

HBL

HABIB BANK حیب بینک

Tender Uploading Fees paid
by PASTIC Islamabad

Deposit Slip

Customer Copy

Branch: <u>QAD Islamabad</u>	Date: <u>19 08 20 24</u>
Account Title: <u>ا کاؤنٹ ہولڈر کا نام PPRA Islamabad</u>	
IBAN: <u>P K H A B B 0 0 0 4 5 4 0 0 1 3 1 0 0 7 0 1</u>	
Currency: <input type="checkbox"/> PKR <input type="checkbox"/> USD <input type="checkbox"/> EURO <input type="checkbox"/> GBP <input type="checkbox"/> JPY <input type="checkbox"/> Others	<input type="checkbox"/> Intercity <input type="checkbox"/> Within city <input type="checkbox"/> Same Branch
Credit Card No.	
<input type="checkbox"/> CASH نقد	AMOUNT رقم
BANK / BRANCH	CHEQUE/INSTRUMENT NO. چیک نمبر
<u>Cash</u>	<u>Cash</u>
	<u>= 10,000/-</u>
TOTAL AMOUNT کل رقم	<u>= 10,000/-</u>
Total Amount in Words: <u>Ten Thousand Only</u>	مبلغ
Commission (if any)	
Depositor's Name <u>Fida</u>	
Contact No. <u>0303-5965981</u>	
Depositor's CNIC No. <u>37405-9774939-1</u>	
Depositor's Account No.	
Received By: <u>وصول کنندہ</u>	Depositor's Signature <u>دستخط جمع کنندہ</u>

Verified
Dewi

24661734

(As per Terms & Conditions on reverse) (Not official unless validated)



Pakistan Scientific and Technological Information Centre
Pakistan Science Foundation

PASTIC National Centre
Quaid-i-Azam University Campus
P.O. Box 1217, Islamabad
Tel: +92-51-9248103-4
Fax: +92-51-9248113

e-mail: dg@pastic.gov.pk - director@pastic.gov.pk URL: www.pastic.gov.pk

Tender No. 01-PASTIC/2024-25

Dated 19.08.2024

The Deputy Director (M&IMP),
PPRA, Islamabad

SUBJECT: UPLOADING OF TENDER NOTICE ON PPRA WEBSITE FOR PROCUREMENT OF "ART CARD & FLYING PAPER" FOR PASTIC NATIONAL CENTRE, QAU CAMPUS, ISLAMABAD

Dear Sir,

Please find enclosed herewith a Notice Inviting Tender for "**Supply of Art Card & Flying Paper**" at PASTIC National Centre, QAU Campus, Islamabad for publication/uploading on PPRA website on **19.08.2024**. The bill to this effect may be sent to the official address of the undersigned for payment, please. Tender uploading fees for Rs. 10,000/- has been duly paid in advance as per latest instructions by PPRA. Deposit slip is attached herewith for reference.

DA/as above

(Muhammad Ghazi)
Additional Director/Admn/DDO
051-9248105



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TENDER NOTICE/INVITATION TO E-BIDS

(PROCUREMENT OF ART CARD & FLYING PAPER)

1. PASTIC hereby invites electronic bids from well-established, experienced and financially sound suppliers for "Procurement of Art Card & Flying Paper" at PASTIC National Centre, Quaid I Azam University Campus, Islamabad, registered with PPRA for E-Procurement on "E-Pak Acquisition and Disposal System" (E-PADS) having Income /Sales tax registration and are on Active Taxpayers List of Income & Sales tax.
2. The e-Bidding documents containing description and detailed terms and conditions are available for registered bidders on the PPRA-EPADS website (www.eprocure.gov.pk), www.ppra.org.pk, & www.pastic.gov.pk, which can be downloaded free of cost. E-PADS bidders may obtain further information from Additional Director/Admn, PASTIC National Centre, Quaid I Azam University Campus, Islamabad 051-9248105.
3. All bids must be submitted through E-PADS by 02.09.2024 (Monday) on or before 10:00am. E-Bids will be opened on the same day at 10:30am on e-PADS electronically. Manual bids shall not be accepted.
4. PASTIC may reject any or all bids at any time prior to acceptance of the Bid by invoking Rule 33 of Federal PPRA, 2004.
5. Quantity of procuring objects may be increased or decreased by PASTIC before or after tender process.

Additional Director/Admn

PASTIC National Centre, QAU Campus, Islamabad
051-9248105

www.pastic.gov.pk

PASTIC National Centre, QAU Campus, Islamabad

TENDER NO. 01-PASTIC/2024-25

GOVERNMENT OF PAKISTAN

MINISTRY OF SCIENCE &
TECHNOLOGY, ISLAMABAD

PAKISTAN SCIENTIFIC &
TECHNOLOGICAL INFORMATION
CENTRE, (PASTIC) ISLAMABAD



TENDER/BIDDING DOCUMENT

FOR

PROCUREMENT OF PRINTING PAPER

**Additional Director/Admn
"PASTIC NATIONAL CENTRE, QAU CAMPUS,
ISLAMABAD
051-9208105**

www.pastic.gov.pk

TERMS & CONDITIONS FOR PROCUREMENT OF PRINTING PAPER AGAINST
TENDER NO. 01-PASTIC/2024-25

1. Items will be delivered at PASTIC within three days or earlier on receipt of purchase order.
2. No transportation and carriage charges will be paid.
3. Withholding taxes will be deducted at source as per prevailing government rules.
4. The bids will be evaluated as per specifications laid down in the item list which are proposed for procurement.
5. The defected/spoiled material (If any) will be collected and replaced by the supplier at his own cost & risk immediately after intimation by PASTIC.
6. PASTIC reserves the right to accept or reject any or all tenders, items prior to acceptance under rule 33 of PPRA.
7. The bid must accompany with earnest money 5% of bid amount in shape of Bank Draft/ Pay Order in favor of PASTIC National Centre, Islamabad, without earnest money bids will not be entertained.
8. Bidder must provide undertaking on stamp paper that the firm has not been declared black listed/cross-debarred by the Authority or any other procuring agency public or private.
9. Tender will be processed on single stage, one envelope procedure basis.
10. The firms, appearing on ATL (Active Taxpayer List of Income tax & GST), are eligible for participation in the tender process.
11. Whole process of procurement shall be carried out on E-pads as per PPRA directions. No physical tender shall be opened.
12. Closing date for submission of tenders is **02.09.2024 at 10:00am (Monday)**, subsequently tenders will be opened on the same day at **10:30am**.
13. Quantity of procuring objects can be increased or decreased by PASTIC before or after tender process.
14. The suppliers registered on E-PADS shall be eligible for participation in tender.
15. Bid validity period shall be 45-days after opening of the tender.

Statement of Quantity of Printing Paper:			
<u>S. No.</u>	<u>Items</u>	<u>Specifications</u>	<u>Qty</u>
01	Art Card	20X30/300gm Pindo/Nimbostar or equivalent 100-Sheets packaging	30 Reams
02	Flying Paper	23X36/68gm (Local)	165 Reams

Biding Form
(Part-1 of Financial Bid)
(To be printed on letter
head)

To:

Additional Director/Admn
PASTIC National Centre,
Islamabad

Date:

Tender No. 01-PASTIC/2024-25

Sir,

Having examined the conditions to tender and specifications of tender the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver in conformity with specifications mentioned in tender Documents for the sum of Rs.[*Total Bid Amount*], Rupees [*Bid Amount in words*] or such other sums as may be ascertained in accordance with the said terms and conditions.

If our bid is accepted we shall deliver the supplier mentioned in the tender documents within given period from the date of receipt of your purchase order.

We agree to abide by the terms and conditions of the tender for the period of 180-days from the date of issuance of purchase order and it shall remain binding upon us and may be accepted at any time before the expiration of the period.

Until a formal purchase order(s) is placed, this bid, together with your written acceptance thereof, shall constitute a binding contract between us.

We understand, that you are not bound to accept the lowest or any proposal you may receive or to inform us of the rejection of our bid or to give any reasons thereof.

Date this----- day of----- 202-----

Signature ----- in the capacity of----- duly authorized to sign tender
for
and on behalf of

(NAME OF FIRM IN BLOCK CAPITALS)

Complete

Address: _____

Fax No. _____ Telephone No. _____

Signature

Witness:

1. _____
2. _____

BID FORM
(Part-2 of Financial Bid)

Price Schedule/ Financial Cost Sheet Must be filled separately for all items

S.No.	Item Description	No. of Units	Price per unit (Excluding all taxes)	Per unit Tax	Total Cost (No. of units * (Unit cost+ Unit Tax)) (including all taxes)
	Item 1				
	Item 2				
Total Bid Price					

Total Bid Price X (in words) Rs. _____

Name of Bidder/Firm _____

NTN No. _____ GSTNo. _____

_____ VenderNo. _____

Signature _____

Date _____

Seal: _____

Tele: _____

ACCEPTANCE CERTIFICATE

I _____,
owner/representative of M/S _____, hereby
agreed to terms and conditions mentioned in Tender documents as whole and I shall be liable to fully
abide by these.

2. The items offered shall be supplied as per tender specifications and I will be bound to replace
any item, if found substandard, unsatisfactory or defective without any extra charges, if I fail to do so,
PASTIC has the right to purchase rejected items from market and amount may be deducted from
earnest money/ bid security or from my outstanding bills.

3. The original Bid security/earnest money bearing CDR No. _____,
dated _____, for Rs. _____, is enclosed with the bidding documents.

Signature of Supplier

Seal & Date

Encl: attested copy of CNIC of the owner.

Contact No. _____

Office No. _____

Fax No. _____