Preference will be given to candidates with professional certificate from any institute registered by government.	Responsible for installation, maintenance, and repair of electrical wiring systems and equipment's both high and low voltage.	
iii- Plumber	One plumber is required as per minimum wages set by Govt.	1-At least 02-03 Years' experience in relevant field. 2- Preference will be given to candidates with professional certificate from any institute registered by government.	Responsible for installation, maintenance, and repair of plumbing system, including water supply and drainage systems.	
iv- Janitorial Services	Twelves Persons are required as per minimum wages set by Govt.	Energetic, alert, young persons	To clean the whole RTO building including (Additional Block, Masjid, Kitchen, Record Room, Canteen, Wash Rooms, Security Rooms (Gate No.1 & 2) and Stairs on daily basis). The washrooms will be cleaned after each service/use by the staff	



### V(i) Repair of Hardware (Repair/Service of Printers)

Sr.#	Printer Type	PCR Roller	Sleeve	Format Board	New toner cartridge	Service of printers	Magnet Roller	Pickup Roller	Pressure Roller	Total Amount with Tax
		Unit Rate	Unit Rate	Unit Rate	Unit Rate	Unit Rate	Unit Rate	Unit Rate	Unit Rate	
1	HP-1005									
2	HP-1006									
3	HP-1010									
4	HP-1020									
5	HP-1022									
6	HP-1102									
7	HP-1320									
8	HP-1505									
9	HP-2015									
10	HP-2035									
11	HP-2055									
12	HP-2420n									
13	HP-404dw									
14	HP-4003dw									
15	HP-M454									

Total Cost Rs. \_\_\_\_\_

Company Name: \_\_\_\_\_

NTN/CNIC : \_\_\_\_\_

**V(ii) Repair of Hardware (refill & recycle of tonners)**

Sr. #	Toner Type	Refill best quality (hp ink)	Recycling with complete spare parts and hp ink	Drum	Blade	Total Amount (Rs.)
		Unit Rate with tax	Unit Rate with tax	Unit Rate with tax	Unit Rate with tax	
1	5-A					
2	11-A					
3	12-A					
4	13-A					
5	35-A					
6	36-A					
7	49-A					
8	53-A					
9	76-A					
10	80-A					
11	85-A					
12	90-A					
13	92-A					
14	96-A					
15	151-A					

Total Cost Rs. \_\_\_\_\_

Company Name: \_\_\_\_\_

NTN/CNIC : \_\_\_\_\_