



FEDERAL EMPLOYEES BENEVOLENT AND GROUP INSURANCE FUNDS (ESTABLISHMENT DIVISION)

TENDER NOTICE

Federal Employees Benevolent & Group Insurance Fund (FEB&GIF) invites sealed bids from experienced well reputed bidders/suppliers those having NTN/Sales tax registered firms and also included in the Active Taxpayer List (ATL) of FBR for the timely Supply, installation and configuration of ADF Scanners, Book Scanner, Desktop Computers, Laser Printers, Photocopier Machine and other equipments during financial year 2024-25. Preference will be given to original manufacturer, authorized supplier/distributor of the equipment given in the tender.

1. Bidding will be conducted under National Competitive Bidding pursuant to Single stage single envelope procedures as per Rule 36(a) of Public Procurement Rules 2004 and is open to all eligible bidders as defined in the Public Procurement Rules 2004.
2. Bids must be accompanied by a bid security of Rs. 200,000/- in the shape/form of pay order/bank draft in favour of Board of Trustees, FEB&GIF, Islamabad.
3. The Bidders are requested to give their best and final prices as no negotiations shall be allowed. The rates quoted must remain valid for a period of ninety (90) days after opening of tenders and till signing of agreement.
4. The bidders should have documented track of completing at least 3 similar assignments in the last 3 years.
5. Interested eligible bidders may download the bidding documents including detailed specifications from EPADS Website <https://eprocure.gov.pk> or www.febgif.gov.pk.
6. Copies of latest registration with Income Tax Department and Sale Tax Department should be enclosed with bid. Non submission of this document is liable to declare non responsive.
7. Bidders should be financially sound, have proper office, telephone number and fax number in Islamabad.
8. Late bids will be rejected. Bids submitted without signed Bid Form by authorized nominee of the bidder will also be rejected.
9. Every bidder will deliver equipment and services to FEB&GIF HQ Islamabad and Regional Boards (Lahore & Karachi) at his own cost as per specifications mentioned in the bidding document.
10. FEB&GIF reserve the right to reject any/all bids without giving any reason prior to acceptance of bids under Rule 33 (1) of PPRA Rules, 2004.

Bids must be uploaded to the EPADS Website <https://eprocure.gov.pk> on or before **30th April 2025 11.00AM**. Bids will be opened at **11:30 am** on the same day in the presence of bidders' representatives (who may like to attend) at the Conference Room of Federal Employees Benevolent & Group Insurance Fund, BF Building, Shahrah-e-Suhrawardy, Zero Point, Islamabad.

Director (Admin)

Federal Employees Benevolent & Group Insurance Fund (FEB&GIF)
BF Building, Shahrah-e-Suhrawardy, Zero Point, Islamabad
Tel: 92-51-925 2308 Fax: 92-51-925 2354