



Government of Pakistan

Office of the

DIRECTOR GENERAL AUDIT (PUNJAB) LAHORE

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TENDER NOTICE

Scaled Bids are invited from the Income Tax and Sales Tax registered A-class printing firms registered with Government Printing Press, Government of the Pakistan for printing of Annual Audit Reports for the year 2024-25. All the firms who participated will deposit Bids in complete conformity with Tender Documents will be dropped in Tender Box placed at Caretaker Office, not later than cut-off date & time at **11:00 AM on 15.05.2025** otherwise bids will be rejected. Bids shall be opened on same day at **11:30 AM** at the office of Director General PT&T Audit, 3rd Floor of PT&T Audit Building, Mouj e Darya Road, Lahore in the presence of the authorized representatives of the responding firms/companies, who intend to participate and should bring original CNIC authority letter for participation in the tendering process.

A-Scope of Work

S #	Title of Report	Audit Year	Estimated Pages Audit Report	Quantity	Total Estimated Pages
1	Special Audit Report on 09 BISEs Punjab	--	150+26 colored=176	470	82,720
2	Audit Report on the Account of Expenditure, Government of the Punjab	2024-25	1054+32 colored=1086	550	597,300
3	Audit Report on Account of Revenue Receipt, Government of the Punjab	2024-25	192+13 colored =205	550	112,750
4	Special Audit Report on Punjab Resilient and Inclusive Agriculture Transformation (PRIAT) Project, Government of the Punjab	2024-25	131+19 colored =136	470	63,920
Total Estimated pages					856,690/-

Specifications

- Size of Publication:** 7 ½ x 10
- Paper:** White Offset (Imp) 80 grams or above
- Title cover:** White Art Cark in 3 Colors duly laminated (300 gram)
- Style of binding:** XI-C
(Specimen can be seen from the procuring office)
- Plate making, printing pasting, binding complete in all respects.

Terms and conditions

- Active Income Tax/Sales Tax/PST Registered firms can only participate in the tender competition.
- CDR @ 2% of the quoted price in favour of Drawing and Disbursing Officer (DDO) O/o the Director General Audit Punjab, Lahore as earnest money be attached with the tender.
- List of Machinery and Equipments should be provided with the tender documents.
- Last five year printing experience should be provided with the tender documents.
- The quoted rates must be inclusive of all taxes applicable as per government rules.

- The completion of the Printing job should be within a period of 15 days from the date of issuance of work order.
7. List of staff should be provided with the tender documents.
 8. Sample of 80 gram offset imported paper and 300 gram art card shall be provided with the tender documents.
 9. Bids should include all taxes applicable as per government rules.
 10. Performance guarantee equal to 5% of the contract amount in shape of CDR/Band Draft/unconditional band grantee shall be submitted by the successful bidders. Insurance grantee/chaques of third party undertaking shall not be acceptable.
 11. Bidding documents can be obtained from the Admn-I section of this office w.e.f 25.04.2025 to 10.05.2025 during the working hours (09:00 am to 03:00 Pm) upon cash payment of Rs. 500/- (non-refundable).
 12. Bids submitted after the prescribed time and date shall not be accepted.
 13. In case of delay in printing work from the stipulated period of 15 days, penalty @ 0.1% per day or a part thereof subject to maximum of 10% of the total amount of printing will be charged/deducted from the claim of the printer/firm awarded with the work.
 14. Taxes will be charged as government rules governing at the time of payment.
 15. The bidders would provide an affidavit on stamp paper for non-blacklisting of firms.
 16. The successful bidders would provide an affidavit on stamp paper for taking all suitable measures to keep all printing matters (manuscript of Audit Report and its plates etc) in safe custody, being classified information, till such time the same is handed over to this office along with requisite copies of printed Audit Reports.
 17. Substandard printing material/rough matter will not be acceptable for payment. However, the same will also be handed over to this office for necessary disposal.
 18. No advance payment will be made.
 19. Payment will be made as per actual number of pages of each report.
 20. Payment will be made after satisfactory completion of work and supply of Audit Reports subject to availability of funds.
 21. The bidder will be selected on the basis of consolidated quoted price offered in the bids for all the reports.
 22. The committee constituted for the purpose may visit printing press to access the quality of work and capability of press for the completion of printing task.
 23. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals.
 24. Bids offered by the bidders would remain valid up to 30th June-2025.

Note: Tender Fee Rs. 500/-



(Sheikh Muhammad Nadeem Amjad)
Director General