

PRE-QUALIFICATION NOTICE

PPR Project, National Veterinary Laboratory (NVL), Ministry of National Food Security and Research, Islamabad intends to pre-qualify workshops/firms/vendors registered with Sales Tax/Income Tax Departments and are on Active Taxpayer List (ATL) of FBR having their own offices/stock/manpower/workshop/expertise in Islamabad/Rawalpindi for following procurements, works and services required during the Fiscal Year 2024-25 (extendable) under Rule-15 and Rule-16 read-with Rule 42(a)&(b) of PPRA Rules, 2004 amended from time to time. Details are as under: -

Sr. #	Pre-qualification Description	Bid Security / Earnest Money
1.	Pre-Qualification of Workshops (Rawalpindi/ Islamabad) for Repair/Maintenance work of Official vehicles of PPR Project, National Veterinary Laboratory upto Rs. 500,000/- during financial year 2024-25.	Rs. 10,000/-
2.	Pre-Qualification of Firms/Vendors (Rawalpindi/ Islamabad) for the following: (a) Purchase/Petty Purchases (including Stationary/printer & photocopier toners/Misc. items etc. list attached) (b) Repair/Maintenance of machinery equipment's/Lab equipment's/IT equipment's/Garden/building/furniture & fixture/computers and hardware (including non-Tender items) upto Rs. 500,000/- in terms of Rule 42 of PPRA, 2004 amended from time to time. (c) Work related with advertisement & publicity/printing & publication	Rs. 10,000/-
3.	Pre - Qualification of Firms / Vendors for the arrangements of Conference / Seminars / Workshop / Symposia (anywhere in Pakistan)/ Hire of Vehicles in terms of Rule 42 of PPRA, 2004 amended from time to time.	Rs. 10,000/-

2. Pre-Qualification bids would be collected and opened as per the following schedule:

Date of collection of Bidding Documents (sealed tender bids)	Bidding documents shall be collected through e-Pak Acquisition & Disposal System (EPADS). All prospective bidders shall apply for pre-qualification 2024-25 through EPADS. No manual bids/hard copies shall be accepted.
Date, Time & Place of Publicly opening of Bids.	On 15-01-2025 at 02:30 P.M. in National Veterinary Laboratory (NVL), NARC Gate No. 2, Park Road, Islamabad.

3. Interested eligible bidders are requested to register themselves on the EPADS (<https://eprocare.gov.pk/>) and submit their documents on EPADS. The interested eligible bidders may obtain a complete set of bidding documents containing list of items, specifications of required items and detailed terms & conditions from the websites of PPRA and EPADS. The same may also be obtained from Admin cum Finance Officer, PPR on payment of **Rs. 500/-** on any working days within the office hours (before the submission date of bid) on submission of written application on company letter head, duly supported by a copy of NTN and GST certificates.

4. The fixed bid security/earnest money, earmarked above in the shape of Pay Order/Demand Draft/Cash Deposit in favor of **Admin cum Finance Officer, PPR** along with bid documents should be uploaded through EPADS (scanned copy) and hard copy must be submitted physically on or before **11:00 A.M** by **15-01-2025** in **PPR Project Office, NVL, Islamabad**. Bids will be opened on the same date at **02:30 P.M** in terms of Rule 28 of PPRA, 2004.

5. This Pre-Qualification notice is also available on the websites of PPRA (www.ppra.gov.pk) and EPADS (www.eprocure.gov.pk). The procuring agency reserves rights to accept or reject any or all bids/proposals in accordance with rule-33 of PPRA-2004 amended from time to time.

(Muhammad Noman)
Admin cum Finance Officer, PPR Project
Park Road, NARC Gate # 2, Chak Shahzad, Islamabad
Office Ph # 051-9255070/6121311


Wafayat Sabooh Ullah
Monitoring & Evaluation Officer
National Peste des Petits Ruminants
(PPR) Eradication Programme
National Veterinary Laboratories
Islamabad

**Tender Document for Pre-Qualification of Firms for Financial
Year 2024-25**

**National Peste des Petits Ruminants (PPR) Eradication
Programme: Phase-I, Risk Based PPR Control in Sheep
and Goats of Pakistan**



Bid No: F.35-1/2023-PPR-NVL

For

Pre-Qualification

**National Veterinary Laboratory (NVL)
Park Road, NARC Gate # 2, Chak Shahzad, Islamabad
Office Ph # 051-6121311 / 051-9255106**

**Nafasat Sabeeh Ullah
Monitoring & Evaluation Officer
National Peste des Petits Ruminants
(PPR) Eradication Programme
National Veterinary Laboratories
Islamabad**

PRE-QUALIFICATION FORM/BIDDING DOCUMENTS

Sr. #	Pre-qualification Description	Bid Security / Earnest Money
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3	Pre – Qualification of Firms / Vendors for the arrangements of Conference / Seminars / Workshop / Symposia/ Hire of Vehicles (anywhere in Pakistan) in terms of Rule 42 of PPR, 2004 amended from time to time.	Rs. 10,000/-

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Nafasat Sabeeh Ullah
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5. This Pre-Qualification notice is also available on the websites of PPRA (www.ppra.gov.pk) and EPADS (www.eprocure.gov.pk). The procuring agency reserves rights to accept or reject any or all bids/proposals in accordance with rule-33 of PPRA-2004 amended from time to time.

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**CRITERIA FOR PRE-QUALIFICATION OF WORKSHOPS FOR THE PPR PROJECT
NATIONAL VETERINARY LABORATORY, ISLAMBAD DURING FINANCIAL YEAR 2024-25
INSTRUCTIONS TO WORKSHOPS OWNERS/VENDORS**

Terms & Conditions

For carrying out repair & maintenance work in authorized vehicles of this office, sealed bids are invited from workshops registered with Income and Sales Tax Departments and are on Active Taxpayer List (ATL) of FBR (copies of valid documents may be attached), having their own complete setup i.e., garage, spare parts availability and technical experts in Islamabad / Rawalpindi.

1. The Pre-qualification process shall be carried out through EPADS.
2. Interested eligible bidders must be registered on the EPADS (<http://eprocure.gov.pk/>) and submit their documents on EPADS.
3. Bid security of amounting to Rs. 10,000/- in shape of bank draft/call deposit in favor of **Admin cum Finance Officer/DDO, PPR Project** must be uploaded (Scanned) in EPADS and submitted in hard copy otherwise proposal will be rejected straightaway.
4. The workshops must have at least 03 years' experience.
5. Secure parking for the official vehicles must be ensured. The workshop will be responsible for any loss/ damages caused in this regard.
6. Non blacklisting certificates on affidavit be attached with bidding documents.
7. Purchase/Pre-qualification Committee may conduct physical visit of all workshops before pre-qualification.
8. The workshop on the panel will be bound to carry out the requisite work on immediate basis when vehicle is referred to it even at odd hours.
9. The GST included rates must be submitted by firms.
10. The workshop will be bound to return old spare parts in case of replacement with new. Warranty period of each item replaced or repaired should be clearly mentioned in quoted rates. If the same defect is arisen again the workshop will be responsible to replace it free of cost. (During the warranty period).

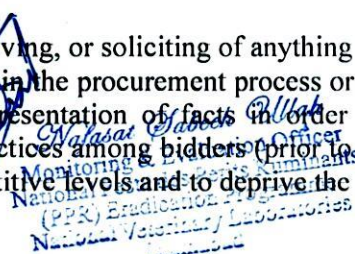
FORFEITURE OF EARNEST MONEY AND BLACKLISTING OF WORKSHOP.

In case of submission of any false information/documents and any deficiency found in deliverables, the Earnest Money will be forfeited and the workshop would also be disqualified/blacklisted.

CORRUPT OR FRAUDULENT PRACTICES

The Purchaser observes the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Purchaser: -

- i. defines, for the purpose of this provision, the terms set forth below as follows:
 - a. "corrupt and fraudulent practices" includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the procuring agencies, or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the


National Veterinary Laboratories
Islamabad

procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty.

ii. Will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

iii Will declare a firm ineligible and blacklisted for future participation either indefinitely or for a specific period of time as may deem appropriate by the competent authority of this Ministry being procuring agency.

I / We have read and agreed with the above-mentioned terms and conditions.

Name of workshop/owner

Signature

Date



Nafasat Sabeeh Allah
Monitoring & Evaluation Officer
National Peste des Petits Ruminants
(PPR) Eradication Programme
National Veterinary Laboratories
Islamabad

CRITERIA FOR

PRE-QUALIFICATION VENDORS/FIRMS FOR THE PURCHASE/PETTY PURCHASE /REPAIR/ MAINTENANCE INCLUDING ALL NON-TENDER ITEMS UPTO RS. 500,000/- IN TERMS OF RULE 42 OF PPR, 2004 AMENDED FROM TIME TO TIME FOR THE PPR PROJECT NATIONAL VETERINARY LABORATORY, ISLAMBAD DURING FINANCIAL YEAR 2024-25

1. The pre-qualification process shall be carried out through EPADS.
2. Interested eligible bidders must be registered on the EPADS (<https://eprocure.gov.pk/>) and submit their bidding documents on EPADS.
3. Bid security of amounting of Rs. 10,000/- in shape of bank draft in favor of **Admin cum Finance Officer/DDO, PPR Project** must be uploaded on EPADS and attached with Pre-Qualification proposal otherwise proposal will be rejected straightaway.
4. The interested vendors/firms must have their own shops/offices in Islamabad/Rawalpindi and having at least 03 years of experience.
5. The vendors/firms should be registered with Sales Tax and Income Tax Department and are on Active Taxpayers List of FBR. Valid documents must be attached.
6. The firm must have telephone/fax facilities etc. in Islamabad/Rawalpindi.
7. All / any payment(s) will be made through AGPR, Islamabad.
8. The interested vendors/firms have to provide proof regarding financial soundness/copy of bank statement for the last six months.
9. Non blacklisting certificates on affidavit may be attached with bidding documents. (can be downloaded from PPRA website)
10. Bid security of Qualified Firms only will be returned on successful completion of the Financial Year.
11. The result of the bid evaluation, in the form of a report will be announced within ten days. In case of any complaint of bidder, Redressal Committee of this office will address grievances.
12. Further information in this regard, if any, can be sought during office hours on Phone No. 051-9255070/6121311.
13. The bids received within the stipulated time and date will be opened by the pre-qualification committee on the same day in the presence of the bidders of their authorized representatives, who choose to be present on the occasion.
14. Bids will be evaluated on aforementioned prescribed criteria as well as the pre-qualification notice.

FORFEITURE OF EARNEST MONEY AND BLACKLISTING OF FIRM/VENDOR

In case of submission of any false information/documents and any deficiency found in deliverables, the Earnest Money will be forfeited and the firm/vendor would also be disqualified/ blacklisted.

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The Purchaser observes the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Purchaser: -

- i. Defines, for the purposes of this provision, the terms set forth below as follows:

“Corrupt and fraudulent practices” includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the procuring agencies; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, competitive levels and to deprive the procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty.

- a. Will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;

Narasah Dabeer
Monitoring & Evaluation Officer
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b. Will declare a firm ineligible and blacklisted for future participation either indefinitely or for a specific period of time as may deem appropriate by the competent authority of this office being procuring agency.



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CRITERIA FOR**PRE-QUALIFICATION OF FIRMS / VENDORS FOR ARRANGEMENT OF CONFERENCES / SEMINARS / WORKSHOPS / SYMPOSIA/ HIRE OF VEHICLES FOR THE PPR PROJECT NATIONAL VETERINARY LABORATORY, ISLAMBAD DURING FINANCIAL YEAR 2024-25****Terms & Conditions**

No. F.35-1/2023-PPR-NVL, National Peste des Petits Ruminants (PPR) Eradication Program, National Veterinary Laboratory (NVL), Islamabad intends to pre-qualify bidders for arrangement Conference / Seminars / Workshops / Symposia (anywhere in Pakistan) on as and when required basis during the Fiscal Year 2024-25 (extendable). Scaled bids are invited from registered with Income Tax, Sales Tax Departments and are on Active Taxpayer List (ATL) of FBR having their own complete setup i.e., facilities available on ground, capacity to perform the assigned job and technical expertise in the relevant field.

1. The pre-qualification process shall be carried out through EPADS.
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UNDERTAKING

I / We have read and agree with the above-mentioned terms and conditions.

Name of Bidder/Firm _____

Signature _____

Date:

Seal

NOTE: -

BEFORE SUBMISSION OF THE BID SIGNATURE AND STAMP OF THE BIDDER ON EACH AND EVERY PAGE OF THE ORIGINAL TENDER FORM IS MANDATORY



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CHECK LIST/DOCUMENT TO BE ATTACHED

Name of Firm _____

Sr. #	Pre-Requisite Documents to be provided by the Firms/Bidders	Yes / No
1.	Registered on EPADS	
2.	Earnest money	
3.	NTN No. with copy of certificate	
4.	GST No. with copy of certificate	
5.	Copy of Active Taxpayer List	
6.	IBAN Bank Account No., Branch code and Address	
7.	Stamp paper/declaration about Non-black listing	
8.	Signature and Stamp on Tender Documents	
9.	Proof of financial soundness/copy of statement for the last six months.	
10.	Address of firm alongwith Landline Telephone/Fax Numbers and contact details /WhatsApp	
11.	Vendor No. issued by AGPR, Islamabad	
12.	List of at least 5 clients alongwith work order/supply order in last two years.	

Name of Bidder/Firm

Signature _____

Date:

Seal:



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