



BIDS FOR THE APPOINTMENT OF TAX
CONSULTANT FOR NLC -FY 2024-25
(1st JULY 2024 TO 30th JUNE 2025)
EXTENDABLE UPTOTTHREE YEARS

Sealed bids are invited from reputed Tax Consultant firms as a tax consultant of National Logistics Corporation (NLC), GHQ Rawalpindi including its segments of Construction, Freight Services, Dry Ports and Border Terminals, Tolling and other strategic business units for the financial year 2024-25 extendable with mutual consent till further two years. (TORs Attached). The tender will be held as per PPRA Rule 36b (Single Stage-Two Envelopes).

Professional firms having extensive experience in the field of taxation and having category A by SBP may be given preference. The firms have relevant experience may quote lump sum price inclusive of applicable taxes and duties (also mentioned separately). Incremental impact of inflation for extendible periods shall also be specified.

The bids would be evaluated based on national and international profile, SBP rating, relevant experience and price. Sealed bids containing profile of the firm, profile of each partner in collaboration, documents evidencing/ supporting the profiles including registration certificate/license in respect of firm along with financial bid as per attached TORS, should reach Office of the Chief Financial Officer of HQ National Logistics Corporation on or before 1100 hours on **29th August 2024** and will be opened on the same day at 1130 hours in presence of bidders on under mentioned address.

NLC reserves the right to reject all bids at any time prior to acceptance as per PPRA rules. Selection will be according to PPRA Rules. Advertisement is also available at www.ppra.org.pk & www.nlc.com.pk

Chief Financial Officer
HQ National Logistics Corporation
Harding Road Rawalpindi
Tel: 051-9052157

TORs for Hiring of Tax Consultant/Advisor for NLC

TORS and scope of work is mentioned below.

1) Monthly Retainership Fee

- Income tax notices and its compliance at RTO level.
- Sales tax including provincial sales tax notices and its compliance at relevant authority level.
- Opinions required from time to time.
- Review of contracts regarding tax implacability & Tax Planning.
- Any other matter related to tax advisory.

2) Income Tax

- Preparation, legal vetting & filing of income tax return.
- Drafting, filling, contesting & defending of ground of appeals and stay application at CIR-(A) and ATIR forum.
- Drafting, filling, contesting & defending of ground of appeals and stay application at ADRC.
- Preparation, legal vetting and filling of Quarterly withholding statements u/s 165
- Preparation, legal vetting and filling of Annual withholding statements u/s 149

3) Federal Sales Tax

- Preparation, legal vetting & filling of monthly sales tax returns
- Drafting, filling, contesting & defending of ground of appeals and stay application at CIR-(A) and ATIR forum.
- Drafting, filling, contesting & defending of ground of appeals and stay application at ADRC.

4) Provincial Sales Tax on Services i.e PRA, SRB, KPRA & BRA

- Preparation, legal vetting & filling of monthly sales tax returns
- Drafting, filling, contesting & defending of ground of appeals and stay application before all forums upto appellate level.

5) Any other tax related services