

CENTRE FOR CLINICAL PSYCHOLOGY
UNIVERSITY OF THE PUNJAB
Quaid-i-Azam Campus, Lahore – 54590, Pakistan

TENDER NOTICE

Sealed tenders are invited from reputed GST registered firms for supply & installation of Desktop Computers and UPS at Centre for Clinical Psychology, University of the Punjab, Lahore.

The tender documents, wherein terms & conditions and other details are given, can be obtained from office of the undersigned against payment of non-refundable fee of Rs. 1500/- in shape of Bank Draft /Pay Order. Bank Draft/ Pay Order must be provided at the time of bid submission and bid will be accepted without non-refundable fee 100,000/-Rs. In the shape of separate Bank Draft /CDR. The tender must reach “**Admin Office New building Centre for Clinical Psychology University of the Punjab, Lahore**” in sealed envelope at 1100 hrs on 11th December 2024 which will be opened on the same day at 1130 hrs in presence of the available bidders.

The Centre reserves the right to reject all the bids or proposals at any time prior to the acceptance of a bid or proposal.

Asst. Network Administrator
042- 99230533
042- 99231145

CENTRE FOR CLINICAL PSYCHOLOGY
UNIVERSITY OF THE PUNJAB
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TENDER DOCUMENT FOR SUPPLY AND INTSALLATION OF DESKTOP COMPUTERS, AND UPS AT CENTRE FOR CLINICAL PSYCHOLOGY UNIVERSITY OF THE PUNJAB (NEW CAMPUS) LAHORE:

As per PPRA rule 36 (b) **Single stage - two envelope bidding procedure**

NOTE: Interested firms/ dealers registered with Income Tax and Sales Departments and on Active Tax payers List of FBR may quote the rates of the items in sealed envelope as attached tender form (page 3). All bidders are advised to read all the terms and conditions carefully prior to submission of their bids.

General Terms & Conditions

1. The word **Tender for Purchase of Desktop PC and UPS** must clearly be written on top of the envelope of the bid/ tender documents.
2. Tender document shall be sent to the Admin Office, Centre for Clinical Psychology, University of the Punjab, Lahore which must reach on the 25th October 2024 at 1100 Hrs. which will be opened on the same day at 1130 Hrs.
3. Bank Draft/Pay Order of Rs. 100,000/- in favour of Director Centre for Clinical Psychology with the bid as Bid Security.
4. Income and Sales Tax will be deducted at source as per Government Rules.
5. Bid Security of the successful bidder will be released after satisfactory supply and installation of the desired equipment.
6. Warranty period of the equipment shall be one year (**12 Calendar months or more as provided by the manufacturers**) and technical support where required.
7. The successful bidder shall be responsible to maintain the equipment, during the warranty period and 10% of the total bill shall be retained as security, which will be released after satisfactory completion of the warranty period, whereas, the warranty will start from the date of successful installation and testing of the equipment on client side.
8. In case of any complaint during the warranty period, an official of the firm will visit the site within 24 hours to remove the fault free of cost, failing which the University will have no option but to confiscate the security.
9. The rates quoted shall be in PAK Rupees Inclusive of all taxes and shall be valid for 90 days. Moreover, Centre for Clinical Psychology, University of the Punjab, Lahore will not allow any compensation to the Selected Bidder for any variations in the rate of exchange of rupee against dollar or any other currency. No additional claim arising out of change in legislation, exchange rate variation or any sort of taxes will be entertained.
10. An affidavit to affirm that the firm is not blacklisted by any Government/ semi Government organization.
11. All the equipment will be supplied and installed by the firm within 30 days from the date of supply order, In case of failure to deliver in the specific time period (i.e. 30 days), a penalty @ 0.10% of the contract amount will be imposed on daily basis for the total number of days delayed. However, the penalty shall not exceed than 10% of the contract amount.
12. All the equipment will be delivered at the new building Centre for Clinical Psychology University of the Punjab (New Campus) Lahore within official timings.
13. The End of Life/End of support equipment should not be quoted by the bidder.
14. In case of non-provision of the desired equipment, the firm will be blacklisted for future participation.

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15. The Centre for Clinical Psychology reserves the right to increase or decrease the quantity of the equipment/item while placing the order.
16. Centre for Clinical Psychology reserves the right to reject all the bids/proposals at any time prior to acceptance of a bid or proposal without disclosing reasons
17. In case of dispute, Director Centre for Clinical Psychology will act as the Arbitrator whose decision will be binding on both sides.
18. Pre-conditions set by the contractor/bidder in addition to the abovementioned terms & conditions will not be accepted, and will lead to the rejection of the bid.

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Sr. No	Description	Qty	Brand, Make & Model	Unit Price (Rs) (with out taxes)	Taxes (Rs) Per unit	Unit Price (Rs.) (Inclusive of all taxes)	Total Price (Rs.) (Inclusive of all taxes)
1	<p><u>Desktop Computers (LENOVO/HP/DELL)</u> Tower Casing Processor: x64 based processor, Intel® Core-i3, 10th Generation 4.30 GHz or higher RAM: 2*4 = 8 GB DDR4 RAM (2666 MHz or higher) Hard Drive: 1*256 GB SSD Audio: Integrated Audio with Speaker Graphic Card: Intel Integrated Graphics Card LAN & Wi-Fi: Integrated Wireless LAN 802.11 g/n & 1 * Built-in 1Gbps LAN card VGA & HDMI Port(s): Yes Operating System: Windows 10 Pro 64-bit (Installed) LED Display: 18.5" Inch LED Full HD LED monitor with High-Quality panel with quick refresh rate and response time and 1080p resolution. Input Devices: USB wired Mouse and Keyboard of same brand with standard accessories or Equivalent. Warranty: Minimum 01 Year Local Warranty</p>	25					
2	<p>Branded UPS for PC Model: APC, Homage or equivalent (1KVA) Input voltage: 230 V Maximum power in Watts: 1200 W Color: Black Output Connection type: 4 universal receptable Overload and short circuit protection should be available Battery type: Lead-acid sealed battery (dry cell battery) Wave type: Pure Sinewave (without power interruption)</p>	03					

IMPORTANT INSTRUCTIONS:

1. General Sales Tax should be indicated separately.
2. Enclose copy of GST Registration/ Sales Tax and Active Tax Payer Certificate.

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Note:

- Each and every page of this document must be signed and stamped by the authorized signatory of the firm. We, the under-mentioned firm, hereby undertake to abide by above mentioned terms and conditions.
- Incomplete tender documents shall not be entertained / included in the competition.
- Tampered or overwritten rates are not acceptable.

Name of firm & Complete Address _____

Tele Phone No. _____ Draft /Pay Order No. _____

GST No. _____ (Please attach a copy of GST Certificate)

Date _____

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TENDER DOCUMENT FOR SUPPLY AND INTSALLATION OF DESKTOP COMPUTERS, AND UPS AT CENTRE FOR CLINICAL PSYCHOLOGY UNIVERSITY OF THE PUNJAB (NEW CAMPUS) LAHORE:

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General Terms & Conditions

1. The word **Tender for Purchase of Desktop PC and UPS** must clearly be written on top of the envelope of the bid/ tender documents.
2. Tender documents shall be sent to the Admin Office, Centre for Clinical Psychology, University of the Punjab, Lahore which must reach on the 6th December 2024 at 1100 Hrs. which will be opened on the same day at 1130 Hrs.
3. Bank Draft/Pay Order of Rs. 100,000/- in favour of Director Centre for Clinical Psychology with the bid as Bid Security.
4. Income and Sales Tax will be deducted at source as per Government Rules.
5. Bid Security of the successful bidder will be released after satisfactory supply and installation of the desired equipment.
6. Warranty period of the equipment shall be one year (**12 Calendar months or more as provided by the manufacturers**) and technical support where required.
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2	<p>Branded UPS for PC</p> <p>Model: APC, Homage or equivalent (1KVA)</p> <p>Input voltage: 230 V</p> <p>Maximum configurable power in Watts: 1200 W</p> <p>Color: Black</p> <p>Output Connection type: 4 universal receptable</p> <p>Overload and short circuit protection should be available</p> <p>Battery type: Lead-acid sealed battery (dry cell battery)</p> <p>Wave type: Pure Sinewave (without power interruption)</p>	03					

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