

DETAIL OF COMPUTER ACCESSORIES & TONERS (2024-2025)		
S/No	DESCRIPTION	APPROX QUANTITY REQUIRED
1	Printer Toner 26-A (402dn) HP or Equivalent	100 Nos
2	Printer Toner 36-A (1505n) HP or Equivalent	50 Nos
3	Printer Toner 12-A (1020) HP or Equivalent	36 Nos
4	Printer Toner 76-A (404dn) HP or Equivalent	60 Nos
5	Printer Toner 17-A (102a) HP or Equivalent	25 Nos
6	Printer Drum 19-A (102a) HP or Equivalent	25 Nos
7	Printer Toner 85-A (1102dn) HP or Equivalent	24 Nos
8	Printer Toner 13-A (1200/1300) HP or Equivalent	12 Nos
9	Printer Toner 35-A (1005) HP or Equivalent	25 Nos
10	Printer Toner 49-A (1320) HP or Equivalent	15 Nos
11	Printer Toner 80-A (400dn) HP or Equivalent	15 Nos
12	Printer Toner 05-A (2035n) HP or Equivalent	06 Nos
13	Printer Toner 78-A (1606dn) HP or Equivalent	06 Nos
14	Printer Toner 1515n (4xColors) HP or Equivalent	08 Nos
15	Printer Toner 410A (452dn 4xColor) HP or Equivalent	08 Nos
16	Printer Toner 55A (P3015) HP or Equivalent	10 Nos
17	Printer Toner 15A (1200) HP or Equivalent	05 Nos
18	USB 3.0 (32 GB), best quality	05 Nos
19	USB 3.0 (64 GB), best quality	05 Nos
20	USB 3.0 (128 GB), best quality	05 Nos
21	USB Type-C (64 GB)	05 Nos
22	USB Micro (64 GB)	05 Nos
23	OTG Connector	05 Nos
24	RAM DDR4 (8 GB), best quality	10 Nos
25	RAM DDR (4 GB), best quality	10 Nos
26	Portable DVD Writer, best quality	05 Nos
27	Wifi Dongles (Tenda) or equivalent	50 Nos
28	Web Cam, best quality	20 Nos
29	Multi Card Reader, best quality	05 Nos
30	CMOS Batteries (Mother Board Cell), best quality	25 Nos
31	Keyboard, best quality	100 Nos
32	Mouse, best quality	100 Nos

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S/No	DESCRIPTION	APPROX QUANTITY REQUIRED
33	Head Phone, best quality	50 Nos
34	Head Phone, (USB Type) best quality	70 Nos
35	Dual SIM cutter	02 Nos
36	Small screw driver kit	02 Nos
37	USB audio adapter, best quality	50 Nos
38	DVDs (with Casing), best quality	100 Nos
39	Mouse Pad, best quality	30 Nos
40	VGA Cable, best quality	20 Nos
41	HDMI Cable, best quality (3 meter Size)	70 Nos
42	HDMI Cable, best quality (Standard Size)	70 Nos
43	DP Cable, best quality	70 Nos
44	Power Cable, best quality	150 Nos
45	Loop Cable, best quality	150 Nos
46	Patch Cable (3m), best quality	50 Nos
47	Printer Data Cable, best quality	60 Nos
48	Mobile Data Cables (Micro USB), best quality	10 Nos
49	Mobile Data Cables (Type C), best quality	05 Nos
50	Mobile Charger, best quality	05 Nos
51	Power Adapter 3 to 2 Pin, best quality	50 Nos
52	DP to VGA Converter, best quality	20 Nos
53	VGA to DP Converter, best quality	20 Nos
54	Hard Disk (1 TB), best quality	25 Nos
55	Hard Disk (2TB), best quality	05 Nos
56	Hard Disk (4TB), best quality	05 Nos
57	Portable Hard Drive (1TB), best quality	10 Nos
58	Portable Hard Drive (2TB), best quality	05 Nos
59	Portable Hard Drive (4TB), best quality	05 Nos
60	Hard Disk (1 TB), in used condition	20 Nos
61	Hard Disk (500 GB), in used condition	30 Nos
62	Hard Disk (320 GB), in used condition	30 Nos
63	RJ-45 Connector	100 Nos
64	Cat VI cable, best quality (standard Coil), best quality	05 Nos

TERMS AND CONDITIONS

- HP or equivalent authorized dealers (not black listed), registered with Sales Tax Department are eligible to quote the bid for **HP or equivalent toners**. Interested firms must attach copies of Sales Tax Number, Registration Certificate, Vendor Number and NTN, etc.
- Vendor must quote prices in Pak Rupees including all taxes.
- The firms offering quotation for HP or equivalent toners must provide certificate for authorized supplier of HP toners or equivalent and provide affidavit on Stamp Paper that Toners are of original HP made or equivalent and not local made, refilled or refurbished.
- The firms whose offers of Toners / cartridges are accepted / approved, will be bound to supply the same on short notice on their own carriage / transport.
- **Quantity of the items can be increased or decreased.**
- **Rates offered by the firms will remain valid till 30-06-2025.**
- The procuring agency reserve the right to retrench the amount involved in supply of non-genuine / refilled toners from the bill of the supplier.
- Competent authority reserves the right to accept, reject all quotations in partial or full. Upon request procuring agency, will communicate the reasons or grounds for bid rejection.
- Call deposits in favour of the **D.D.O. CRHQ, Islamabad, @ 4% (four percent)** of total bid must be attached with quotations. The firm who does not submit call deposit / earnest money, will not be considered in the tender.
- In case of any dispute regarding the terms and conditions and the quality of items, decision of competent authority will be considered as final.
- Succeeded firm will be bound to supply the toners in Islamabad within 10 days positively after issuance of supply order. Payment will be released against delivery of items as per supply / purchase order upon full satisfaction through AGPR as per government policy.
- The earnest money will be returned to the unsuccessful bidders immediately after finalization of the tender and in case of successful bidder(s), it will be converted into Security Deposit which will be retained till 30-06-2025.
- If during currency of the period, it is found that sub-standard items or not-genuine / refilled toners / cartridges are supplied, the contract shall be cancelled and Security Deposit shall be forfeited and the firm shall also be blacklisted.
- The sales Tax Registration Certificate, NTN and Vendor number as well as facilities of telephone / fax lines must be printed on the quotations / bills of the competing firm as AGPR is not accepting bills without such information printed on the bill.
- An affidavit to the effect that the firm has never been indulged in any litigation and has never been blacklisted by any Ministry / Division / Department / Organization of the Government(s) must be attached with the bids.
- Bids in sealed envelope marked "**QUOTATION FOR PURCHASE OF TONERS**" should reach at the following address on **13-08-2024** at **1100 hrs** through registered courier service. Tender will be opened on same date / venue at **1400 hrs** in the presence of bidders / their authorized representative: -

**P.O BOX NO.2429
GPO, ISLAMABAD**