



**GOVERNMENT OF PAKISTAN
FEDERAL BOARD OF REVENUE, CHIEF COMMISSIONER INLAND REVENUE
LARGE TAXPAYERS' OFFICE, MULTAN**

TENDER NOTICE FOR PROCUREMENT OF GOODS AND HIRING OF SERVICES

Large Taxpayers Office, Multan invites bids from experienced and reputable firms having valid registration with tax and other relevant authorities for procurement of goods and hiring of services as mentioned below:

LOT No.	Description
1	Procurement of Office Stationery
2	Repair/Maintenance of Generators (complete job in all aspects)
3	Conversion of One grey structure office Floor having area of 9,460/sqft into fully furnished workable condition
4	Repair of Office Building (bath rooms, floor tiles, vanity, paint work etc) complete job in all aspects
5	Repair and Maintenance of IT Infrastructure (complete job in all aspects)

Terms & Conditions:

1. Applications should be submitted electronically through E-PADS. Hard copies of complete set of documents along with original Bank Draft/Pay Order must also be submitted at the given office address on or before due date.
2. The electronic Technical (where applicable) and Financial documents/proposals must be submitted by using E-PADS **on or before 20-05-2025 at 11:00 AM**. Technical Proposals (where applicable) will be opened on the same day at 11:30 AM through E-PADS. **All interested bidders must register themselves at E-PADS at <http://eprocure.gov.pk>.**
3. A pre-bid meeting will be held on **08.05.2025 at 11:30 A.M** in the office of Chairman Purchase Committee, LTO Multan.
4. As per Rule 36(b) of PPRA Rules, single stage two envelope procedure will be adopted in respect of LOT # 3, 4 & 5. The hard form of bid shall comprise of the package, containing two separate envelopes i.e. Financial Proposal and Technical Proposal. The bidder should clearly mark "FINANCIAL PROPOSAL" or "TECHNICAL PROPOSALS" on the outer of the envelope.
5. Initially only "TECHNICAL PROPOSALS" shall be opened. The "FINANCIAL PROPOSAL" shall remain in the custody of LTO Multan without being opened. The Financial proposal shall be opened publicly at the time, date and venue announced and communicated to bidders in advance.
6. Applications, which are incomplete/not signed/not stamped/late or submitted by other than specified mode will be rejected. The contract will be awarded to the most advantageous bid.
7. Tender must be accompanied by a Bank Draft/Pay Order of 2% of quoted value in favor of Chief Commissioner Large Taxpayers Office, Multan as earnest money, otherwise tender shall be rejected.
8. The bidders shall be on Active Taxpayer List (ATL) and shall be regular Sales Tax return filer. (Where applicable).
9. Bidder firm shall attach an affidavit of Rs.100/- on stamp paper (latest and Original) to the effect that the firm has not been black listed by any of the Government Departments.
10. The rates may be submitted inclusive of all taxes.
11. Detailed specifications / quantity and terms & conditions can be obtained from office of the undersigned on any working day during office hours.
12. Taxes will be deducted in accordance with the law.
13. The bidder can visit office premises during office hours.

14. All Proposals should include:
 - i) Company's profile, list of such projects handled, list of clients with telephone numbers and addresses;
 - ii) Copies of Income Tax and Sales Tax registration certificates;
15. Decision of purchase/repair committee regarding awarding of tender will be final. Bidder (s) who does not qualify cannot challenge the findings of the evaluation or ask for reasons of disqualification.
14. The procuring agency reserves the right to accept or reject any or all bids/proposal in accordance with Rule 33 of PPRA Rules, 2004.
15. The advertisement is available for the registered bidders on E-PADS at www.eprocure.gov.pk, FBR's website (www.fbr.gov.pk) and newspaper.
16. Bidders can participate in all or in a single LOT separately.

Note: Notification of the GRC constituted in terms of Rule-48 of PPRA Rules, 2004 is provided on EPADS at www.eprocure.gov.pk.

(UZAIR AHMAD)
MEMBER/SECRETARY PURCHASE COMMITTEE
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