

GOVERNMENT OF PAKISTAN  
**NAB (Balochistan)**  
**Sharah-e-Gulistan Quetta Cantt**

**Our Faith, Corruption Free Pakistan**

No. 2-1(16)(3)G.Admn /NAB (B)/2024/ 189  
20<sup>th</sup> September, 2024

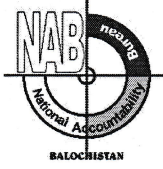
To: **The Director**  
Public Procurement Regulatory Authority  
1<sup>st</sup> Floor FBC Building near State Bank Sector G-5/2,  
Islamabad.

Subject: **Advertisement of Tender Notice**

This Bureau intends to advertise attached tender notice & tender documents on PPRA website by 22<sup>nd</sup> September, 2024. The procurement will be carried out through e-PADS. You are requested to advertise the same as per rules.

2. This issues with the approval of DG NAB (B), please.

  
**(Muhammad Farooq Azam)**  
Additional Director (Admn)  
Tel: 081-9203461  
Fax: 081-9203462



GOVERNMENT OF PAKISTAN  
**NAB (BALOCHISTAN)**  
Shahra-e-Gulistan Quetta Cantt

**Our Faith, Corruption Free Pakistan**

**TENDER NOTICE**  
**PURCHASE OF STATIONERY ITEMS**

Tender is invited for purchase of stationery items for the Financial Year 2024-2025 as per **PPRA Rules, 2004, 36 (a) Single Stage – One Envelope Procedure.** Bidders are required to submit their bids through EPADS. Bids received through EPADS only shall be considered.

2. Authorized Agents / Distributors or Manufacturers / General Order suppliers may submit their e-bids through e-PADS until 08<sup>th</sup> October, 2024 by 1100 hrs which will be opened on same day at 1130 hrs in the presence of bidders or their representative who may like to participate. The firms should be registered with income Tax and sales Tax Departments and in active taxpayer list (ALT) of FBR.

3. An earnest money amounting to Rs.70,000/- (refundable) in the shape of CDR / demand draft / pay order in favour of **Additional Director (Admn) NAB, Balochistan,** should be submitted at NAB complex, Sharah-e-Gulistan Quetta Cantt before opening of tender, otherwise bid will be rejected.

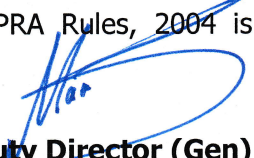
4. Tender documents may be obtained from Reception of NAB (Balochistan) Office, Shahra-e-Gulistan Quetta Cantt on weekdays during working hours free of cost or can be downloaded from PPRA and NAB websites.

5. Technically qualified and most advantageous successful bidding firm(s) will be responsible to supply stationery items to NAB (Balochistan) during whole F.Y 2024-25 as per description / specification mentioned in form of price. After approval any change (s) in rates or quality of the items will not be accepted.

6. All bidders are required to clearly mention brand name and rates of all items including all applied taxes against each item. Samples of quoted items are mandatory.

7. The NAB (Balochistan) reserves the rights to accept or reject any or all bids under the provision of PPRA Rules.

**Note:** Notification of GRC constituted in terms of Rule-48 of PPRA Rules, 2004 is provided on EPADS at **www.eprocure.gov.pk.**

  
**Deputy Director (Gen)**  
NAB (Balochistan)  
Shahra-e-Gulistan, Quetta Cantt  
081-9203460

GOVERNMENT OF PAKISTAN  
**National Accountability Bureau (Balochistan)**  
 Shahrah-e-Gulistan Quetta Cantt  
**Our Faith Corruption Free Pakistan**

**TENDER FORM OF PRICE**

Name of Bidder:											
CNIC No:						-					-
NTN No:					GST No:				Vender No:		
Address:											
Telephone No:											

**SPECIMEN FOR TECHNICAL QUALIFICATIONS**

Sr. #	Name of Items	Brand Name	Technical Specification, if any
1.	Ball Point (Blue, Black & Red)	Clipper / Dollar or equivalent	0.8mm etc
2.	Paper 70,grm (500 Sheets in Ream)	IK /Paper ,Paper One/ Copy mate or equivalent	70,grm 500 sheets in Ream

**LIST OF STATIONERY ITEMS FOR FINANCIAL YEAR 2024 – 25**

(As per specifications mentioned against each or equivalent)

Sr. #	Name of Items	Required Specification	Unit	Required Quantity	Unit Rate (Including all Taxes) Rs.
1.	Hi Lighter (Different Colors)	Yellow, Pink Green, Piano or equivalent	No.	200	
2.	Ball Point Clipper	Clipper +BP1 or equivalent	Pkt.	200	
3.	Gum Stick ( 25,gm)	25gm,ORO or equivalent	No.	200	
4.	Drafting Pad Large (Ring)	Best Quality	No.	50	
5.	Drafting Pad Small (Ring)	Best Quality	No.	50	
6.	Post it Pad Small/ Medium / Large (Best Quality)	(3inx3in 76x76mm 100 sheets / 3inx2in 100 sheets) Polo or equivalent)	No.	400	
7.	Post it Flag	Best Quality	No.	200	
8.	Ink (Dollar or equivalent)	Blue 60ml. (Dollar or equivalent)	No.	20	
9.	Ink (Pelikan or equivalent)	Pelikan Black.4001 or equivalent	No.	3	
10.	Schneider Pen One (Business)	Schneider Pen One (Business) or equivalent	Pkt.	2	
11.	Uni Ball Eye pen	Uni Ball Eye Micro Roller Ball Original, or equivalent	Pkt.	10	
12.	Uni Ball Vision	Uni Ball Vision Elite fine 0.8mm ball Original, or equivalent	Pkt.	50	
13.	M&G Expert Gel 1.0mm Pen	M&G Expert Gel 1.0mm Pen or equivalent	Pkt.	20	

Director, National Accountability Bureau (Balochistan)



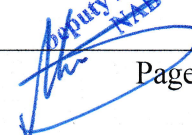
Sr. #	Name of Items	Required Specification	Unit	Required Quantity	Unit Rate (Including all Taxes) Rs.
14.	Pilot G-3 Gel Pen-0.7 or equivalent	Pilot G-3 Gel Pen0.7 or equivalent	Pkt.	20	
15.	Register Small (200 Page)	Best Quality	No.	50	
16.	Register Medium (300 Page)	Best Quality	No.	50	
17.	Register Large (400 Page)	Best Quality	No.	50	
18.	Diary Register (No.5) (Best Quality)	No.5 Best Quality	No.	15	
19.	Stock Register (Full Size)	Full Size (Best Quality)	No.	5	
20.	Dispatch Register (No.5) (Best Quality)	No.5 Best Quality	No.	15	
21.	Attendance Register (Best Quality)	Best Quality	No.	10	
22.	Stapler Pin Remover (Best Quality)	M&G Open or equivalent	No.	200	
23.	Stapler Pin 24/6	Dollar or equivalent	Pkt.	400	
24.	Stapler Pin 23/17	Heavy Duty 23/17 H Best Quality	Pkt.	50	
25.	Stapler Pin 23/13	Heavy Duty 23/13 H Best Quality	Pkt.	50	
26.	Paper A4 (70 gm) Ik or equivalent	70,gram (500 sheets in Ream)	Ream	315	
27.	Paper Legal (70 gm Size 8.50x14 Legal) Ik or equivalent	70,gram (500 sheets in Ream)	Ream	50	
28.	Paper Double A A4 (70 gm) or equivalent	70,gram (500 sheets in Ream)	Ream	10	
29.	Paper Double A (70 gm Size 8.50x14 Legal) or equivalent	70,gram (500 sheets in Ream)	Ream	10	
30.	Paper A4 One (70 gm Size) or equivalent	70,gram (500 sheets in Ream)	Ream	25	
31.	Piano fineliner pen or equivalent	(Dollar 0.3 Blue/ Black) or equivalent	Pkt.	10	
32.	Paper A3 Double A (70 gm) or equivalent	70,gram (500 sheets in Ream)	Ream	5	
33.	Card Sheet A4 & Legal	Best Quality	Pkt.	200	
34.	Peon Book	Best Quality	No.	10	
35.	Envelope Letter Size (9"x4")	60 gram, Small 9"x4" Khaki Color Best Quality	No.	20,000	
36.	DVD/Rw-R 4GB	4.7GB DATA 120MIN VIDEO 1-16x Speed	Pkt.	10	
37.	Envelope Brown A4 Size	120 gram, A4 Khaki Color Best Quality	No.	2,000	
38.	Envelope Cloth A3 Size	120 gram, A3 Khaki Color Best Quality	No.	500	
39.	Envelope Cloth Large Size	120 gram, Large White Color Best Quality	No.	1,000	
40.	Envelope A4 Size White (Best Quality)	120 gram, A4 White Color Best Quality	No.	500	
41.	Envelope Small Size White (9"x4")	120 gram, 9"x4" White Color Best Quality	No.	1,500	
42.	File Board (Best Quality)	Best Quality	No.	200	
43.	White Fluid (Best Quality)	Best Quality	No.	5	

*Deputy Director (Admin/Cen)*  
*NAB Balochistan.*



Sr. #	Name of Items	Required Specification	Unit	Required Quantity	Unit Rate (Including all Taxes) Rs.
44.	Blanco Pen (Best Quality)	Fuji Correction Pen or equivalent	No.	100	
45.	Paper Cutter (Best Quality)	Heng Jia Tool Utility Knife NO.1888 or equivalent	No.	50	
46.	File Cover Plastic (Best Quality)	Best Quality	No.	500	
47.	Endorsing Ink	Blue / Black & Green (Crystal 28.5gm ) or equivalent	No.	50	
48.	Green Paper Legal Size	Best Quality	Pkt.	50	
49.	Board Marker (Best Quality)	Piano wipe easy 70 or equivalent	Pkt.	2	
50.	Sharpener Machine (Medium)	Best Quality o	No.	10	
51.	Gum bottle (Best Quality)	Best Quality	No.	5	
52.	Stapler Machine Large Size	M&G Metal Body MGS 20- or equivalent	No	1	
53.	Stapler Machine (Medium)	M&G Heavy Duty Stapler Machine, or equivalent	No.	50	
54.	Sharpener Small (Best Quality)	Best Quality	No.	100	
55.	Single Punch (Best Quality)	DL office DL 1101, or equivalent	No.	10	
56.	Punch Machine Medium (Best Quality)	Axent Hole Punch A-40 or equivalent	No.	10	
57.	Punch Machine Large Size	Fuji Punch Machine Heavy Duty #2150 Black or equivalent	No.	1	
58.	Scale (Best Quality)	Best Quality	No.	20	
59.	Box File (Best Quality)	Best Quality	No	200	
60.	Marker Permanent	Piano permanent German ink or equivalent	Pkt.	10	
61.	Short Hand Note Book	Best Quality	No.	10	
62.	Paper Clips	33mm size (100 Pcs Gest ) or equivalent	Pkt.	50	
63.	Calculator	Casio 14 Digits or equivalent	No.	2	
64.	Paper pin (Best Quality)	Best Quality	Pkt.	50	
65.	Fax Roll	Panasonic Size 210mmx30m or equivalent	No.	100	
66.	Binder Clips (Small/Medium and Large Size)	0.19mm , /0.41mm / 0.51mm Three or equivalent	Pkt.	50	
67.	Color Paper	A4210x297mm 80gsm 100 Sheets)	Pkt.	50	
68.	Carbon Paper	Size 21cmx33cm (100 Sheets or equivalent	Pkt.	5	
69.	Hp Cartridge (27 - Black) (Original / China)	Original /China First Copy	No.	1	
70.	Hp Cartridge (22 - Tri Color) (Original / China)	Original / China First Copy	No.	1	
71.	Pencil	Dollar or equivalent	Pkt.	50	
72.	Khaki Sheet	Best Quality	No.	100	
73.	P.P Folder A4 (Best Quality)	Best Quality	No.	100	

Sr. #	Name of Items	Required Specification	Unit	Required Quantity	Unit Rate (Including all Taxes) Rs.
74.	P.P Folder Legal (Best Quality)	Best Quality	No.	100	
75.	Poker (Best Quality)	Best Quality	No.	10	
76.	Ring File A4 (Best Quality)	Best Quality	No.	100	
77.	Eraser (Pelikan or equivalent)	Pelikan or equivalent	No.	100	
78.	Transparent Sheet A4	Best Quality	Pkt.	5	
79.	Transparent Sheet Legal	Best Quality	Pkt.	5	
80.	Spiral Binding Pipe (Different Sizes)	Best Quality	No.	30	
81.	Toner Laser Canon LBP-2900-12A (Original/China)	Original / China First Copy	No.	5	
82.	Toner HP 1320-49A (Original/China)	Original / China First Copy	No.	5	
83.	Toner HP 400-401 -80A (Original/China)	Original / China First Copy	No.	5	
84.	Toner HP 2015-53A (Original/China)	Original / China First Copy	No.	5	
85.	Toner Hp 59A (Original/China)	Original / China First Copy	No.	1	
86.	Toner Photocopier Machine Bizhub 206 (Original/China)	Original / China First Copy	No.	5	
87.	Toner HP 1102- 85A (Original/China)	Original / China First Copy	No.	5	
88.	Toner Photocopier Canon 2420 L- 28- NPG (Original/China)	Original / China First Copy	No.	5	
89.	Toner Hp Fax Machine Laser Jet 83A (Original/China)	Original / China First Copy	No.	1	
90.	Toner HP 2055-05A (Original/China)	Original / China First Copy	No.	5	
91.	Toner Photocopier Biz 163 (Original/China)	Original / China First Copy	No.	2	
92.	Toner Hp 44A (Original/China)	Original / China First Copy	No.	5	
93.	Toner Hp 30A (Original/China)	Original / China First Copy	No.	2	
94.	Toner Hp M 604- 81A (Original/China)	Original / China First Copy	No.	1	
95.	Toner Hp 107A Laser MFP 137Fnw, (Original /China)	Original / China First Copy	No.	5	
96.	Toner Hp Laser Jet M 402 – 26A (Original /China)	Original / China First Copy	No.	5	
97.	Toner Hp 102-17A (Original/China)	Original / China First Copy	No.	5	
98.	Table Planner	Best Quality	No.	1	
99.	CMT Stand Small Size (Best Quality)	Best Quality	No.	5	
100.	PVC Card (Best Quality)	Best Quality	Pkt.	2	
101.	ID Plastic (Best Quality)	Best Quality	Pkt.	2	
102.	Stamp Pad (Large) (Best Quality)	Crystal Large Size or equivalent	No.	10	

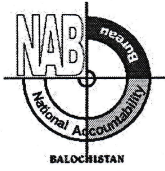
  
 Deputy Director (Admn / Gen)  
 N.W.F. Pakistan.



Sr. #	Name of Items	Required Specification	Unit	Required Quantity	Unit Rate (Including all Taxes) Rs.
103.	File Lace (Best Quality)	Best Quality	No.	80	
104.	File Tag (Best Quality)	Best Quality	No.	80	
105.	Cash Book Government of Pakistan	Best Quality	No.	2	
106.	Clear Sheet Book (40x Pages and 60x Pages)	Best Quality	No.	2	
107.	Telic Roll Plastic (15mm)	50 Meter Best Quality	Roll.	1	
108.	Thumb Pin (Best Quality)	Drawing Pins 300 Approx or equivalent	Pkt.	2	
109.	Riga Ink (6 Colors)	Epson 6x Colors or equivalent	Set.	2	
110.	Golden Sticker	Best Quality	Pkt.	50	
111.	Numbering Machine (Best Quality)	Deli 7 GIGITS or equivalent	No	2	
112.	Photo Paper (A4 Size, 180 ,gm)	50 Sheets A4 210x297mm Best Quality	Pkt.	2	
113.	PVC Card Pouches	Best Quality	Pkt.	2	
114.	Splitter	Best Quality	No.	100	
115.	VIP File Cover	Best Quality	No	50	

  
**Deputy Director (General)**  
 National Accountability Bureau  
 (Balochistan)

**Deputy Director (Admn/Gen)**  
 NAB Balochistan.



GOVERNMENT OF PAKISTAN  
**NAB (Balochistan)**  
**Shahra-e-Gulistan Quetta Cantt**  
**Tender – Purchase of Stationery**  
**F.Y 2024-2025**  
**Terms and Conditions**

**1. Bid Evaluation Criteria:**

The technical bids will be evaluated upon compliance of the following technical requirements: -

<b>Ser.</b>	<b>Specification</b>	<b>Marks</b>
1	NTN Registration	Mandatory
2	GST Registration	Mandatory
3	Earnest amounting to Rs.70,000/- in the name of Addl Director (Admn) NAB Balochistan	Mandatory
4	Non-blacklisting certificate on stamp paper	Mandatory
5	100 % Active Taxpayer status as per FBR website	Mandatory
6	Technical specifications compliance	Mandatory
7	Samples of quoted items	Mandatory

**2. Rejection of Bids:**

- i. The procuring agency may reject all bids at any time prior to their acceptance as per PPRA Rule 33 (1), 2004.
- ii. In case of non-submission of required samples at the time of bid opening, bid to the extent of said article will lead to rejection.
- iii. In case of non-submission of NTN, GST certificate and certificate regarding non-black listing, the bid will be rejected.
- iv. Failure to comply with the required specifications and term and conditions mentioned in tender documents, may lead to the bidders to be non-responsive and their bids may be rejected.
- v. In case of the offer is withdrawn, amended or revised during the validity period of the offer, bid may be rejected.
- vi. The procuring agency will disqualify a bidder if found, at any time, that the information submitted by him concerning his qualification, as supplier, was false and materially inaccurate or incomplete.
- vii. The payment will be linked with the active taxpayer status of the supplier on FBR Database. If any registered supplier is not 100% Active Taxpayers List (ATL), his



payment will be stopped till he files his mandatory returns and appears on ATL of FBR.

3. **Supply of items:**

- i. The successful bidder is bound to supply the items within specific time frame and other requirements as mentioned in Purchase / Supply Order.
- ii. In case of successful bidder shows his inability for supply of items, his security will be forfeited.
- iii. If the supply order is issued during the validity period of the offer and same is not accepted by the bidder, his earnest money / call deposit shall be forfeited.

4. **Disqualification of suppliers and contractors:**

The procuring agency shall disqualify a supplier or contractor if it is finds, at any time, the information submitted by him concerning his qualification as supplier or contractor was false and materially inaccurate or incomplete.



**Deputy Director (Gen)**  
NAB Balochistan  
Tel:081-9203460