



No.F.2(1)/2021-Admn (DEC-CU)
**OFFICE OF THE
DISTRICT ELECTION COMMISSIONER
UPPER CHITRAL**

Upper CHITRAL

Monday, November 20, 2023

To

The Managing Director,
Public Procurement Regulatory Authority,
Islamabad

Subject: TENDER NOTICE FOR PURCHASE OF REFRESHMENT ITEMS.

I am directed to send herewith a tender notice to be uploaded / placed on PPRA website (www.ppra.org.pk).

(MUHAMMAD IRFAN)
District Election Commissioner
Upper Chitral
PH# 0345-9651707

Encl: **As above.**

Copy forwarded to:

1. The Secretary, Election Commission of Pakistan, Islamabad with the request to kindly upload/place the Tender Notice on the ECP, website (www.ecp.gov.pk).
2. The Provincial Election Commissioner, Khyber Pakhtunkhwa Peshawar.
3. The Regional Election Commissioner, Malakand Division Swat.

District Election Commissioner
Upper Chitral
PH# 0345-9651707



No. F. 2(4)/2022-Admn (DEC-CU)
**OFFICE OF THE
DISTRICT ELECTION COMMISSIONER
UPPER CHITRAL**

Upper Chitral
16th November 2023

TENDER NOTICE FOR PURCHASE OF REFRESHMENT

Sealed Tenders/bids/rates are invited from the reputed registered firms on the basis of **Open Competitive Bidding Method of Single Stage (One Envelope Procedure) in terms of Rule 36 (a) of Public Procurement Rules 2004** for the supply of refreshment/Meals for Poling Staff during their Trainings in connection with upcoming General Elections in Khyber Pakhtunkhwa as per following detail:

S/No	Description/Item	Menu		Quantity
1.	Poling Staff	Day-I	Biryani+Water Bottle+ 02 Teas with Cookies	Detail in Tender document
		Day-II	Chicken Karahi+Naan/Roti+Water Bottle+02 Teas with Cookies.	
2.	Refreshment for trainings of Half Day Orientation Sessions	Biryani + Water Bottle		Detail in Tender document

Terms & Conditions:

1. The Tender is on the basis of **Open Competitive Bidding Method of Single Stage (One Envelope Procedure)** in terms of Rule 36(a) of Public Procurement Rules 2004.
2. The bidders should submit a "Certificate" that the company has never been declared blacklisted or defaulter by any department of Government of Pakistan.
3. Price should be quoted in Pak Rupees both in words and figures.
4. The Price quoted should be firm, final and clearly written/typed out without any ambiguity. Rates/bids submitted will be valid for a period of six months.
5. The price should include all the government taxes (Including GST if applicable), duties, delivery etc.
6. The bidders shall furnish a bid security/earnest money equivalent to 5% of the total value of the bid in the form of bank draft or pay order issued by the schedule bank of Pakistan in favor of DDO, District Election Commissioner, Upper Chitral.
7. "Tender documents containing detailed terms and conditions can be obtained on written request from the office of District Election Commissioner, Upper Chitral. **Latest by 09th December, 2023 (Saturday) till 11:00 AM** against the prescribed fee of **Rs.1,000/-**(Rupees One Thousand only) non-refundable, on any working day during office hours.
8. All Sealed Tenders for Refreshment should be delivered/ dropped in the Tender Box placed in the office of the District Election Commissioner, Upper Chitral on or before tender's opening date i.e. **09th December, 2023 (Saturday) at 11:00 AM** which will be opened on the same date at **11:30 AM** in the presence of Tender Committee and bidders as may be present. Open, e-mailed or faxed bid will not be accepted. Any bid received by the office of the District Election Commissioner, Upper Chitral after the date and time of tender opening will be returned unopened to the bidder.
9. Exact No of participants will be given at the time of work order.
10. Training will be conducted in batches in different venues in Booni City and Tehsil level which shall be intimated accordingly.
11. The firms/supplier shall provide refreshment at different venues located across the District Upper Chitral.

12. Quantity & Quality of food/refreshment will be checked and suitable penalty will be imposed on sub-standard quality.
13. Payment will be made after completion of trainings and preferably after availability of budget.
14. The procuring agency reserves the rights to increase or decrease the No of items being supplied / purchased at any stage as per requirement.
15. The District Election Commissioner, Upper Chitral/ Competent Authority reserves the rights to cancel/reject any Tender or all tenders in accordance with Rule-33(1) of PPRA Rules-2004.
16. This advertisement is also available on the official websites of PPRA (www.ppra.org.pk) and Election Commission of Pakistan (www.ecp.gov.pk)



**District Election Commissioner
Upper Chitral
Tel: 03459651707**