



GOVERNMENT OF PAKISTAN
NATIONAL ACCOUNTABILITY BUREAU
SHAHRAH-E-JAMHURIAT, G-5/1
ISLAMABAD

TENDER NOTICE

1.	As per PPRA rules 2004 36(b), bids are invited from reputable Firms / Vendors located in Islamabad / Rawalpindi. Tenders / Bids must be submitted online through e-Pak Acquisition & Disposal System (e-PADS) for Purchase of Stationery / Misc items by NAB HQ Islamabad for Financial Year 2024-2025 in accordance with PPRA rules 2004. Hard copy of any bid will not be accepted
2.	The firms should be registered with Income Tax and Sales Tax departments.
3.	The firms must clearly mention their Vender and GST numbers.
4.	The firms should have their business centers / shops / stocks in an approachable area located in Islamabad / Rawalpindi
5.	Tender documents / list of the required items also available at www.ppra.gov.pk & www.nab.gov.pk .
6.	Tender should accompany (refundable) call deposit of Tender value of Rs. 100,000/- in favour of HQ NAB Islamabad, which will be retained during warranty period financial year 2024-2025.
7.	The firms are required to furnish samples of each item which will be checked / examined by the purchase committee. Sub Standard items will not be accepted and in case of any complaint, the call deposit will be confiscated and that firm(s) will be black listed.
8.	The selected firms will be responsible for supply of all the items in NAB HQ, Islamabad during whole Financial Year 2024-2025 on tendered prices as per approved samples, failing which appropriate action will be initiated against that firm as per PPRA rules.
9.	Bids/ proposals should be filed online through e-PADS latest by 18-09-2024 up to 1100 hours. Tenders for Technical Comparison will be opened on the same day at 1130 hours by the Purchase Committee in the presence of vendors or representatives of the firms.
10.	The Purchase Committee, in presence of the vendors or representatives of the firms, will open the tender for financial comparison on 19-09-2024 at 11:30 hours through e-PADS.
11.	The NAB authorities reserve the right to accept or reject any proposal/tender as per Rule 33(1) of the Public Procurement Regulatory Authority (PPRA) rules 2004.

(Muhammad Bilal Anwar)
Deputy Director (Coord)
HQ Division
Tel # 051-9191160
www.nab.gov.pk

9 nab 29 - 189. P

TENDER DOCUMENTS – PURCHASE OF STATIONERY / MISC ITEMS FY 2024-2025

Procuring Agency _ National Accountability Bureau (NAB) HQ, Islamabad

1. Introduction

a.	NAB is Pakistan's apex anti-corruption organization entrusted with the responsibility of elimination of corruption and corrupt practices.
----	---

2. Objectives and Procurement Mode

a.	NAB intends to purchase of stationery and misc items for financial year 2024-2025 .
b.	The contract will be awarded after open competitive bidding as per PPRA rules 36(b) (single stage two envelopes procedure of Public Procurement rules 2004)

3. Terms and Conditions

a.	Interested firms / vendors to provide a valid proof / documents showing registration of the firms with EPADS launched by PPRA.
b.	Tenders / Bids must be submitted online through e-Pak Acquisition & Disposal System (EPADS). Hard copy of any bid will not be accepted
c.	Reputed firms with valid NTN/GST number should apply.
d.	Blacklisted firm need not to apply. Interested bidders must submit a certificate/affidavit regarding status of firm pertaining to black listed or not.
e.	Bids should accompany (refundable) call deposit of value of Rs. 100,000/- in favour of HQ NAB Islamabad, which will be retained during warranty period financial year 2024-2025.
f.	The bids will be opened in the presence of bidders or their authorized representative at, NAB HQ New Building G 5/1, Islamabad
g.	The lowest evaluated bids will be awarded the contract.
h.	The successful bidder will be bound to supply the items during whole Financial Year 2024-2025 at NAB HQ, Islamabad.
i.	The firms are required to furnish samples of each item which will be checked / examined by the purchase committee. Sub Standard items will not be accepted and in case of any complaint, the call deposit will be confiscated and that firm(s) will be black listed.
j.	The procuring agency (NAB) may reject all bids or proposal at any time prior to their acceptance as per Rule 33(1) of PPRA rules 2004
k.	Bids/proposals must contain complete name and address of bidders and the name, mailing address and telephone numbers of the person designated for coordination with the NAB.
l.	No modification will be allowed once the interested bidders submit their proposal/final bid as per PPRA rules.
m.	An evaluation committee will evaluate the bid headed by Addl. Director.
n.	Bids containing false or misleading statement regarding requirement of request will be rejected.

TENDER DOCUMENTS – PURCHASE OF STATIONERY / MISC ITEMS F/Y 2024-2025

Procuring Agency _ National Accountability Bureau (NAB) HQ, Islamabad

1. Introduction

a.	NAB is Pakistan's apex anti-corruption organization entrusted with the responsibility of elimination of corruption and corrupt practices.
----	---

2. Objectives and Procurement Mode

a.	NAB intends to purchase of stationery and misc items for financial year 2024-2025 .
b.	The contract will be awarded after open competitive bidding as per PPRA rules 36(b) (single stage two envelopes procedure of Public Procurement rules 2004)

3. Terms and Conditions

a.	Interested firms / vendors to provide a valid proof / documents showing registration of the firms with EPADS launched by PPRA.
b.	Tenders / Bids must be submitted online through e-Pak Acquisition & Disposal System (EPADS). Hard copy of any bid will not be accepted
c.	Reputed firms with valid NTN/GST number should apply.
d.	Blacklisted firm need not to apply. Interested bidders must submit a certificate/affidavit regarding status of firm pertaining to black listed or not.
e.	Bids should accompany (refundable) call deposit of value of Rs. 100,000/- in favour of HQ NAB Islamabad, which will be retained during warranty period financial year 2024-2025.
f.	The bids will be opened in the presence of bidders or their authorized representative at, NAB HQ New Building G 5/1, Islamabad
g.	The lowest evaluated bids will be awarded the contract.
h.	The successful bidder will be bound to supply the items during whole Financial Year 2024-2025 at NAB HQ, Islamabad.
i.	The firms are required to furnish samples of each item which will be checked / examined by the purchase committee. Sub Standard items will not be accepted and in case of any complaint, the call deposit will be confiscated and that firm(s) will be black listed.
j.	The procuring agency (NAB) may reject all bids or proposal at any time prior to their acceptance as per Rule 33(1) of PPRA rules 2004
k.	Bids/proposals must contain complete name and address of bidders and the name, mailing address and telephone numbers of the person designated for coordination with the NAB.
l.	No modification will be allowed once the interested bidders submit their proposal/final bid as per PPRA rules.
m.	An evaluation committee will evaluate the bid headed by Addl. Director.
n.	Bids containing false or misleading statement regarding requirement of request will be rejected.

8. Method & mode of payment

a.	All cost associated with the contract must be stated in Pak rupees
b.	The procuring agency under no condition will be liable for the payment of any interest charges or taxes associated with the contract.
c.	Government taxes will be deducted at source at the time of making payment to the selected bidder as per prescribed rates.

9. Bid Evaluation criteria

a.	The bid will be evaluated on the basis of technical specification and financial proposals. Financial bids of only those bidders will be opened whose technical bids found responsive. As such the bids will be opened as per schedule.
----	--

Focal Person

Addl. Director (Admn), NAB HQ, Mr. Muhammad Faisal Qureshi, will be the focal person/liaison officer for making correspondence in this respect at telephone No. 051-9208273



(Muhammad Bilal Anwar)
Deputy Director (Coord)
HQ Division
Ph: 051-9191160