

# REQUEST FOR PROPOSAL

## SERVICES OF EVENT MANAGEMENT COMPANY FOR FASHION SHOW, CURTAIN RAISER/MEDIA EVENT AND CULTURAL PERFORMANCES FOR TEXPO 2022

Tender ID No. TDAP-DD 02(T&L)-2022

The Trade Development Authority of Pakistan invites proposals/ bids from Event Management firms to provide end to end solution for planning and organization of fashion show, curtain raiser/media event and cultural performance for TeXpo 2022 at venue finalized by TDAP 18-20 August 2022.

2. Bidding documents containing Scope of Work, terms and conditions, method of procurement, procedure for submission of bids etc. are available for the interested bidders at the Office of Deputy Director (Textile & Leather Division) Trade Development Authority of Pakistan.
3. The fee for submitting a bid is PKR 10,000.
4. Single Stage – Two Envelope Bidding Procedure will be followed for open competitive bidding. Interested bidders shall submit their sealed proposals/ bids comprising single package containing two separate sealed envelopes i.e. Technical and Financial Proposal which will be clearly mentioned in bold and legible letters on respective envelopes to avoid any confusion. The original sealed Financial Proposal shall be accompanied by a bid security equivalent to 2% of total bid value and with minimum validity of 60 days in the form of Pay order/Demand Draft/ Bankers Cheque issued by a scheduled bank of Pakistan in favour of TDAP, Karachi.
5. Sealed Bids, prepared in accordance with the instructions in the bidding documents, must reach, even ones mailed through courier, at the office of the Deputy Director (Textile & Leather Division) Trade Development Authority of Pakistan at the address given below on or by **August 5 2022** at 2:00 pm. Technical Bids will be opened the same day at 2:30 P.M. in the presence of bidders who wish to be present.
5. Trade Development Authority of Pakistan reserves the right to reject any or all bids and to annul the bidding process at any time in accordance with Public Procurement Rules.



**Deputy Director (Textile & Leather Division)**  
**Trade Development Authority of Pakistan**

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