	WAH INDUSTRIES LTD., (Packages Factory)	PUR/PF
	TENDER ENQUIRY (FOR LOCAL PURCHASE)	Issue-1 Page: 1 OF 5

M/s _____

Dear Sir / Madam,

Reference: TENDER ENQUIRY NO: 2401T/EMERY PAPER/PUR/PF/24-25 Dt: 13.05.2024.

Packages Factory, a production unit of Wah Industries Limited intends to procure Emery Paper No "0" as per detail specs given in the Schedule to tender attached at page 5. You are requested to submit sealed quotations for the items noted on the schedule to the Tender. Tenders will be opened at **12:00** hours on **12-06-2024** (Wednesday) and must reach, POF Bids Centre through Air mail / courier before 11:30 hrs. The tenders received late will not be entertained. The bids "By hand" must be received in the Bid center 30 minutes before the time of Bid opening. You may witness the opening of the tender if so desired. If a representative is deputed, he should bring a **letter of authority**. Venue of Tender Opening is POFs Bid Centre (Room No. 02), Behind Rabta Hall, POF, Wah Cantt.

1. **SUBMISSION OF TENDER**

1.1 Please quote as per following single stage two envelope methods. You are required to quote in two parts:-


Part I "Technical Offer": It should exclusively give technical details and literatures/brochures of the offered store; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc. Advance sample must be provided with technical Offer.

Note: it must not indicate price, costs etc.

a) **Part II "Commercial Offer":** It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply. Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without Price" and Part II "Commercial Quotation with Price".

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No: <u>2401T/EMERY PAPER/PUR/PF/24-25 Dt: 13.05.2024.</u>	
Tender to be opened on : <u>12-06-2024</u>	
Address	: POF's Bid Centre (Room No 02) behind Rabta Hall, POFs Wah Cantt
Phone	: 0332-5798940 Ext 287, 288
Email:	: <u>Packages@wahindustries.com, wpffinance289@gmail.com</u>

	WAH INDUSTRIES LTD., (Packages Factory)	PUR/PF
	TENDER ENQUIRY (FOR LOCAL PURCHASE)	Issue-1
		Page: 2 OF 5

2.0 GENERAL INSTRUCTIONS:

- 2.1 The quotation must remain valid for at least 90 days from the date of opening of tenders.
- 2.2 The quotation should hold good for any reduced or enhanced quantity without notice.
- 2.3 Conditional offers or alternative offers are likely to be ignored.
- 2.4 Quotations should be based on "Free Delivery" at Packages Factory, (Adjacent to POF Barrier 01), Sanjwal Cantt.
- 2.5 The suppliers registered with Sales Tax Deptt are only eligible to participate in the T.E. The competitive supplier shall have to furnish Sales Tax Invoice and Professional Tax Clearance Certificate.

3.0 TENDER FEE:

The Tender must be accompanied by a non-refundable fee of rupees Rs. 2,500/- by means of a Pay Order or Call Deposit Receipt in favour of CEO / MD Wah Industries Ltd., Quaid Avenue, Wah Cantt. The Tender fee must be made part of Technical offer.

4.0 BID MONEY:


- 4.1 Bid Money at the rate of 2% of the quoted value should accompany in the shape of Pay Order or Call Deposit Receipt issued from a Scheduled Bank drawn in favour of CEO / MD Wah Industries Ltd. Tenders received without Bid Money will be rejected.
- 4.2 Bid Money of the unsuccessful bidder will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenderers will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.

5.0 PERFORMANCE GUARANTEE:

- 5.1 The successful bidder will provide Performance Guarantee at the rate of 10% of the contract value in favour of CEO / MD Wah Industries Ltd, Wah Cantt. The Performance Guarantee will be furnished in the form of Pay Order or Call Deposit Receipt from any scheduled bank. The Performance Guarantee will be submitted prior to the placement of Contract and the same will be returned on satisfactory completion of the contract. In case the firm fails to supply the contracted store / contractual obligations, PG will be forfeited.

6.0 INSPECTION:

- 6.1 Supplies shall be subject to the Inspection at Purchaser's premises.
 - a) Inspection Authority = GM-PF or his authorized rep.
 - b) Inspection Agency = Q.C. PF, Assistant Manager-Prod-PF
 - c) Place of Inspection = Packages Factory, POF Sanjwal Cantt, Attock

	WAH INDUSTRIES LTD., (Packages Factory)	PUR/PF
	TENDER ENQUIRY (FOR LOCAL PURCHASE)	Issue-1
		Page: 3 OF 5

7.0. ACCEPTANCE OF OFFERS:

The Right to accept or reject any offer in full or in part, without assigning any reason is hereby reserved.

8.0 FAILURE TO SUPPLY THE STORES:

Performance Guarantee @ 10% of the total value of contract will be submitted prior to the placement of contract. The Performance Guarantee will be returned on satisfactory completion of the contract. In case of failure of the supply, the Performance Guarantee will be forfeited.

9.0 MATERIAL / STORES:


The material / stores shall conform to the specifications as laid down in the schedule to Tender Enquiry.

10.0 WARRANTY / GUARANTEE:

The stores shall be supplied on Warranty / Guarantee subject to Inspection at PF. Rejected stores will be removed and replaced with the acceptable store by the supplier at his own expenses within specified time.

11.0 PAYMENT:

100% payment will be made after receipt & acceptance of store at Packages Factory. Part payment against part supply is allowed.

	WAH INDUSTRIES LTD., (Packages Factory)	PUR/PF
	TENDER ENQUIRY (FOR LOCAL PURCHASE)	Issue-1
		Page: 4 OF 5


12.0 **TERMINATION OF CONTRACT:**

If at any time during the currency of this contract, the purchaser decides to terminate the contract for any reason whatsoever (other than for reasons of FAILURE TO SUPPLY THE STORES) he shall have the right to do so.

NOTE: Offers / quotations received through E-mail will not be entertained. Offers must be submitted via courier to the address mentioned in clause 1.2 of this TE.

Yours faithfully,


Deputy General Manager P & L
Wah Industries Limited - Wah Cantt

	WAH INDUSTRIES LTD., (Packages Factory)	PUR/PF
	TENDER ENQUIRY (FOR LOCAL PURCHASE)	Issue-1
		Page: 5 OF 5

SCHEDULE TO TENDERNO: **2401T/EMERY PAPER/PUR/PF/24-25 Dt: 13.05.2024.**
 DUE ON **12-06-2024**

Sr #	Description with Specs etc.	Qty (No)	Unit Price (Excl GST)	18% GST Value	Total Value	Delivery Period
i	Emery Paper No "0" Spec: Length: 10" Width: 09" Eagle, Flying Whale or Equivalent	83,110 No's				30 Days after placement of Contract

UNDERTAKING:

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted, failing which it shall constitute a breach of contract, and Wah Industries Ltd., shall have the right to purchase the stores/services from elsewhere at our risk and cost.

Place _____

Date _____

Firm's Name _____

Signature of the Tendered _____

Name _____

Position _____

Address _____