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No. 3239.

GOVERNMENT OF PAKISTAN
FEDERAL BOARD OF REVENUE
Regional Tax Office, Jail Road,
Faisalabad.


Date: 23-01-2025

CORRIGENDUM

It is notified for information of the interested parties that date of opening of Tender No.F-250180772 for contract of Office Canteen is 23.01.2025 which is hereby extended and may please be read as under:

Previous date for Opening of Tender	Date Extended	Time Opening
23.01.2025	06.02.2025	2:30 PM

Other Terms & Conditions are same.


(Saira Aziz)

Security Purchase Committee,
041-9210070

REGIONAL TAX OFFICE FAISALABAD

No. 2867

Date: 2/1/25

Terms and conditions for participating in the tender (Canteen/Cafeteria)

1. Quotations are invited under the Public Procurement Rules 2004. Bids to be submitted online on E-PADS on or before 1:30 P.M and opened 2:00 P.M dated 23.01.2025 before the Procurement Committee in Conference Room of Regional Tax Office, Jail Road, Faisalabad.
2. The contract will be awarded initially for one year with extension subject of satisfactory performance.
3. The services will be hired according to PPRA single stage two envelop procedure.
4. Bid shall be submitted separately on EPADS "Financials proposal" and "Technical Proposal".
5. During the evaluation no amendments in the Technical Proposal/Financial proposal shall be permitted.
6. The bidder should quote rates clearly in the in the financial proposal. Cutting & over writing will not be accepted and bid will be rejected.
7. Earnest money amounting to (Rs.50,000), in shape of pay order/bank draft in favor of Chairman Purchase Committee RTO, Faisalabad should be attached with the financial proposal and certificate for earnest money is attached with financial proposal must be provided with Technical Proposal. Technical Proposal without certificate of earnest money will be rejected forthwith.
8. Earnest money of un-successful bidder will be returned on issuing of contract to successful bidder.
9. RTO can terminate the contract with the notice of one month period without assigning any reason (s).
10. Bid shall be submitted inclusive of taxes.
11. Successful bidder should clearly indicate the NTN and GST numbers in the invoices.
12. All the utilities expense of running a canteen like (electricity, Water, premises bills & furniture) shall be provided by the RTO and contractor/ interested parties shall provide **subsidized rates** to the government employees.
13. Rates for special events/meetings will be decided on mutual negotiations as per market rate.
14. The contractor shall keep the canteen in perfect hygienic conditions, neat and tidy, and shall not do or suffer to be done things likely to cause damage to the premises or to the adjacent building.
15. Successful bidder will maintain a tuck shop.
16. All pages of Proposal will be signed and stamped by the bidder.
17. If any clause of bidding document/ contract agreement/ SOP is not accepted by bidder, then his bid will be rejected without any reason.
18. The party must have an experience of at least five year of running canteen/cafeteria in a Private/ Semi Government and Government Organization.
19. In case of any penalty/ fine imposed by any food authority or any one, contractor will be bound to pay that penalty amount.
20. It will be the responsibility of contractor to hire the Canteen Staff and manage their salaries, Safety and security.
21. Contractor shall be bound to start the cafeteria/ canteen immediately after being announced successful.
22. RTO, Faisalabad reserves the right to accept or reject any or all bids as per PPRA Rules.


(Saira Aziz)

Secretary Purchase Committee
Phone: 041-9210070-9210343

Hiring of contractor for canteen
services office of the Regional Tax
Office, Jail Road, Faisalabad.

TENDER DOCUMENTS

Office Canteen/Cafeteria

Sr. #	Description of Goods	Specification	Quoted Total Amount including GST (Rs.)
1	Office Canteen	<ul style="list-style-type: none">• The lowest rates quoted of all the items listed on the menu shall be given preference (menu enclosed).• Standards set by Govt. Authorities shall be observed strictly.	

OFFICE CANTEEN

Sr	نام اشیا	اشیا کی مقدار تیار حالت میں	یونٹ ریٹ بمعہ ٹیکس
1	چاول فرا ہیڈ	300 گرام فی پلیٹ	
2	چکن قورمہ	250 گرام فی پلیٹ	
3	آلو قیمہ (بیف)	150 گرام فی پلیٹ (قیمہ 100 گرام، آلو 50 گرام)	
4	گوشت (بیف)	200 گرام فی پلیٹ	
5	گوشت (مٹن) بمعہ آلو	150 گرام فی پلیٹ (قیمہ 100 گرام، آلو 50 گرام)	
6	گوشت سالن کڑی قورمہ	200 گرام فی پلیٹ (گوشت 150 گرام، چار بوٹی، کڑی 50 گرام)	
7	چکن سیخ کباب	4 عدد فی پلیٹ	
8	بریانی (مٹن)	300 گرام فی پلیٹ	
9	بریانی (چکن)	300 گرام فی پلیٹ	
10	چکن شاشلک	300 گرام فی پلیٹ	
11	دال چاول	300 گرام فی پلیٹ (200 گرام چاول، 100 گرام دال)	
12	روٹی اعلیٰ کوالٹی	100 گرام فی عدد	
13	دال ماش	125 گرام فی پلیٹ	
14	دال چنا	125 گرام فی پلیٹ	
15	سبزی	200 گرام فی پلیٹ	
16	کافی	کافی 3 گرام، چینی 16 گرام اور دودھ 12 گرام فی کپ (200 ملی لیٹر)	
17	ٹی بیگ چائے	ایک ٹی بیگ، چینی 16 گرام اور دودھ 6 گرام فی کپ (120 ملی لیٹر)	
18	چکن سینڈوچ	50 گرام	
19	ویجی ٹیبل سینڈوچ	50 گرام	

20	شامی کباب (چکن)	60 گرام فی عدد	
21	شامی کباب (بیف)	60 گرام فی عدد	
22	بسکٹ کھلے اعلیٰ کولٹی	100 گرام فی پلیٹ	
23	سموسہ بمعہ چٹنی	80 گرام فی عدد	
24	پیزا 6 انچ , 8 انچ	مارکیٹ سے کم ریٹ پر	
25	فاسٹ فوڈ	مارکیٹ سے کم ریٹ پر	
26	250 ملی لیٹر	تازہ مشروبات	
27	سادہ فروٹ کیک	مارکیٹ سے کم ریٹ پر	
28	میٹھے چاول	250 گرام فی پلیٹ	
29	سبز چائے	اعلیٰ کوالٹی فی کپ (150 ملی لیٹر)	
30	سادہ چائے	اعلیٰ کوالٹی فی کپ (150 ملی لیٹر)	
31	دودھ پتی	اعلیٰ کوالٹی فی کپ (150 ملی لیٹر)	
32	ملک شیک	250 ملی لیٹر	
33	چنا پلاو	350 گرام فی پلیٹ	
34	مٹر پلاو	350 گرام فی پلیٹ	
35	چکن جلفریزی	250 گرام فی پلیٹ	
36	آلو پرائھا	150 گرام فی پرائھا	
37	سادہ پرائھا	125 گرام فی پرائھا	
38	سویٹ ڈیشز (کھیر ، حلوہ)	150-100 گرام فی پلیٹ	

Detail of Contracts of Similar Nature (Completed)

Use a separate sheet for each Client/ Contract / Work Order.

Sr. #	Description	Detail
1	Name of the Project/ Client/ Contract/ Work Order.	
2	Name of Contractor	
3	Address of Contractor	
4	Value of the Contract on annual Basis	Rs. _____
5	Date of Award	
6	Date of Completion	
7	Any other detail	

Note: Copies of Satisfactory Completion Certificate(s) must be attached.

(Signatures, Name & Seal)
(Contractor)

Physical Verification of Principal Business for Quality Services

Name of Contractor _____

Address of Contractor _____

Visit period: From _____ To _____

Sr.#	Description	Outstanding	Very Good	Good	Unsatisfactory
1	Cleaning				
2	Kitchen				
3	Dining Hall				
4	Catering				
5	Personal Appearance				
6	Quality of Food				
7	Other if any				
Total					

Job in Hand/Restaurant Name _____

Job in Hand/Location of Restaurant: _____

Checked/Verified by (Signature, Name & Seal)

Technical Proposal (Data Sheet) (For Canteen)

Description	Detail
Year of Establishment	_____
05 Years Restaurant Services "OR" Similar Contract/Job Completed (minimum 05 years' experience)	_____ _____
Job in hand/ location of restaurant	_____
Food Authority Certificate	_____
Bank Statement for Financial Soundness	_____
Physical Verification by Technical Committee of Canteen.	_____

Note: Figures quoted in the above data form can be verified independently by and any misstatement by the bidder may result in termination of contract, forfeiture of pending payments along with retention money and black listing of company.

Date: _____

Signature & Stamp of Contractor

Name: _____

Technical Evaluation Marks

Sr. #	Description	Marks
1	Year of Establishment/Experience (1 marks per year up to maximum of 10 years.	10 (Max)
2	05 Years Restaurant Services.	20 (Max)
	"OR"	
	Similar Job/Contracts (Completed in last 05 years (Maximum 5 contract/jobs will be considered as per following criteria): (Fill Form-A)	
	i. Restaurant Services per Year.	04
	ii. For Multinational Companies/Autonomous Bodies per contract.	02
iii. For Government Department per contract.	01	
iv. For School//College/Universities canteen etc. per contract.	0.5	
3	Physical Verification of Principal Business in Pakistan (Fill Form-B)	20 (Max)
Total		50