

**Embassy of Pakistan  
(Beijing)  
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No. CS-12(2)/2024-(Renovation)

20 January 2025

**TENDER NOTICE**

The Embassy of Pakistan, Beijing invites quotations for “Renovation, Upgrade and Repair Work” at “Commercial Section” of the Embassy. The scope of work of this project includes the following:

- Renovation and upgrade of archives room
- Renovation of floor
- Distemper/paint of walls of ceiling
- Installation of air conditioning unit
- Upgrade of electricals
- Installation of office furniture
- Installation of cabinet
- Renovation upgrade of interior design

Further details for work along with tender document may be collected from the office of the Head of Chancery from **21 January to 31 January 2025** during office hours. Interested local firm/companies may send their tenders/bids in sealed envelopes, clearly mentioning “Technical Bid” and “Financial Bid” addressed to the Head of Chancery, Embassy of Pakistan, Beijing latest by **07 February 2025**. The bids/tenders will be opened on the same day at 1500 hours in the office of the Head of Chancery in the presence of bidders/ their authorized representatives/agents.

**Terms and Conditions:**

- The firm must provide proof of their registration with the local (Chinese) tax department.
- The firm will ensure use of best quality hardware and services.
- The firm will be required to submit security (refundable) amounting to 5% of the value of bid as pay order in name of the Embassy of Pakistan, Beijing.
- The Embassy of Pakistan reserves the right to fully or partially accept or reject any or all tenders/ bids.

For further details, please contact Head of Chancery at Email: [hoc@pakbj.org](mailto:hoc@pakbj.org)  
**Address:** No. 1, Dongzhimenwai Dajie, Sanlitun, Chaoyang District, People’s Republic of China, Beijing, Post Code: 100600.