

NOTICE INVITING TENDERS

Sealed bids are invited from reputed Income Tax and Sales Tax registered printing firms / concerns for printing of approved Audit Reports under the jurisdiction of Directorate General Audit, Local Governments, the Punjab (North), Lahore for the Audit Year 2024-25 and remaining in pipeline reports may also be printed if approved by worthy Auditor-General of Pakistan upto 30th June, 2025 detailed below as per following specifications and terms & conditions of printing:

A-Scope of Work

Sr. No.	Title of Report	Audit Year	Estimated Pages	Quantity	Total Pages	Remarks
1	Compliance Audit Report of Public Sector Companies & Local Governments	2023-24	328	495	162,360	Approved and Signed by the Auditor-General of Pakistan
2	Performance Audit Report of Street Light Management System MC Rawalpindi	2023-24	55	495	27,225	
3	Compliance Audit Report on Accounts of DHA & DEA Authorities of 19 Districts & Danish Schools	2024-25	1029	495	509,355	
4	Compliance Audit Report of Public Sector Companies & Local Governments	2024-25	350	500	175,000	In Pipeline, printed if approved by the Auditor General of Pakistan
5	Performance Audit of Enrolment, Retention & Socio-Economic Integration of Special Children	2024-25	100	500	50,000	
6	Water Supply Service by MC Khushab & Joharabad	2024-25	70	500	35,000	
7	Special Study of UCs	2024-25	100	500	50,000	
8	Special Audit of Gujranwala Waste Management Company	2024-25	80	500	40,000	
Total Estimated Pages					1,048,940	

* Number of pages are subject to finalization of audit reports and No. of reports in proportion to the members of Provincial Assembly / PAC Punjab Lahore is subject to the orders of the AGP for placing these reports before the appropriate forum as and when received.

B-SPECIFICATIONS

- a) **SIZE**
 - (i) Paper size 20" x 30"/8" 80 gms offset paper
 - (ii) Composing size 8" x 5"
- b) **Title Page Colour x 2 (Glazed Lamination) – 300 gm Art Card**
- c) **Base Pak Green (Dark Green both front and back), Printing Black & White**
- d) **Centre Pin / gum Binding (specimen can be seen from the procuring office).**

C- TERMS AND CONDITIONS OF PRINTING

- (a) Active Taxpayer / Sales Tax Registered firms can only participate in the tender competition.
- (b) Last five year printing experience should be provided with the tender documents.
- (c) List of machinery & equipment's should be provided with the tender documents.
- (d) List of staff should be provided with the tender documents.
- (e) Sample of 80 gms offset imported paper and 300 gm art card should be provided with the tender documents.
- (f) Bids should include all taxes applicable as per government rules.
- (g) Earnest money from the interested bidders in shape of CDR @ 2% of bid price should be deposited with the bids.
- (h) Performance grantee equaling 5% of the contract amount in shape of CDR / Bank Draft / unconditional bank guarantee shall be submitted by successful printer. Insurance guarantee/ cheques of third party undertaking shall not be acceptable.
- (i) Bidding documents can be obtained from the procuring office Drawing & Disbursing Officer / Audit Officer (Budget) w.e.f 24.03.2025 to 09.04.2025 during working hours (9:00 am to 3:00 pm).
- (j) Bids can be submitted on tender / bid forms upto 10th April, 2025 (10:30 am) in the office of Director General Audit, Local Governments, the Punjab (North), 2nd Floor, Audit Complex, Syed Mouj-e-Darya Bokhari Road, Lahore.
- (k) Bids submitted after the prescribed time and date shall not be accepted.
- (l) Bids will be opened on 10th April, 2025 at 11:30 am in the presence of all bidders or their authorized representatives in the office of Director General Audit, P&TS, 3rd Floor, Audit Complex, Syed Mouj-e-Darya Bokhari Road, Lahore.
- (m) Stipulated period of work will be 15 days for entire printing process from the date of receipt of manuscripts of the Audit Reports / work order by the bidder.
- (n) However, five (5) copies of each Audit Report would initially be required on short notice (upto 2 working days only) for Serial No. 4 to 8 on approval for signatures by the Auditor-General of Pakistan. Whereas, remaining copies would be supplied to this office within 15 days period from the date of providing manuscripts of the Audit Reports / Work order.
- (o) Substandard printing material / rough matter will not be acceptable for payment. However, the same will also be handed over to this office for necessary disposal.
- (p) In case of delay in printing work from the stipulated period of 15 days, penalty @ 2% per day or a part thereof subject to a maximum of 10% of the total amount of printing will be charged / deducted from the claim of the printer / firm awarded with the work.
- (q) Taxes will be charged as per Government Rules governing at the time of payment.
- (r) The bidders would provide an affidavit on stamp paper for non-blacklisting of firms.
- (s) The successful bidder would provide an affidavit on stamp paper for taking all suitable measures to keep all printing matter (manuscript of Audit Reports and its plates etc;) in safe custody, being classified information, till such time the same is handed over to this office alongwith requisite copies of printed Audit Reports.
- (t) No advance payment will be made.
- (u) Payment will be made on availability of funds under the relevant head of account.
- (v) Payment will be made after satisfactory report by the Audit Report section of this office.
- (w) The representative of this office may visit printing press to assess the quality of work and capability of press for the completion of printing task.
- (x) The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals.

Note:

- (i) Bids offered by the bidders would remain valid upto 30th June 2025.
- (ii) Audit Reports in the meaning of "Books" are exempted from Sales Tax vide Revenue Division (FBR), Sales Tax Wing, Islamabad letter No.1/68-SST/99, dated 21st April, 1999 (Refer serial No.21 of 6th Schedule to the Sales Tax Act, 1990).

This issues with the approval of Director General.


AUDIT OFFICER (BUDGET)