

24
22/08

To: Public Procurement Regulatory Authority (PPRA)
1st Floor FBC Building Near State Bank,
Sector G-5/2, Islamabad

Subject: Purchase of Items / Stores / Up-gradation/ Repair Maintenance Work/ Stationary

Military College of Engineering intends to purchase the items / stores / work as mentioned in **Annex-'A'** to this letter.

TERMS AND CONDITION OF THE TENDER

1. RATE

- Quoted rates must be valid upto **15th Dec 2024**.
- Quoted rates must be inclusive of all the govt. taxes i.e. GST, Income Tax and other charges.
- Quantities are subject to change at the time of issue of purchase order at buyer's discretion. Supplier may quote against each item, separate rate for Economic Order Quantities (EOQ) and those for lesser quantities.

2. QUOTATIONS

- Quotation will be provided on proper letter head pad of the firm and each page of the quotation must bear firm's stamp and signature.
- Firms will be bound to provide item / store with in time.
- Quotation received after due date will not be considered.

3. RESTRICTION

- CUTTING OR OVERWRITING in the quotation must be avoided which makes it liable to rejection.
- The purchaser retains the authority to REJECT any or all the quotation at any time on valid grounds, which will be communicated to supplier / contractor concerned, if requested.
- The store (s) / items (s) should be exactly in accordance with the specification / sample.

4. TENDER OPENING

- Quotation must be dropped in the tender box before **1159 hrs on 09 Sep 2023**.
- The tender will be opened on **09 Sep 2023 at 1230 hrs**.
- Tender duration from **26 Aug 2024 to 09 Sep 2024**.

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5. **IMPORTANT NOTE**

- a. In quotation absence of any certificate or information required bid this Tender Inquiry will mean that the contractor accepts the clauses without any charge / amendment.
- b. The contractor has to provide the Principal document i.e. Sale Tax Invoice, Firm Bills, Sales Tax deposit document at the time of delivery of items, where deemed necessary.
- c. All the print media / PPRA charges will be borne by the contractor winner, for particular items / purchase order.
- d. The acceptance of the said spare will be subject to functional test from competent inspection authorities.

6. **WARNING**

- a. Do carefully study the specifications of stores (s) / items (s) of this Tender Inquiry before quoting otherwise for wrong quotation Commandant Military College of Engineering will not be responsible.
- b. Any omission due to misprinting, typing error, illegible quotations will make them liable to rejection of quotations.
- c. Do read all clauses carefully before preparing the quotations.
- d. In case of any discrepancy of clauses (s) with quotation will make the quotation liable to rejection.
- e. Provide quotations on Firm pad in Hard Copy.




Lt Col
for Commandant
(Umar Farooq)

Annex-A

Items / Particulars	A/U	Remarks
Uplift of FOQs/ Up-gradation of Training Facilities/ Sports/ Accommodation of FTs – Repair / Maintenance Works at David Block	Job / Work	
Purchase of Training Aid/Stores & Stationary on account of Fixed Annual Training Grant	Job / Work	
All type of Purchase/Supply of Material/ furniture & Training Aid/Store of Special Annual Training Grant and Sub Allocation of Budget for FY 2024-25	Job / Work	