

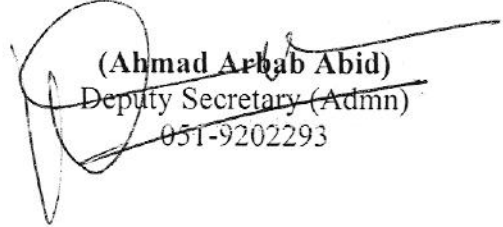
PRIME MINISTER'S OFFICE (PUBLIC)
ISLAMABAD

TENDER NOTICE

Prime Minister's Office (Public), invites sealed bids/proposals from firms/workshops registered with Sales Tax/Income Tax Departments and having their own workshops/stocks/manpower/expertise in Islamabad for Pre-Qualification of following Procurements, Works and Services during Financial Year 2024-2025. The detail is as under: -

Name of Procuring Agency	Prime Minister's Office (Public), Islamabad
Title of Procurement	i. Pre-qualification of workshop(s) for Repair/Maintenance of different make and models of vehicles i.e. Honda, Toyota, Suzuki, Hino Bus/Coaster, Honda Motorcycles and etc. ii. Purchase of tyres for above official vehicles/ Motorcycles. iii. Purchase of Batteries for above official vehicles/ Motorcycles.
Contact of Officer	Transport Officer (Ph: 051-9203608)
Closing Time and Date of bids	Upto 1100 hours, dated 03.06.2024
Time and place of opening of bids in the presence of bidders / representatives.	1400 hours, dated 03.06.2024, Prime Minister's Office (Public), Constitution Avenue, Islamabad

2. Detailed terms & conditions and specifications of tyres/batteries can be collected free of cost from the transport section of this office during office timing and are also available on official websites of Prime Minister's Office, (www.pmo.gov.pk) and PPRA (www.ppra.gov.pk). The procuring agency reserves rights to accept or reject any or all bids/proposals in accordance with Rule-33 of PPRA Rules-2004.


(Ahmad Arbab Abid)
Deputy Secretary (Admn)
051-9202293

15 pmo 205 - 36 - 0

**GOVERNMENT OF PAKISTAN
PRIME MINISTER'S OFFICE (PUBLIC)
ISLAMABAD**

**CRITERIA FOR PRE-QUALIFICATION / EVALUATION OF WORKSHOPS AND
TERMS & CONDITIONS**

For repair, maintenance and purchase of spare parts for official vehicles of this office, the sealed bids are invited from registered workshops.

- i. Tenders shall be accompanied by an earnest money in the shape of Bank Draft/Pay order of an amount of Rs. 50,000/- (Rupees fifty thousand only) in favour of DDO, Prime Minister's Office Islamabad. Tenders without earnest money shall not be accepted. Earnest money of unsuccessful bidders/ workshops will be returned immediately after the completion of tender process and the earnest money of the successful bidders will be converted into security.
- ii. 05 Years' experience in relevant field.
- iii. The workshops should have their own complete setup i.e. garage, spare parts availability and technical experts in Islamabad.
- iv. Telephone/fax facilities etc.
- v. GST, NTN & Vendor No.
- vi. Active Taxpayer certificate.
- vii. Financial position proof i.e. 01 year's bank statement.
- viii. Non-black listing certificate on affidavit may be attached with bidding document.
- ix. Committee for selection of workshops will conduct physical visit of all workshops before the pre-qualification.

Sr.	Name & Address of the firm / Workshop	Person(s) of Contact & Contact Nos. (Landline / Mobile / Fax)
a.		
b.		
c.		
d.		

Sr.	Nature of Services	Availability / Non-Availability
a.	Spare Parts	
b.	Assorted Lubricants	
c.	Assorted Accessories of all Vehicles	
d.	Pick / Drop / Towing Service	

Sr.	Nature of Services	Work Force	Availability / Non-Availability
a.	Mechanics of all kind		
b.	Mechanical		
c.	Electrical		
d.	Engineering Works		
e.	Battery works		
f.	Radiators / Bumpers		
g.	Denting & Painting		
h.	Wheel Balancing & Alignment services		
i.	Air conditioning (Heating & Cooling)		

2. Sealed bids should reach in the office of Chairman Committee, Prime Minister's Office (Public), Islamabad as per schedule published in tender notice.
3. The bids received within the stipulated time and date will be opened by the committee for selection of workshops on the same day in the presence of the bidders of their authorized representatives, who choose to be present on the occasion.
4. Bids will be evaluated on aforementioned prescribed criteria as well as the Pre-qualification notice.

TERMS & CONDITIONS

- i. The workshop on the panel will be bound to carry out the requisite work on immediate basis when vehicle is referred to it even at odd hours.
 - ii. While submitting rates the workshop should clearly show whether GST is excluded or included in the offered rates.
 - iii. The workshop will be bound to return old spare parts in case of replacement with new. Warranty period of each item replaced or repaired should be clearly mentioned in quoted rates. If the same defect is arisen again the workshop will be responsible to replace it free of cost.
5. I/We have read and agree with the above mentioned terms and conditions.

Name of Bidder/Firm/Supplier: _____

Signature: _____

Date: _____


PERVAIZ AFZAL
Transport Officer
Prime Minister's Office
Islamabad

**GOVERNMENT OF PAKISTAN
PRIME MINISTER'S OFFICE (PUBLIC)
ISLAMABAD**

Evaluation Criteria

Sealed bids should reach in the office of Chairman Committee, Prime Minister's Office (Public), Islamabad as per schedule published in tender notice. The bids received within the stipulated time and date will be opened by the Committee for selection of workshops on the same day in the presence of the bidders or their authorized representatives, who choose to be present on the occasion. Bids will be evaluated on afore mentioned prescribed criteria. Results of bidding will be announced in the form of Evaluation Report giving justification for acceptance or rejection of bids in observance of Rule-35 of PPRA Rules-2004.

2. I/We have read and agree with the above mentioned terms and conditions.

Name of Bidder/Firm/Supplier: _____

Signature: _____

Date: _____


PERVAIZ AFZAL
Transport Officer
Prime Minister's Office
Islamabad