



GOVERNMENT OF PAKISTAN  
CONTROLLER GENERAL OF ACCOUNTS  
ISLAMABAD

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INVITATION TO E-BID  
(Single Stage-Two Envelop)

**Request for Bids (RFB # 5)**

**Procurement of Desktop Computers, Laptops, Scanners, UPS, and  
Network Cabling Solution for Implementation of E-Office**

The Office of the Controller General of Accounts intends to procure the following items to implement E-Office Solution:

- Procurement of Desktop Computer -QTY 32
- Procurement of Laptop QTY-05
- Procurement of Professional Scanners-QTY-10
- Procurement of UPS 1 KVA QTY 06
- Procurement of Network Cabling Solution

2. This office intends to invites separate sealed bids from eligible Suppliers of above mentioned items to **supply within 06 weeks and submission of separate Technical and Financial bids through Electronic-Pak Acquisition & Disposal Systems (E-PADS).**
3. The bidding shall be conducted in line with the **Single Stage Two Envelope** procedure of the Public Procurement Rules 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority (from time to time), and is open to all potential bidders who may submit separate Technical and financial bids for above items on their choice. The procuring Agency shall award or cancel Bid in accordance with the Public Procurement Rules 2004 and E-Pak Procurement Regulations, 2023.
4. **Pre-bid meeting** will be separately notified by publishing on CGA Official website after 1 week of publishing of the advertisement. All bids must be accompanied by a **Bid Security (1% of the estimated bid price for each item)** in favor of "**Accounts Officer (General)**" as per PPRA Rules, 2004 on prescribed format given under the bidding document with **bid validity period of 120 days.** The Procuring agency shall separately award or cancel contract under in accordance with the Public Procurement Rules, 2004. **Original bid security in the form of pay order/demand draft/CDR/BG must be submitted to the undersigned before closing date, time of bid submission i.e 07.04.2025 (Monday at 11:00 a.m).**
5. The original bids (Technical and Financial bid) must be submitted separately in two pdf format files through EPADS may be addressed to '**Accounts Officer (General), Office of the Controller General of Accounts, CGA Complex, Federal Bank for Cooperatives Building, 5th Floor, Sector G-5/2, Islamabad**' on or before **07.04.2025 (Monday) by 11:00 A.M.**
6. The **Technical bids will be opened** through EPADS promptly on the same day

CGA 203-74

**(07.04.2025) (Monday)** by 11:30 A.M at CGA Office Committee Room (6<sup>th</sup> Floor), Office of the Controller General of Accounts, CGA Complex, Federal Bank for Cooperatives Building Islamabad while financial bids of the technically qualified bidders will be opened on **21.04.2025 (Monday) by 11:00 A.M.**

Accounts Officer (General), Office of the Controller General of Accounts,  
CGA Complex, Federal Bank for Cooperatives Building, 5th Floor, Sector  
G-5/2, Islamabad. Ph: 051-9207213, Fax: 051-9208932