

REQUEST FOR PROPOSAL

For

ESTABLISHMENT OF EMERGING TECHNOLOGIES CENTRES AT ICT



DISRUPTIVE EDUCATION: TRANSFORMING SCHOOLS INTO FOUNDRIES OF EMERGING TECH

Federal Directorate of Education
Ministry of Federal Education and Professional Training (M/o FE&PT), Islamabad

November 2024

F. 1-1/2024(TechFellows)FDE(iii)
Government of Pakistan
Ministry of Federal Education and Professional Training
Federal Directorate of Education

INVITATION TO BID

TENDER / REQUEST FOR THE PROPOSAL FOR THE ESTABLISHMENT OF EMERGING TECHNOLOGIES CENTRES

The Ministry of Federal Education & Professional Training (M/o FE&PT), Islamabad, under the PSDP project titled “*Disruptive Education: Transforming Schools into Foundries of Emerging Tech*”, invites bids from the original manufacturers / authorized distributors, registered with Income Tax, Sales Tax Departments, PPRA-EPADS and who are on Active Taxpayers List of the Federal Board of Revenue to establish emerging technology centers at schools/colleges in ICT. This involves setup of 30 Type-A High-End Digital Labs (with PCs and allied equipment / works) and 120 Type-B Labs (with Chromebooks and allied equipment / works) for FDE schools / colleges.

2. Bidding documents, containing detailed terms and conditions, etc. are available with Project Director and can be collected from Project Director / Director (Admin), Federal Directorate of Education (FDE). Bidding documents can also be downloaded from (www.mofept.gov.pk, www.fde.gov.pk or www.eprocure.gov.pk) free of cost.

3. The bids, prepared in accordance with the instructions in the bidding documents, are required to be submitted online through PPRA e-Procurement portal- EPADS at www.eprocure.gov.pk on or before 10:00 am on **4th December, 2024**. Only electronic submissions through EPADS will be evaluated. Original Bid security must be submitted before the closing date and time. Bids will be opened the same day at 10:30 am. Pre-bid meeting in this regard will be held on 22nd November, 2024 at 10:00 am, at FDE. Federal Directorate of Education / M/o FE&PT shall not be responsible for any cost or expense incurred by the bidders in connection with preparation or submission of bids.

Disruptive Education: Transforming Schools into Foundries of Emerging Tech Project

Project Director / Director (Admin)
Federal Directorate of Education, Rohtas Road, Sector G-9/4,
Islamabad.
Tel: 051-9260948

Table of Contents

1.1	Request for Bid (RFB):	4
1.2	Eligibility Criteria	4
1.3	Validity of Offers	5
1.4	Proposal Variation/Modification.....	5
1.5	Preparation of Bids.....	5
1.6	Quoted Price	5
1.7	Clarifications / Pre-Bid Meeting	5
1.8	Submission of Proposals.....	6
1.9	TECHNICAL SPECIFICATION	7
(i)	Establishment of 30 Labs (Type A).....	7
(ii)	Establishment of 120 Labs (Type B).....	8
2.1	Opening of Proposals	10
2.2	Evaluation of Proposals / Bid Evaluation.....	10
(i)	Technical Proposal Evaluation	10
(ii)	Financial Proposal Evaluation	11
(iii)	Total Score.....	12
2.3	Award of Purchase Order	12
2.4	PURCHASER’S REQUIREMENTS	13
3	Price Schedule	14
3.2	INSTRUCTION TO BIDDERS FOR LEGAL IMPLICATIONS ARISING OUT OF CONTRACT	16
4	General Information Form.....	19
4.7	Joint Venture Summary (Stamp Paper).....	22
4.17	GENERAL DECLARATION	33
4.18	Integrity Pact	34
5	BID SECURITY DOCUMENTS	35
5.1	BID SECURITY (BANK GUARANTEE)	35
5.2	Performance SECURITY 10% (Performance Bank Guarantees BOND)	36
4.	List of Schools / Colleges	37

1.1 Request for Bid (RFB):

The Ministry of Federal Education & Professional Training (M/o FE&PT), Islamabad invites bids from eligible vendors/firms for the “**Establishment of Emerging Technologies Centres at ICT**” for the PSDP Project titled “**Disruptive Education: Transforming Schools into Foundries of Emerging Tech**” through Request for Proposal (RFP) method under PPRA rules. For this purpose, the M/o FE&PT invites proposals from eligible vendors/firms to supply and install the specified goods/items/equipment for the FDE Schools (within 90 days). The Proposals should be based on fixed per lab, inclusive of all applicable taxes and premiums, and must meet the RFP’s specifications. Additionally, Rs. 10 million bid security in the form of a Pay Order, CDR, or Banker’s Cheque, in the name of DDO, Federal Directorate of Education, is required to be submitted along with the bid. A Bank Performance Guarantee of ten percent (10%) would be required later from the successful bidder.

1.2 Eligibility Criteria

The vendors/firms/JVs/Consortiums are requested to submit copies of the following documents as evidence of their eligibility:

- a) In the case of Joint Venture (JV) / Consortium, the lead firm must be related with IT / Computer Business / manufacturing / supply / distribution, having proven track record and required legal registrations / certifications related to IT / Computer business and be an authorized distributor / manufacturer of the (Desktop) computers being proposed to be supplied as part of this bidding / RFP. **Maximum three firms may form a JV**, for participating in this bidding / RFP. The lead firm shall be overall responsible for smooth execution of the project and bear full responsibility in this regard. One of the JV partners must be a furniture manufacturer, having required legal certifications / registrations in this regard.
- b) A minimum of 2 years of experience in providing IT-related goods or services of similar nature is required. (Vendors/Firms/JVs/Consortiums are requested to attach a summary of all relevant project contracts and purchase orders in tabular form. This should include the **reference number, description, award and completion dates, duration (in days)**, and **total amount**. Additionally, copies of these contracts and purchase orders should be attached in chronological order).
- c) Firms/vendors/JVs/Consortiums must have completed a minimum of 3-5 similar projects with government, donor agencies, or the private sector at national / international level within the past 2 years, accompanied by copies of the respective work orders/contracts and satisfactory completion certificates.
- d) Must be registered with the FBR or the relevant provincial authorities (if supplying goods within the provinces) and have an active taxpayer status.
- e) The average annual turnover of the last two years must be at least Rs.100 million. (Audited financial statements, stamped by a chartered accountant, must be provided for the last three years.)
- f) The firm/JVs/Consortiums must not have been blacklisted by any organization or government, semi government, autonomous or any financial institution of Pakistan.
- g) A Manufacturing Authorization Letter (MAL) from the original manufacturer, following the standard format, is mandatory. OEM is must
- h) The vendor/firms/JVs/Consortiums must be authorized sellers from a reputed IT manufacturer (for chrome book the manufacturer should be google authorized chrome book partner as well).

- i) In the case of a Joint Venture (JV) or consortium, if one partner meets the criteria outlined in subparagraphs (c) and (d) independently, the JV may qualify as long as both partners contribute equally to the scope of work. Both partners must have a comparable project portfolio, where one partner has significant capacity, and the other provides complementary expertise. However, each partner must independently meet the requirements for legal registration, taxation status, and minimum financial turnover.

1.3 Validity of Offers

The offers shall be valid until ninety (90) days from the date of opening of the Proposal.

1.4 Proposal Variation/Modification

- a) Quantities can be increased or decreased at any time as per the client's (FDE / M/o FE&PT) need.
- b) Delivery should be conducted through legal channels, and no grey channels should be utilized. The delivery period including installation is set at 90 days. Transport and taxes import custom duties or any other associated cost will be born up by the supplier into their rates given in total.

1.5 Preparation of Bids

- a) Proposal shall be evaluated on per lab as a unit rate basis.
- b) Price Proposal/(s) shall be for all the items as described in the attached scope of requirements.

1.6 Quoted Price

The quoted price should encompass all applicable taxes and premiums and must be in PKR (Pakistani Rupees).

1.7 Clarifications / Pre-Bid Meeting

For any clarifications regarding this RFB may be sent in writing to Project Director / Director (Admin), Federal Directorate of Education, Islamabad before or during the pre-bid meeting i.e. **22nd November, 2024 at 10:00 am** which will be responded during the pre-bid meeting and documented through minutes. All prospective bidders or their authorized representatives are invited to attend the pre-bid meeting.

The bidders are requested to submit questions, if any, in writing so as to reach the employer before pre-bid meeting. Minutes of the pre-bid meeting, including the text of the questions raised and the replies given, will be transmitted without delay to all purchasers of the Bidding Documents. Any modification of the Bidding Documents thereof, which may become necessary as a result of the pre-bid meeting shall be made by the employer exclusively through the issue of an addendum not through the minutes of the pre-bid meeting.

Absence at the pre-bid meeting will not be a cause for disqualification of a bidder.

1.8 Submission of Proposals

- a) Procurement will be carried out using the **Single-Stage Two Envelop** procedure, as per PPRA Rule 36-B.
- b) Proposals are to be submitted through e-PADS system of Public Procurement Regulatory Authority. <https://eprocure.gov.pk>. No Bid will be accepted by the in hard form alone.
 - (i) Technical Electronic Proposal: Technical Proposal must be submitted through E-PADS. Bidders are to make sure that Financial Proposal is not part of the Technical Proposal in any form.
 - (ii) Financial Electronic Proposal: Financial Proposal must be submitted through E-PADS. (The financial proposal should not be part of technical proposal in any form).
- c) The deadline for submission of Proposals is on or before **4th December, 2024 at 10:00 am**.
- d) The address for submission of hard-copy of the Proposals / correspondence is:

Attention: Project Director / Director (Admin)

Address: Federal Directorate of Education,
Rohtas Road, Sector G-9/4,
Islamabad.

1.9 TECHNICAL SPECIFICATION

(i) Establishment of 30 Labs (Type A)

S.No	Item	Qty	Units Per Lab	Minimum Specs
1	Computer Table	900	30	4.5 feet width and 2.5 feet height with metal frame and Laminated MDF top with PVC edging and MDF keyboard tray with PVC edging, CPU place, plastic made padding below feet to avoid direct contact with floor.
2	Computer Chair	900	30	Providing of computer chair for student, with fabric cushioning on plastic seat and back, and star base with height adjustment system and wheels. Complete in all respects.
3	Decore & Electricity	30	1	Repainting two coats with plastic emulsion paint of approved make and shade to walls and ceiling including cleaning, and sand papering the surface as directed by the Engineer-in-charge. Repainting two coats with enamel paint of approved make and shade to doors & windows including scraping and sand papering the surface as directed by Engineer-in Charge in the lab. Repair of windows including replacement of glass panes wherever required in the lab. 6 Branding Posters (2.5" x 6) with wooden frame & one standie for each labs on approved design. Electric connection to each table with ducting & centralized surge control unit.
4	UPS (2KVa)	30	1	UPS 2KVa with Batteries & Complete Installation, above 6 Feet height, Box Insulated & PVC ducting. One Year Warranty.
5	Desktop PCs	900	30	Core i3 12th Gen or above, 8GB DDR4 RAM, 250GB SSD, Intel Chipset, 18.5" LED or Higher, Intel UHD Graphics, Wireless LAN, Windows 11, Keyboard & Mouse. Complete installation. One Year Warranty. Thin Client Solution with complete offline Server (Sharing similar Compute) will also be considered.
6	LED 65 inch	30	1	Screen Size: 65", 4K UHD (or higher), 3840x2160 resolution, 60Hz refresh rate, Bluetooth 4.0/5.0, Wi-Fi 2.4GHz/5GHz, 2x HDMI, 2 x USB 2.0, MediaTek 9611 or Quad A55 or up to 1.5GHz or, Mali G52 MP2 or higher Processor, 2GB RAM, 16GB Storage, Android TV™ 12 or Higher OS, Remote control with batteries, Wall Mount Brackets, HDMI Cabel (10 M) & Installation Included. One Year Warranty.
7	Sound System & Mic	30	1	Must be attached to Teacher's system with good quality of sound and cordless mic, at least 250 Watts, Bluetooth Connectivity, USB Input.
8	Networking / Wireless APs	60	2	Wi-Fi 6, Min Speed 5 GHz (4804 Mbps 802.11ax, HE160) 2.4 GHz (574 Mbps 802.11ax), Min 4-6 Antennas, Ethernet Ports: 1x Gigabit WAN Port, Min 4-6 x Gigabit LAN Ports, IPv4 & IPv6 Supported, Easy In Built Setup with Guide or Step by Step User Manual. Minimum 50 User Connectivity. On Site Installation, Configuration & Connectivity is included.

(ii) Establishment of 120 Labs (Type B)

S.No	Item	Qty	Units per Lab	Minimum Specs
1.	Student Table	2400	20	4.5 feet width and 2.5 feet height with metal frame and Laminated MDF top with PVC edging, plastic made padding below feet to avoid direct contact with floor.
2.	Computer Chair	2400	20	Providing of computer chair for student, with fabric cushioning on plastic seat and back, and star base with height adjustment system and wheels. Complete in all respects.
3.	Decore	120	1	Repainting two coats with plastic emulsion paint of approved make and shade to walls and ceiling including cleaning, and sand papering the surface as directed by the Engineer-in-charge. Repainting two coats with enamel paint of approved make and shade to doors & windows including scraping and sand papering the surface as directed by Engineer-in Charge in the lab. Repair of windows including replacement of glass panes wherever required in the lab. 6 Branding Posters (2.5" x 6) with wooden frame & one standie for each labs on approved design. Electric connection to each table with ducting & centralized surge control unit.
4.	UPS (2KVa)	120	1	UPS 2KVa with batteries & complete installation, above 6 Feet height, Box Insulated and PVC ducting. One-year warranty.
5.	Chromebook	2400	20	Dell / HP or equivalent. Minimum Quad Core Base Frequency / Burst Frequency 1.1 GHz / 2.80 GHz or higher 4 MB Cache, 4 GB DDR4 RAM, 32GB eMMC 5.1 Storage, 11.6" HD (1366x768) or higher Display, Integrated Inter (R) UHD Graphics, HD 720p Camera, 4/5.1 Bluetooth, 1 Headphone out/Mic-in Combo. In Built Speakers, Wi-Fi Integrated Wireless LAN (802.11ac), Battery backup up to 4 Hrs, 45W USB-Type C Adaptor, Ports: 1PDxUSB-Type C, 1xUSB 2.0 / 3.1, 1xHDMI (preferable), Chrome OS must be pre-installed and auto update till 2029 including all software updates. Thin Client Solution with complete offline Server (Sharing similar Compute) will also be considered.
6.	LED 55 inch	120	1	Screen Size: 65", 4K UHD (or higher), 3840x2160 resolution, 60Hz refresh rate, Bluetooth 4.0/5.0, Wi-Fi 2.4GHz/5GHz, 2x HDMI, 2 x USB 2.0, MediaTek 9611 or Quad A55 or up to 1.5GHz or, Mali G52 MP2 or higher Processor, 2GB RAM, 16GB Storage, Android TV™ 12 & above or Higher OS, Remote control with Batteries, Wall Mount Brackets, HDMI Cable (3 M) & Installation Included. One-year warranty.
7.	Sound System & Mic	120	1	Must be attached to Teacher's system with good quality of sound and cordless mic, at least 250 Watts, Bluetooth Connectivity, USB Input.
8.	Wireless APs	120	1	Wi-Fi 6, Min Speed 5 GHz (4804 Mbps 802.11ax, HE160) 2.4 GHz (574 Mbps 802.11ax), Min 4-6 Antennas, Ethernet Ports: 1x Gigabit WAN Port, Min 4-6 x Gigabit LAN Ports, IPv4 & IPv6 Supported, Easy In-Built Setup with Guide or Step by Step User Manual. Minimum 25 User Connectivity. One Year Warranty. On Site Installation, Cabling, Configuration & Connectivity is included.

(iii) Sample Furniture:



Chair for both types of labs



Table for Lab Type - A



← Table for Lab Type - B

Terms & Conditions:

- Complete installation and enablement of equipment and demonstrating functionality is the responsibility of the vendor.
- Work Completion certificate should be obtained against each completed site duly signed by the School / College Principal and Designated Focal Person on 100% completion of work.
- List of ICT Schools is attached.
- Samples for furniture will be approved by the procurement committee and will be provided as and when demanded immediately.
- Delivery schedule must be compliant within 90 days time.
- Vendor will provide operational manual and train up to two nominated staff for each lab in the operation and maintenance of the labs.
- All IT equipment / devices must have at least one-year on-site replacement warranty.
- Under warranty period, replacement of equipment would be responsibility of the vendor without any additional cost for transportation, installation, repair, etc.
- Bidder must have his own office with facilities, equipment, and skilled human resources.
- Blacklisted bidders/contractors with pending liabilities of any Govt. department and those companies/ contractors/ firms whose renewal/registration is not up to date shall not be eligible to participate in the bidding process.
- Bidder must submit integrity pact as per prescribed format
- Must attach all documents required in technical evaluation, including delivery schedules, Operations and maintenance plan with O&M matrix.

2.1 Opening of Proposals

Technical Proposals will be opened by the Purchaser's representatives on the same day after the deadline for the submission of Proposals i.e. **4th December, 2024 at 10:30 am**. Financial Proposals of bidders whose Technical Proposals qualify will be opened at date and time to be announced later.

2.2 Evaluation of Proposals / Bid Evaluation

The Technical Proposals shall be evaluated, as per given criteria. Firms scoring minimum of 60% in technical evaluation will be shortlisted and hence referred to as 'Responsive Bids' and shall qualify for opening of financial proposal. The overall evaluation criteria will be based on **70% Technical and 30% financial** of the shortlisted firms. The shortlisted firm scoring maximum marks in the overall scoring will be awarded the contract.

(i) Technical Proposal Evaluation

The Technical Proposal will carry 70% weightage towards the total score, to determine the most advantageous bid. The criteria and point system for the evaluation of Technical Proposals shall be as under:

S/N	Criteria	Marks
1	<p>Preliminary Criteria for Bid's Responsiveness for further eligibility of getting into Technical evaluation stage (mandatory requirements):</p> <ul style="list-style-type: none"> i) Registration with SECP /Register of Firms in Pakistan. ii) Relevant FBR Income Tax & GST Registration. iii) Minimum 2 Years of Experience of similar nature projects / services (attach work order, completion certificate) which include establishment of IT Labs, Provision & Installation of IT Equipment, Chromebooks etc. Minimum 03 Contracts worth at least 20 million each). iv) The total average annual turnover of the last two years must be at least PKR100 million proved by Audited financial statements. v) Affidavit for non-blacklisted on 100 Rupee Stamp Paper vi) MAL issued by the manufacturer by the Principal not through the agents should be attached for IT equipment which will be verified with OEM, in the case of new products. vii) Proposed Chromebooks must be Google authorized partners registered with Google Chromebook. viii) Offered products must be compliant with given specifications. 	Mandatory
2	<p>Technical Proposal covering the following areas separately but integrating all areas</p> <ul style="list-style-type: none"> i) Have completed similar projects (establishment of labs) (Max. 20 marks): 4 marks for each satisfactorily completed project, up to 20 marks. (must attach satisfactory completion certificate, supply / work order. Minimum threshold for each eligible project is Rs. 10 million) ii) Have Supplied Chromebook in schools (Max. 5 marks) 3 marks for 250 - 500 Chromebooks 5 marks for 500+ Chromebooks (Supply order and Satisfactory Completion Certificate is required.) 	45 Marks

	<p>iii) Human Resource (Max. 10 marks) <u>Technical (IT) Staff:</u> Total strength of relevant Technical Staff (for repair and maintenance of computers) at Islamabad / (List shall be attached with name, designation, qualification, CV, Salary Slip and related experience. Minimum qualification for staff to be included in the list is Diploma in IT / Computer Hardware / Networking / Electronics or higher qualification e.g. BS (IT/Computer Hardware /Computer Engineering/Networking/Electronics) or Graduation with renowned certifications e.g. CompTIA A+, CCNA, etc.) 0.5 marks for each staff, up to 5 marks. <u>Staff / workers for furniture manufacturing:</u> Total strength of relevant Staff (List shall be attached with name, designation, qualification, CV, Salary Slip and related experience. Could be with JV) 0.5 marks for each staff, up to 5 marks.</p> <p>iv) Years of Experience of the Company/Firm: (5 Marks max). More than 2 but up to 3 years (1 Marks) More than 3 but up to 4 years (2 Marks) More than 4 but up to 5 years (3 Marks) More than 5 but up to 6 years (4 Marks) More than 6 years 5 Marks</p> <p>v) Detailed Project Plan and Milestones (5 Marks): Clear project phases with a timeline for each phase, including delivery, setup, testing, and handover.</p>	
3	<p>Working Capital / Net Worth (supported with audited financial statement & bank statement) Rs.100 Million (5 Marks) Rs. 100 to 500 Million (7.5 Marks) Rs. 500 Million or above (10 Marks)</p>	10 Marks
4	Furniture Manufacturing Unit (could be with JV)	10 Marks
5	Presentation (with details for the implementation of the project, past experience, achievements, etc. of not more than 20 minutes duration). Sample products should also be presented for inspection during the presentation.	5 Marks
	Total Marks	70
	Minimum qualifying marks	60%

The technical evaluation will be conducted according to the criteria specified, with a minimum qualifying threshold of 60%. Only bids meeting or exceeding this threshold will proceed to financial evaluation.

(ii) Financial Proposal Evaluation

The Financial proposal will carry 30% weightage towards the total score, to determine the total score to ascertain the most advantageous bid.

$$\text{Financial Score} = 30 \times \frac{\text{Amount quoted by the lowest company in financial bid}}{\text{Amount quoted by the company being rated}}$$

(iii) Total Score

Total score shall determine the most advantageous bid, in terms of the technical score and the financial score.

$$\text{Total Score} = \text{Technical Score} + \text{Financial Score}$$

2.3 Award of Purchase Order

The Purchaser shall award the Contract to the Bidder whose offer has been determined to be the most advantageous bid evaluated bid (scoring maximum overall marks, as a sum of the technical score and the financial score) and is substantially responsive to the Bidding Document, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.

The Purchaser shall invite by the quickest means the successful Supplier for any discussion/clarification that may be needed to conclude the Purchase Order.

The purchaser shall publish an evaluation report on its website with free access, before issuance of purchase order, and 07 days grievance period will be given. The information shall include the name of the successful Supplier, summary of its scope and their quoted and evaluated prices. The Competent Authority reserves the right to cancel all the offers.

On behalf of the Purchaser:

Project Director: Disruptive Education: Transforming Schools into Foundries of Emerging Tech

Federal Directorate of Education, Islamabad.

For information: Deputy Director (EdTech), Federal Directorate of Education, Islamabad.

2.4 PURCHASER'S REQUIREMENTS

- i) Payment will be made on a Delivery Goods as per delivery of schools / colleges list attached.
- ii) In case of repair of any damage part the Firm shall provide an alternate similar goods on urgent basis without any delay and in this regard no extra charges shall be paid by the Client.
- iii) The firm will provide the price/ lab rates inclusive of all applicable taxes.
- iv) In case of failure of providing good quality services on one month notice contract will be terminated.
- v) The rates should be inclusive of all taxes and transportation cost or repair maintenance cost in case any breakage done by the time of inspection or during inspection any item is not up to the quality requirement that item will be replaced without any cost by the firm
- vi) Duration of the contract would be one year for O&M and warranties and 90 days for establishment of labs.
- vii) Inspection will be done by the designated technical/procurement team of the Ministry / FDE.
- viii) Invoice will be verified by the technical/procurement team.
- ix) Stock Registers will be maintained by the Procurement team/respective schools with the supervision of Technical/Procurement department Team.
- x) Payment in advance is only on booking shipment mobilization against equivalent bank guarantee.
- xi) For each completed lab, the vendor will obtain delivery challan duly signed by the Head of Institute and will submit with invoice.

3 Price Schedule

Forms Supplier Bid Form

From:	<i>[Insert Supplier's name]</i>
Supplier's Representative:	<i>[Insert name of Supplier's Representative]</i>
Title/Position:	<i>[Insert Representatives title or position]</i>
Address:	<i>[Insert Supplier's address]</i>
Email:	<i>[Insert Supplier's email address]</i>

To:	Project Director / Director Admin
Purchaser's Representative:	
Title/Position:	Project Director
Address:	Federal Directorate of Education, Rohtas Road, Sector G-9/4, Islamabad.
RFP/ BIDS Ref No.:	
Date of BID:	

Dear *[insert name of Purchaser's Representative]*:

SUBMISSION OF PROPOSAL/BIDS

1. Conformity and no reservations

In response to the above-named RFP we offer to supply the Services, as per this Proposal and in conformity with the RFP. We confirm that we have examined and have no reservations to the RFP.

2. Proposal Price

The Price Schedule is as under *[insert the total price of the offer in words and figures, indicating the various amounts and the respective currencies]*.

S/N	Type	Per Lab	Number of Labs	Total Price
1	Type A at ICT		30	
2	Type B at ICT		120	
TOTAL PRICE INCL ALL TAXES				
				In Words

3. Proposal Validity

Our Proposal shall be valid until the 90 days in the RFP, and it shall remain binding upon us and may be accepted at any time before it expires.

4. Not Bound to Accept

We understand that you reserve the right to

- a. accept or reject all Proposals and are not bound to accept the lowest evaluated cost Proposal, or any other Proposal that you may receive, and

- b. Annul the RFP process at any time prior to the award of the Purchase Order without incurring any liability to Suppliers.

On behalf of the Supplier:

Name of the person duly authorized to sign the Proposal on behalf of the Supplier: *[insert complete name of person duly authorized to sign the Proposal]*

Title of the person signing the Proposal: *[insert complete title of the person signing the Proposal]*

Signature of the person named above: *[insert signature of person whose name and capacity are shown above]*

Date signed *[insert date of signing]* day of *[insert month]*, *[insert year]*

3.2 INSTRUCTION TO BIDDERS FOR LEGAL IMPLICATIONS ARISING OUT OF CONTRACT:

Firms scoring minimum of 60% in technical evaluation will be shortlisted against relevant category/lot and hence referred to as 'Responsive Bids'. The shortlisted firm with maximum evaluated score (as a combination of the technical and financial score) will be awarded the contract, subject to approval of competent authority.

1. The evaluation shall be on the basis of bidder responsiveness to the Terms of criteria technical score sheet and compliance. The Department will apply an evaluation criterion and point system to evaluate the technical criteria. A proposal shall be rejected at this stage if it does not respond to important aspects of the Threshold passing minimum qualifying score and mandatory criteria. If the missing parameters/technical features are a scored technical feature, the relevant score will be set at zero
2. The Department will notify the bidding organization/ firm of the rejection of their technical proposal indicating that their financial proposal if any will be returned unopened after completing the selection process.
3. The Department will notify in writing to the organization/ firm(s) that passed the minimum technical score, and indicate the date, time and address for opening the financial proposal. The notification may be sent through telephone call or email at address given for official correspondence.
4. On opening the financial proposal i.e., in the presence of the bidding firm(s) representatives who wish to attend, the Department will announce the names of the firm(s), their technical scores, and the amounts of their financial proposals.

i. Financial Evaluation

Financial Proposals of the technically qualified bidders only would be opened and, evaluated

The most advantageous bid (scoring the maximum marks, as combination of the technical and financial score) will be accepted for contract award.

Department Right to Accept or Reject any or All Bids

1. Department reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the effected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for Department action.
2. Department may terminate the Contract at any time by giving written notice to the bidder, if the bidder becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation, provided such termination will not prejudice or affect any right of action or remedy, which has, accrued or will accrue thereafter to Department.
3. If the bidder is unable to fulfill its obligations as mentioned in the work plan and withdraws from the project, Department shall terminate the contract by issuing a written notice and shall not be responsible to pay off any liability incurred towards the bidder and forfeit the security deposit (bid bond amount).

b. Award Criteria

1. Department will award the contract to the successful bidder, whose proposal has been

determined to be substantially responsive and most advantageous (as per maximum score determined as a combination of the technical and financial score).

2. Department will notify by fax/letter by courier, the successful bidder of its intent to enter into a contract. The contract shall be executed only after all necessary management approvals have been obtained.

c. Change of Scope

At any time prior to the deadline for submission of bids, Department may, for any reason whether at its own initiative or in response to a clarification requested by a prospective Bidder, amend the Tender. Amendments will be provided in the form of Addenda to the Tender and will be sent in writing by courier, cable, facsimile, or electronic mail to all prospective Bidders that have received the Tender Document and will be binding on them. Bidders are required to immediately acknowledge receipt of any such addenda, and it will be assumed that the amendments contained in such addenda will have been taken into account by the Bidder in its bid.

In order to afford prospective bidders reasonable time in which to take the amendment into account in preparing their bids, Department may, at its own discretion, extend the deadline for submission of bids, in which case Department will notify all the bidders.

d. Liquidated Damages on Late Performance

If at any time during performance of the Contract, the bidder encounters conditions impeding timely delivery of required items/services, the Bidder shall promptly notify Department in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Firm's notice, Department shall evaluate the situation and may at its own discretion, except for cases of Force Majeure, extend the Firm's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

Liquidated damages will be deducted from contract price as per following schedule.

- a) 1st 50 days beyond agreed delivery time — 0.2% per day of the total contract value
- b) 2nd 50 days beyond agreed delivery time — 0.4% per day of the total contract value.

Delay beyond 100 days will result in termination of the contract by DEPARTMENT. Forfeiture of Performance Guarantee, and claim additional Risks & Costs to the extent of getting the work completed by alternate vendors.

e. Fraud & Corruption

The Department requires that the procuring entities as well as bidders, suppliers, and contractors and their sub-contractors under the Department contracts, shall adhere to the highest standard of ethics during the procurement and execution of such contracts. In this context, the Purchaser; (a) defines, for the purposes of this provision, the terms set forth below as follows:

- a) "Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, anything of value to influence improperly the actions of another party;
- b) "Fraudulent practice" means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
- c) "Coercive practice" means impairing or harming, or threatening to impair or

harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;

- d) "Collusive practice" means an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party.
- e) "Obstructive practice" means:
 - i. deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or
 - ii. Acts intended to materially impede the exercise of the Department. Inspection and audit rights provided for under sub clause (a) below.
 - iii. will reject bid(s) if it determines that the bidder has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question;
 - iv. Will sanction a firm or individual, including declaring ineligible, for a stated period of time, to be awarded a Department. financed contract if it at any time determines that the firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for, or in executing, a Department financed contract.

The Bidder shall not carry out or cause to carry out the following acts with an intention to influence the implementation of the procurement process or the procurement agreement:

- a) give or propose improper inducement directly or indirectly,
- b) distortion or misrepresentation of facts,
- c) engaging in corrupt or fraudulent practice or involving in such act,
- d) interference in participation of other competing bidders,
- e) coercion or threatening directly or indirectly to cause harm to the person or the property of any person to be involved in the procurement proceedings,
- f) collusive practice among bidders before or after submission of bids for distribution of works among bidders or fixing artificial/uncompetitive bid price with an intention to deprive the Purchaser the benefit of open competitive bid price,
- g) Contacting the Purchaser with an intention to influence the Purchaser with regards to the bids or interference of any kind in examination and evaluation of the bids during the period from the time of opening of the bids until the notification of award of contract.

ARBITRATIONS:

AS PER LEGAL CONTRACT LAW AND CONTRACT ACT. Place of Arbitration will be Islamabad.

PPRA on the recommendation of the Purchaser may blacklist a Bidder for a period as per PPRA Rules for its conduct including the following grounds and seriousness of the act committed by the bidder:

- a) if convicted by a court of law in a criminal offence which disqualifies the Bidder from participating in the contract,
- b) if it is established that the contract agreement signed by the Bidder was based on false or misrepresentation of Bidder's qualification information,

A bidder declared blacklisted and ineligible by IT Department and PPRA, shall be ineligible to bid for a contract during the period determined by these stakeholders. The Supplier shall permit SLC to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by Department, if so required by the PPRA.

4 General Information Form

All individual firms and/or each partner of a Joint Venture that are bidding must complete the information in this form. Nationality information should be provided for all owners or Bidders that are partnerships or individually owned firms.

Where the Bidder proposes to form a JV, the following information should also be supplied for the JV Partner(s), together with the information in Forms 4.5-4.15. Joint Ventures must also fill out Form 4.5.2a. on **stamp paper**.

1.	Name of firm	
2.	Head office address	
3.	Telephone	Contact
4.	Fax	Telex
5.	Place of incorporation / registration	Year of incorporation / registration

Nationality of owners'		
	Name	Nationality
2.		
3.		
4.		
5.		
To be completed by all owners of partnerships or individually owned firms.		

This information may not be available from the Intensive Training Company.

4.1 General Information Systems Experience Record

Name of Bidder or partner of a Joint Venture:

All individual firms and all partners of a Joint Venture must complete the information in this form with regard to the management of Information Systems contracts generally. The information supplied should be the annual turnover of the Bidder (or each member of a Joint Venture), in terms of the amounts billed to clients for each year for work in progress or completed, converted to U.S. dollars at the rate of exchange at the end of the period reported. The annual periods should be calendar years, with partial accounting for the year up to the date of submission of applications. This form may be included for Subcontractors only if the Invitation to Bid clauses explicitly permit experience and resources of (certain) Subcontractors to contribute to the Bidder's qualifications.

JV and / OR sub-contractor permitted experience.

The above concept can be modified evaluation factors and responsibilities and open up more space for smaller player to big players. We need to focus on creating a situation that practically big players pay more pivotal role of training and promising of backend technical support for next two years but have less risk in joining hands with domestic or smaller players due to stringent legal framework of the origins.

A brief note on each contract should be appended, describing the nature of the Information System, duration and amount of contract, managerial arrangements, purchaser, and other relevant details.

Use a separate page for each partner of a Joint Venture, and number these pages.

Bidders should not enclose testimonials, certificates, and publicity material with their applications; they will not be taken into account in the evaluation of qualifications.

Annual turnover data (applicable activities only)	
Year'	Turnover
1.	
2.	
3.	
4.	
5.	
Commencing with the partial year up to the date of submission of bids	

4.6 Bidding Firm's Project References

[Relevant services carried out in the past that best illustrate qualifications]

Assignment Name		Country	
Name of Client:		Total No. of delivery Locations (List may be attached)	
Industry			
Address:			
Start Date (Month/Year)		Approx. Value of Contract (in currency):	
Completion Date (Month/Year)			
Items/Services Supplied			Quantity
Narrative Description of Project:			

4.7 Joint Venture Summary (Stamp Paper)

Names of all partners of a Joint Venture

1. Partner in charge

2. Partner

3. Partner

Total value of annual turnover, in terms of Information System billed to clients;

Annual turnover data (applicable activities only; PKR)					
Partner	Year 1	Year 2	Year 3	Year 4	Year 5
1. Partner in charge					
2. Partner					
3. Partner					
4. Partner					
5. Partner					
6. Etc.					
Totals					

4.8 Particular Systems rollout Experience Record

Name of Bidder or partner of a Joint Venture
--

On separate pages, using the format of Form 4.5, the Bidder is requested to list contracts of a similar nature, complexity, and requiring similar information technology and methodologies to the contract or contracts for which these Bidding Documents are issued, and which the Bidder has undertaken during the period. Each partner of a Joint Venture should separately provide details of its own relevant contracts. The contract value should be based on the payment currencies of the contracts converted into U.S. dollars, at the date of substantial completion, or for ongoing contracts at the time of award.

4.9 Details of Contracts of Similar Nature and Complexity

Name of Bidder or partner of a Joint Venture:

Use a separate sheet for each contract.

1.	Number of contract	
	Name of contract	
	Country	
2.	Name of Purchaser	
3.	Purchaser address	
4.	Nature of Information Systems and special features relevant to the contract for which the Bidding Documents are issued	
5.	Contract role (check one)	
	Prime Supplier Management Contractor Subcontractor Partner in a Joint Venture	
6.	Amount of the total contract/subcontract/partner share (in specified currencies at completion, or at date of award for current contracts)	
	Currency	Currency Currency
7.	Equivalent amount PKR	
	Total contract: PKR_, Subcontract: PKR_, Partner share: PKR_;	
8.	Date of award/completion	
9.	Contract was completed months ahead/behind original schedule (if behind, provide Explanation).	
10.	Contract was completed provide explanation).	equivalent under/over original (if over, contract amount

11.	Special contractual/technical requirements.
12.	Indicate the approximate percent of total contract value (and PKR amount) of Information System undertaken by subcontract, if any, and the nature of such Information System.

4.10 Personnel Capabilities

For specific positions essential to contract management and implementation (and/or those specified in the Bidding Documents, if any), Bidders should provide the names of at least two candidates qualified to meet the specified requirements stated for each position.

Bidders may propose alternative management and implementation arrangements requiring different key personnel, whose experience records should be provided:

Professional Staff					
Name of Staff	CNIC No	Firm	Area of Expertise	Position Assigned	Task Assign

4.11 Summary Sheet: Current Contract Commitments / Work in Progress

NOT APPLICABLE

Name of Bidder or partner of a Joint Venture:

Bidders and each partner to a Joint Venture bid should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Name of contract	Purchaser, contact address/tel./fax	Value of outstanding Information System (current PKR equivalent)	Estimated completion date	Average monthly invoicing over last six months (PKR/month)
1.				
2.				
3.				
4.				
5.				
Etc				

4.12 Financial Capabilities

Name of Bidder or partner of a Joint Venture:

Bidders, including each partner of a Joint Venture, shall provide financial information to demonstrate that they meet the requirements stated in the Evaluation Criteria. Each Bidder or partner of a Joint Venture shall complete this form. If necessary, separate sheets shall be used to provide complete banker information. A copy of the audited balance sheets shall be attached.

Autonomous subdivisions of parent conglomerate businesses shall submit financial information related only to the particular activities of the subdivision.

Banker	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	Telex

Summarize actual assets and liabilities in U.S. dollar equivalent (at the rates of exchange current at the end of each year) for the previous five calendar years. Based upon known commitments, summarize projected assets and liabilities in U.S. dollar equivalent for the next two calendar years, unless the withholding of such information by stock market listed public companies can be substantiated by the Bidder.

Financial information in PKR	Actual: Previous five years			Projected: Next two years	
	3	2	1	1	2
1. Total assets					
2. Current assets					
3. Total liabilities					
4. Current liabilities					
Revenue					
5. Profits before taxes					
6. Profits after taxes					

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract or contracts.

Source of financing	Amount
1.	
2.	
3.	
4.	

Attach audited financial statements — including, as a minimum, profit and loss account, balance sheet, and explanatory notes.

If audits are not required by the laws of Bidders' countries of origin, partnerships and firms owned by individuals may submit their balance sheets certified by a registered accountant, and supported by copies of tax returns.

4.13 *Candidate Summary*

Name of Bidder:

Position		Candidate	
		Prime	Alternate
Candidate information	Name of candidate	Date of birth	
	Professional qualifications		
Present employment	Name of Employer		
	Address of Employer		
	Telephone	Contact (manager / personnel officer)	
	Fax	Telex	
	Job title of candidate	Years with present Employer	

Summarize professional experience over the last twenty years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

From	To	Company/Project/Position/Relevant technical and management experience

4.14 Technical Capabilities

Name of Bidder:

The Bidder shall provide adequate information to demonstrate clearly that it has the technical capability to meet the requirements for the Information System. With this form, the Bidder should summarize important certifications, proprietary methodologies, and/or specialized technologies which the Bidder proposes to utilize in the execution of the Contract or Contracts.

4.15 Litigation History

Name of Bidder or partner of a Joint Venture:

Bidders, including each of the partners of a Joint Venture, shall provide information on any history of litigation or arbitration resulting from contracts executed in the last five years or currently under execution. A separate sheet should be used for each partner of a Joint Venture.

Year	Award FOR or AGAINST Bidder	Name of client, cause of litigation, and matter in dispute	Disputed amount (current value, US\$ equivalent)

4.16 DECLARATION on OATH

[Name of the Seller/Supplier] hereby solemnly declares its intention not to obtain or induce the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practices.

Without limiting the generality of the foregoing, *[the Seller/Supplier]* represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, Vendor, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[the Seller/Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[the Seller/Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, *[the Seller/Supplier]* agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by *[the Seller/Suppliers]* as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GOP.

4.17 GENERAL DECLARATION

(To be filled/signed/stamped by the prospective bidder i.e. Principal and by the Local Agent on their Letter Head)

The Prospective Bidder will have to certify that;

- Their Firm / Company / Local Agent with current or any other title & style has not been involved or Mitigating in any manner or kind of litigation with Department

- Wrong declaration to above fact will be liable to legal proceeding s including but not limited to confiscation of Bid Bond / Performance Bond & Blacklisting of Firm (the Principal) and also Local Agent

Sign / Name: _____

Principal's Name / Address: _____

Designation: _____

Date: _____

Stamp: _____

Sign / Name: _____

Local agents Name / Address: _____

4.18 Integrity Pact

(To be filled/signed/stamped by the prospective bidder i.e. Principal and by the Local Agent on their Letter Head)

Integrity Pact

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN
CONTRACTS WORTH RS.10.00 MILLION OR MORE**

Contract Number: _____ Dated: _____
Contract Value: _____
Contract Title: _____

_____ [name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing, _____ [name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

_____ [name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

_____ [name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, _____ [name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by _____ [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

[Buyer]

[Seller/Supplier]

5 **BID SECURITY DOCUMENTS**

5.1 BID SECURITY (BANK GUARANTEE)

[insert: **Bank's Name, and Address of Issuing Branch or Office**]

Beneficiary: [insert: **Name and Address of Purchaser**]

Date: [insert: date]

BID GUARANTEE No.: [insert: **Bid Guarantee Number**]

We have been informed that [insert: name of the Bidder] (hereinafter called "the Bidder") has submitted to you its bid dated [insert: bid date] (hereinafter called "the Bid") for the execution of [insert: name of contract] under Invitation for Bids No. [insert: IFB number].

Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee, and that the bid guarantee automatically covers any alternative bids included in the Bid, if the Bidder is permitted to offer alternatives and does so.

At the request of the Bidder, we [insert: name of Bank] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of [insert: amount in figures] ([insert: amount in words]) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- a) has withdrawn the Bid (or any parts of it) during the period of bid validity specified by the Bidder in the Bid Submission Form or any extension of the period of bid validity which the Bidder subsequently agreed to; or
- b) having been notified of the acceptance of the Bid by you during the period of bid validity, (i) failed or refused to execute the Contract Agreement, or (ii) failed or refused to furnish the performance security, if required, in accordance with the Instructions to Bidders.

This guarantee will expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the contract signed by the Bidder and the performance security issued to you upon the instruction of the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder of the name of the successful bidder; or (ii) twenty-eight days after the expiration of the Bid's validity.

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458.

[Signature(s)]

{Note to Bidders: Instructions on amount and currency can be found in the Section 2.13. Joint Ventures need to also ensure that their Bank Guarantee meets the requirements for Joint Ventures as provided in the same section.}

5.2 Performance SECURITY 10% (Performance Bank Guarantees BOND)

Issuing

Authority: Date

36

of Issuance:

Date of Expiry:

Claim Lodgment Date:

WHEREAS [Name and Address of the Contractor] (hereinafter called "the Contractor") has agreed to supply the Services and render the Services against Tender Name (hereinafter called "the Contract") for the Contract Value of PKR (in figures _____) (in words _____)

AND WHEREAS it has been stipulated in the Tender Document that the successful Contractor shall furnish Performance Security, within ten (10) working days of the receipt of the Acceptance Letter from the Client, in the form of a Bank Guarantee, issued by a scheduled bank operating in Pakistan, as per the format provided in the Tender Document to the Client, for a sum equivalent to Rs. _____ (to 10% of the one (01) year contract value, on a yearly basis, with an undertaking to renew the Bank Guarantee before the end of each year, one month before the expiry period of the submitted bank guarantee) valid from the date of issue until all obligations have been fulfilled in accordance with the Contract; AND WHEREAS [Name of the Bank] having registered office at [Address of the Bank] (hereinafter called "the Guarantor") has agreed to give the Contractor a Guarantee;

THEREFORE, the Guarantor hereby affirms to bind himself, his successors and his assigns to the Client, for the sum of PKR (in figures _____) (in words _____) and undertakes to pay to the Client, upon receipt of his written demand(s), any sum(s) as specified by him, not exceeding the above limit in aggregate, without cavil / argument and without the Client having to substantiate / prove or to show grounds / reasons for such claim(s), on the occurrence of any / all of the following conditions:

- 1.If the Contractor commits a default under the Contract;
 - 2.If the Contractor fails to fulfill any of the obligations under the contract;
 - 3.If the Contractor violates any of the provisions of the Contract.
- Provided that the Client shall specify the occurred condition(s) owing to which the said sum is due to him. Provided further that any demand(s) / claim(s) from the Client shall reach the Guarantor within thirty working days after the expiry of the Guarantee.

This guarantee shall remain valid up to _____ or all obligations have been fulfilled in accordance with the Contract, whichever is earlier. Date this _____ day of 20

GUARANTOR

Signature _____

CNIC # _____

Name _____

Designation _____

Address _____

[Note for Bidders: Instructions on amount and currency can be found in the Section 2.US. Joint Ventures need to also ensure that their Bid Bond meets the requirements for Joint Ventures as provided in the same section.]

4. List of Schools / Colleges

Ser	EMIS	Institute Name	Gender	Level	Sector
Category-A (30 Labs)					
1	201	IMCG G-6/1-4	Girls	VI-XII	Urban
2	202	IMSG(VI-X) G-6/1-3	Girls	VI-X	Urban
3	227	IMSG (I-X) P.M. Colony G-5	Girls	I-X	Urban
4	232	IMSB (I-X) P.M. Colony G-5	Boys	I-X	Urban
5	238	IMCG G-8/4	Girls	VI-XII	Urban
6	276	IMSG(VI-X) F-11/1	Girls	VI-X	Urban
7	302	IMSB(VI-X) G-11/2	Boys	VI-X	Urban
8	303	IMSB(VI-X) G-7/3-1	Boys	VI-X	Urban
9	306	IMSB (VI-X) F-6/2	Boys	VI-X	Urban
10	312	IMSB(VI-X) I-10/2	Boys	VI-X	Urban
11	314	IMSB (VI-X) I-8/4	Boys	VI-X	Urban
12	278	IMCG G-11/1	Girls	VI-XII	Urban
13	907	IMCB, G-11/1	Boys	I-XII	Urban
14	902	IMCB, F-11/1	Boys	I-XII	Urban
15	922	IMCG G-14/4	Girls	I-XII	Urban
16	901	IMCB F-10/3	Boys	I-XII	Urban
17	909	IMCB I-10/1	Boys	I-XII	Urban
18	296	IMCB G-9/4	Boys	I-XII	Urban
19	710	IMCG NILORE	GIRLS	VI-XII	Nilore
20	711	IMCG CHIRRAH	GIRLS	VI-XII	Nilore
21	712	IMCG PUNJGRAN	GIRLS	VI-XII	Nilore
22	713	IMCG TARLAI	GIRLS	VI-XII	Nilore
23	714	IMCG JAGIOT	GIRLS	I-XII	Nilore
24	716	IMCG THANDA PANI	GIRLS	I-XII	Nilore
25	920	IMCG Korang Town	Girls	I-XII	Sihala
26	501	IMCG Herdogher	Girls	VI-XII	Sihala
27	502	IMCG. Rawat	Girls	VI-XII	Sihala
28	801	IMCB Sihala	Boys	XI-XII	Sihala
29	616	IMSG (VI-X) I-14/3	Girls	VI-X	Tarnol
30	924	IMCB, G-15/1	Boys	I-X	Tarnol
Category-B (150 Labs)					
1	207	IMSG(VI-X) G-6/2	Girls	VI-X	Urban
2	209	IMSG(I-VIII) G-6/2	Girls	I-VIII	Urban
3	211	IMSG (I-X) P.E. CLY G-5	Girls	I-X	Urban
4	213	IMSG(VI-X) G-7/1	Girls	VI-X	Urban
5	214	IMSG(VI-X) G-7/2	Girls	VI-X	Urban
6	215	IMSG (I-VIII) G-7/32	Girls	I-VIII	Urban
7	218	IMSG (I-VIII) G-7/34	Girls	I-VIII	Urban

Ser	EMIS	Institute Name	Gender	Level	Sector
8	223	IMSG(VI-X) F-7/2	Girls	VI-X	Urban
9	224	IMSG(VI-X) F-6/1	Girls	VI-X	Urban
10	225	IMSG (I-VIII) F-7/4	Girls	I-VIII	Urban
11	249	IMS (I-V) F-8/2	Co-Edu	I-V	Urban
12	236	IMSG(I-X) E-9	Girls	I-X	Urban
13	239	IMSG(VI-X) G-8/2	Girls	VI-X	Urban
14	240	IMSG (I-VIII) G-8/4	Girls	I-VIII	Urban
15	250	IMSG(VI-X) G-9/3	Girls	VI-X	Urban
16	251	IMSG(VI-X) G-9/4	Girls	VI-X	Urban
17	258	IMSG(I-X) G-9/1	Girls	I-X	Urban
18	266	IMS(I-V) F-10/4	Co-Edu	I-V	Urban
19	267	IMSG(VI-X) G-10/1	Girls	VI-X	Urban
20	268	IMSG(I-X) G-10/3	Girls	I-X	Urban
21	269	IMS(I-V) G-10/3	Co-Edu	I-V	Urban
22	270	IMS(I-V) G-10/4	Co-Edu	I-V	Urban
23	271	IMS(I-V) G-10/1	Co-Edu	I-V	Urban
24	272	IMS(I-V) No.1 G10/2	Co-Edu	I-V	Urban
25	273	IMS(I-V) No.2 G10/2	Co-Edu	I-V	Urban
26	274	IMS(I-V) G-11/1	Co-Edu	I-V	Urban
27	259	IMS(I-V) No. 1 G-9/2	Co-Edu	I-V	Urban
28	279	IMSG(VI-X) I-8/1	Girls	VI-X	Urban
29	291	IMS(I-V) I-10/2,	Co-Edu	(I-V)	Urban
30	284	IMSG (I-VIII) I-8/1	Girls	I-VIII	Urban
31	299	SGSMSB (VI-X), G-9/1,	Boys	VI-X	Urban
32	287	IMSG(VI-X) I-10/4	Girls	VI-X	Urban
33	293	IMSG(VI-X) I-9/4	Girls	VI-X	Urban
34	294	IMS(I-V) No.1 I-9/1	Co-Edu	I-V	Urban
35	298	IMSB(VI-X) G-10/3	Boys	VI-X	Urban
36	300	IMS(I-V) F-8/3	Co-Edu	I-V	Urban
37	924	IMCB G-15	Boys	I-XII	Urban
38	313	IMSB (VI-X) I-8/1	Boys	VI-X	Urban
39	311	IMSB (VI-X) No.2, I-9.	Boys	VI-X	Urban
40	923	IMCB G-13/2	Boys	I-XII	Urban
41	921	IMCG G13-1	Girls	I-X	Urban
42	275	IMSG(I-X) G-11/2	Girls	I-X	Urban
43	715	IMCG PEHOUNT	GIRLS	I-XII	Nilore
44	764	IMSB I-V SIRRI	BOYS	I-V	Nilore
45	719	IMSB I-VIII DELLAH	BOYS	I-VIII	Nilore
46	721	IMSB I-VIII PEHOUNT	BOYS	I-VIII	Nilore
47	722	IMSG I-VIII KHANA DAK	GIRLS	I-VIII	Nilore
48	724	IMSG I-VIII KALIA OLD	GIRLS	I-VIII	Nilore
49	726	IMSB I-VIII SOHAN	BOYS	I-VIII	Nilore
50	731	IMSB I-VIII KIJNAH	BOYS	I-VIII	Nilore
51	741	IMSG I-VIII NO. 1 TARLAI	GIRLS	I-VIII	Nilore

Ser	EMIS	Institute Name	Gender	Level	Sector
52	749	IMSG I-X DARKALA	GIRLS	I-X	Nilore
53	755	IMSG I-VIII KALIA NEW	GIRLS	I-VIII	Nilore
54	752	IMSG I-VIII KIJNAH	GIRLS	I-VIII	Nilore
55	734	IMSB I-V TARLAI	BOYS	I-V	Nilore
56	766	IMCG KIRPA	GIRLS	I-XII	Nilore
57	723	IMSG I-X NEW SAHKRIAL	GIRLS	I-X	Nilore
58	503	IMCG Humak	Girls	VI-XII	Sihala
59	504	IMSG (VI-X) Sihala	Girls	VI-X	Sihala
60	505	IMSG (I-X) Nara Syedan	Girls	I-X	Sihala
61	507	IMCG (I-X) Pind Malkan	Girls	I-X	Sihala
62	510	IMSG (I-X) Humak	Girls	I-X	Sihala
63	511	IMSG (I-X) Gagri	Girls	I-X	Sihala
64	513	IMSG (I-VIII) Bhimber Trar	Girls	I-VIII	Sihala
65	514	IMSG (I-VIII) Mohri Rawat	Girls	I-VIII	Sihala
66	515	IMSG (I-X) R/Col. Rawat	Girls	I-X	Sihala
67	516	IMSG (I-VIII) Bhangril Khurd	Girls	I-VIII	Sihala
68	517	IMSG (I-VIII) Rajwal	Girls	I-VIII	Sihala
69	518	IMSG (I-X) Dhaliara	Girls	I-X	Sihala
70	519	IMSG (I-VIII) Niazian	Girls	I-VIII	Sihala
71	520	IMSG (I-V) (M.T) Humak	Girls	I-V	Sihala
72	554	IMSB (I-VIII) Ara Burji	Boys	I-VIII	Sihala
73	567	IMSB (I-V) Chak Rawat.	Boys	I-V	Sihala
74	560	IMSB (I-V) Boora Bangial	Boys	I-V	Sihala
75	557	IMSB (I-V) Mughal	Boys	I-V	Sihala
76	562	IMSB (I-V) Mohra Kalu	Boys	I-V	Sihala
77	569	IMSB (I-VIII), Koral	Boys	I-VIII	Sihala
78	570	IMSB (I-VIII) Nara Syedan	Boys	I-VIII	Sihala
79	619	IMSB (I-VIII) Dhoke Jouri	Boys	I-VIII	Tarnol
80	620	IMSB (I-X), Dhoke Paracha	Boys	I-X	Tarnol
81	621	IMSB (I-X) Maira Beri	Boys	I-X	Tarnol
82	622	IMSB (I-VIII) Chellow	Boys	I-VIII	Tarnol
83	628	IMSG (I-X), Dhoke Paracha	Girls	I-X	Tarnol
84	629	IMSG (I-X), Sarai Kharbuza	Girls	I-X	Tarnol
85	630	IMSB (I-V) Tarnol	Boys	I-V	Tarnol
86	634	IMSB (I-V) Sheikhpur Noon	Boys	I-V	Tarnol
87	635	IMSB (I-V) Pindhoon	Boys	I-V	Tarnol
88	637	IMSB (I-V) Shah Allah Ditta	Boys	I-V	Tarnol
89	638	IMSB (I-V) Karamabad	Boys	I-V	Tarnol
90	640	IMSB (I-V) Johd	Boys	I-V	Tarnol
91	641	IMSB (I-V) Sarai Kharbuza	Boys	I-V	Tarnol

Ser	EMIS	Institute Name	Gender	Level	Sector
92	642	IMSB (I-V) Pind Parian	Boys	I-V	Tarnol
93	643	IMSB (I-V) Dhreak Mohri	Boys	I-V	Tarnol
94	644	IMSB (I-V) Seri Saral	Boys	I-V	Tarnol
95	645	IMSB (I-V) Bokra	Boys	I-V	Tarnol
96	633	IMSB (I-V) Dora	Boys	I-V	Tarnol
97	646	IMSB (I-V) Jhangi Syedan	Boys	I-V	Tarnol
98	422	IMSB (I-V) Chahan Mastal	Boys	I-V	Tarnol
99	412	IMSB (I-VIII), BOBRI	Boys	I-VIII	B.K
100	415	IMSB (I-VIII), MOHRA NOOR NIH	Boys	I-VIII	B.K
101	417	IMSB (I-VIII), KOT HATHIAL (NAI ABADI)	Boys	I-VIII	B.K
102	463	IMSG (I-X) Mohra Noor	Girls	I-X	B.K
103	419	IMSB (I-VIII), SATRA MEEL	Boys	I-VIII	B.K
104	446	IMCG NHC	GIRLS	VI-XII	B.K
105	439	IMSB (I-VIII), MALPUR	Boys	I-VIII	B.K
106	477	IMSG (I-V) Bhara Kau	Girls	I-V	B.K
107	441	IMSB (I-VIII), CHATTA BAKHTAWAR	Boys	I-VIII	B.K
108	442	IMCG (I-XII), MARGALLA TOWN,	Girls	I-XII	B.K
109	447	IMSG (I-X) GOKINA	Girls	I-X	B.K
110	451	IMCG, RAWAL TOWN	Girls	I-XII	B.K
111	452	IMSG (I-X) TALHAR	Girls	I-X	B.K
112	453	IMCG (I-XII) MAIRA BEGWAL	Girls	I-XII	B.K
113	454	IMSG (I-X) LAKHWAL	Girls	I-X	B.K
114	455	IMCG (I-XII) PIND BEGWAL	Girls	I-XII	B.K
115	457	IMSG (I-X) SHAHDRA KHURD	Girls	I-X	B.K
116	459	IMSG (I-X), MALOT	Girls	I-X	B.K
117	470	IMSG (I-V) Dhoke Jerrani	Girls	I-V	B.K
118	461	IMSG (I-VIII) Bai Nala	Girls	I-VIII	B.K
119	465	IMSG (I-VIII), BOBRI	Girls	I-VIII	B.K
120	466	IMSG (I-VIII), KOT HATHIAL	Girls	I-VIII	B.K